



**TASK FORCE ON COMMUNITY ENGAGEMENT
DECEMBER 17, 2015, 6:00 – 9:00 PM
STREET-JONES BUILDING, ROOM 400A
1000 E. 11th STREET
AUSTIN, TEXAS 78702**

CURRENT TASK FORCE MEMBERS:

Celso Baez III

Michael Clark-Madison

Margarita Decierdo

Richard Fonte

Joe Green

Andrea Hamilton

Claudia Herrington

Chris Howe

Christopher Ledesma

Koreena Malone

Ken Rigsbee

Irfan Syed

Navvab Taylor

Sara Torres

AGENDA

CALL TO ORDER – 6:00 PM

1. OPENING REMARKS

- a. Diane Miller, Task Force Facilitator with Civic Collaboration, will discuss the outline of the meeting.

2. CITIZEN COMMUNICATION: GENERAL

- a. Citizens wishing to speak will need to sign up ten minutes before the meeting is called to order. Citizen communications will be limited to the first five (5) speakers and each citizen communicator will be given three (3) minutes to speak. Everyone will provide a sticky note to write their input which will later be sent to all of the Task Force members.

3. APPROVAL OF MINUTES

- a. Consider approving the minutes from the Task Force on Community Engagement (TFCE) regular meeting on November 19, 2015. The Meeting on December 3, 2015 was cancelled due to lack of quorum.
- b. Review notes from the November 19, 2015 TFCE Regular Meeting.

4. OLD BUSINESS

- a. Discussion and possible action on the preliminary survey data of the Community Engagement surveys with a focus on interests/unmet needs.

5. NEW BUSINESS: Discussion and possible action on the following items

- a. Workgroups report on what interests and unmet needs were heard.
- b. Review survey data and organize data into groups of unmet needs or interests.
- c. Members report on top five insights from [Bloomfire](#) readings.

6. FUTURE AGENDA ITEMS

- a.** Discussion of topics for future TFCE Meetings.
- b.** Discussion of feedback and best-practices.
- c.** Discussion of which City departments do engagement and level of skill and training.
- d.** Discussion of current communication vehicles (AustinNotes, notices of public hearings) to understand effectiveness, requirements and protocols.

ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call Matthew Chustz at the Communications & Public Information Office, at (512) 974-7270, Matthew.Chustz@austintexas.gov, for additional information; TTY users route through Relay Texas at 711.

For more information on the Task Force on Community Engagement, please contact Matthew Chustz at (512) 974-7270, Matthew.Chustz@austintexas.gov.