



**Planning Commission  
Codes and Ordinances Subcommittee  
January 19, 2016 at 6:00 p.m.  
One Texas Center – Room #500  
505 Barton Springs Rd, Austin, TX 78704**

**CURRENT SUBCOMMITTEE MEMBERS**

Patricia Seeger  
James Schissler  
Nuria Zaragoza

Jean Stevens  
Fayez Kazi

**CALL TO ORDER**

**EXECUTIVE SESSION (No public discussion)**

The Planning Commission will announce it will go into Executive Session, if necessary, pursuant to Chapter 551 of the Texas Government Code, to receive advice from Legal Counsel on matters specifically listed on this agenda. The commission may not conduct a closed meeting without the approval of the city attorney.

Private Consultation with Attorney – Section 551.071

**1. CITIZEN COMMUNICATION: GENERAL**

1. Introduce members of the Committee and Staff.
2. Inform audience of procedure.
3. The first three speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**2. APPROVAL OF MINUTES**

- a. Approval of the November 17, 2015 minutes.

**3. NEW BUSINESS**

- a. None.

**4. POTENTIAL CODE AMENDMENTS: Proposed for Discussion and/or Initiation**

*Potential amendments to the code are offered for discussion and/or possible recommendation for initiation. If initiated, Staff will research the proposal and report back to the subcommittee.*

- a. Lake Austin Code Clean-Up** - Discuss and consider initiation of amendments to Title 25 of the City Code to clarify portions of the code related to Lake Austin development and remove conflicts and unintended consequences resulting from the 2014 Lake Austin code amendments. City Staff: Liz Johnston, Watershed Protection Department, 974-2619, [Liz.Johnston@austintexas.gov](mailto:Liz.Johnston@austintexas.gov); (Discussion and/or Possible Action).
- b. Board of Adjustment Special Exception Extension** - Discuss and consider initiation of an amendment to Title 25 of the City Code to extend the period for which the Board of Adjustment may grant special exceptions and associated fee waivers. City Staff: City Staff: Greg Dutton, Planning and Zoning Department, 974-3509, [Greg.Dutton@austintexas.gov](mailto:Greg.Dutton@austintexas.gov) (Discussion and/or Possible Action).
- c. Accessory Dwelling Unit Clean-Up** - Discuss and consider initiation of an amendment to Title 25 of the City Code to clarify that dwellings allowed under “*Article 5. – Accessory Uses*” are different and distinct from Two-Family Residential and Secondary Apartment use (both commonly called accessory dwelling units). City Staff: Greg Dutton, Planning and Zoning Department, 974-3509, [Greg.Dutton@austintexas.gov](mailto:Greg.Dutton@austintexas.gov) (Discussion and/or Possible Action).

## **5. REGULAR AGENDA: Previously Initiated**

*Previously initiated amendments to the code are offered for discussion and possible recommendation to the full Planning Commission.*

- a. Review Times** – Consider amendments to Chapter 25 and Title 30 of the City Code to change the staff review time for development applications from calendar days to the equivalent number of business days, modify the life of a site plan or subdivision application from 180 days with an available 180 day extension to one year with no extension provision, establish a stop-clock provision for development application life for related applications that require a public hearing, establish a clear process for the review and approval of subdivision vacation applications, and establish an expiration for subdivision construction plan applications consistent with other development permit applications. City Staff: Donna Galati, Development Services Department, 974-2733, [Donna.Galati@austintexas.gov](mailto:Donna.Galati@austintexas.gov); (Discussion and/or Possible Action).

## **6. OTHER BUSINESS**

- a. Update on potential upcoming and current code amendments** – City Staff: Greg Dutton, Planning and Zoning Department, 974-3509, [Greg.Dutton@austintexas.gov](mailto:Greg.Dutton@austintexas.gov); (Discussion and/or Possible Action).

## **7. FUTURE AGENDA ITEMS**

*Future agenda items will NOT be discussed at the current meeting, but will be offered for initiation, discussion, and/or possible recommendation to the full Planning Commission at a FUTURE meeting.*

## **ADJOURNMENT**

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Greg Dutton at Planning and Development Review Department, at 512-974-3509, for additional information; TTY users route through Relay Texas at 711.

For more information on the Planning Commission Codes and Ordinances Subcommittee, please contact Greg Dutton at (512) 974-3509 or at [greg.dutton@austintexas.gov](mailto:greg.dutton@austintexas.gov)