



MEMORANDUM

TO: Stephen Oliver, Chair
Planning Commission Members

FROM: Jerry Rusthoven, Development Services Manager
Planning and Zoning Department

DATE: January 8, 2016

RE: **C14-2014-0198 – One Two East**
Request for Postponement by the Staff

The Staff respectfully requests a postponement request of the above-referenced rezoning case to January 26, 2016 in order to continue working through review of the Traffic Impact Analysis.