



Local Standards of Care

PARKS AND RECREATION BOARD
JANUARY 26, 2016

PRESENTED BY
PATRICK CORONA, DIVISION MANAGER

Adopting Local Standards of Care



Authority:

Council adopts the Local Standards of Care for the Parks and Recreation Department youth recreation programs under *Texas Human Resources Code Section 42.04 1(b)(14)*

Adopting Local Standards of Care



- The Austin Parks and Recreation Department (PARC) is *exempt* from Child Care Licensure by the State of Texas under Human Resources Code Chapter 42
- The exemption is specific to *an elementary-age (ages 5-13) recreation program operated by a municipality provided the governing body of municipality annually adopts standards of care by ordinance after a public hearing*



Adopting Local Standards of Care

Purpose:

Set Minimum Standards of compliance for safety of youth participants and Department staff

Scope:

Fee-based programs or activity offered and supervised by the department that requires a youth participant to enroll

Minimum Standards for

- Program Administration
- Program Operations
- Facility Operations
- Health Standards

Program Administration



Staffing Programs

- Employment Requirements for PARD: 18 and older, H.S. Diploma, successful CBI; experience varies
- Staff Certifications: CPR/First Aid, automated external defibrillator
- Staff Training: PARD Youth Worker NEO, On-Site Training

Program Operations



Summer Camp Programs

- Registration Form
- Sign-In/Sign Out Procedures
- Late Pick Up Policy
- Program Rules and Schedule
- Program Ratios
- Swimming Ratios
- Field Trip Protocol
- Staff Dress Code

Facility Operations



- **PROGRAM SPACE IS FREE OF HAZARDS**
- **FACILITY IS INSPECTED ANNUALLY**
- **FREE OF INSECTS, RODENTS, STRAYS**
- **CLEARLY MARKED EMERGENCY EXITS**
- **DISASTER AND EVACUATION PROCEDURES**

Health Standards



Physical Health Standards

- Keep participant whose medical condition or illness would compromise the health or safety of others
- Parents/Guardians will be notified if participant has an oral temperature of 100.4
- For acute illness or injury call 911 for emergency services/transportation

Medication Standards

- Must have Authorization for Medication Release Form signed by Parent/Guardian
- Medication dosage shall be administered exactly as directed on Medication Release Form
- Staff must keep medication in a secure location that is not accessible to participants
- Staff shall maintain a log with participants name to track medication administered

On-Site Documentation



**PROGRAM QUALITY ASSESSMENT
INCIDENT REPORTS
INJURY REPORTS
MEDICATION LOG
SUSPECTED CHILD ABUSE**

Action



**MAKE A RECOMMENDATION TO THE PARKS
AND RECREATION BOARD APPROVAL OF THE
2016 LOCAL STANDARDS OF CARE
ORDINANCE TO BE ADOPTED BY COUNCIL
VIA THE PUBLIC HEARING PROCESS**