



## Policy/Procedure Request Form

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Division: Natural Resource Management Phone #: 512-974-9450

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Policy       Procedure

**Purpose:** *This section is for background information and justification for policy and/or procedure.*

To update a draft SOP for wildflower meadows to include language related to Pollinator Habitat Management Areas

**Impact:** *Who will be affected by proposed policy and/or procedure?*

PARD Grounds Maintenance Mowing Crews, other PARD Operations staff, and other COA departments whose policies overlap with PARD's policies (i.e. Watershed Protection)

**Related policies and/or procedures:**

PARD SOP for Mowing

**Review/Authorization:** *Check the Division/Department review you intend to request or may be required.*

- |   |   |
|---|---|
| <input type="checkbox"/> Management Services (HR) | <input type="checkbox"/> Human Resources (HRD)                                |
| <input type="checkbox"/> Financial Services       | <input type="checkbox"/> FSD Controller's Office                              |
| <input type="checkbox"/> Law Department           | <input checked="" type="checkbox"/> Other <u>Grounds Maintenance, Natural</u> |

Resources: Management

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Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Recommendation: \_\_\_\_\_