

**MUNICIPAL CIVIL SERVICE COMMISSION
MEETING MINUTES**

Monday, January 11, 2016



**MUNICIPAL CIVIL SERVICE COMMISSION
MINUTES**

**REGULAR MEETING
Monday, January 11, 2016**

The Municipal Civil Service Commission convened in a regularly scheduled meeting on Monday, January 11, 2016 at the Waller Creek Building located at 625 East 10th Street, Room 104, in Austin, Texas.

Vice Chair Perez-Wiseley called the Commission meeting to order at 9:03 a.m.

Commissioners in Attendance:

Teresa Perez-Wiseley, Vice-Chair
Lottie A. Dailey
Michael Murphy

Commissioners Absent:

Pamela Lancaster, Chair

Staff in Attendance:

Sylba Everett, Municipal Civil Service Administrator
Vera Labriola, Municipal Civil Service Coordinator
Briana Holt, Administrative Specialist
Ngoc Thai, Network Administrator

1. CITIZENS COMMUNICATION: GENERAL

None

2. APPROVAL OF MINUTES

The minutes of the December 14, 2015, regular meeting were approved on Commissioner Murphy's motion, Commissioner Dailey's second on a 3-0 vote.

3. HEARING

- a. Conduct a hearing on the appeal filed by Esther M. Weekes regarding her denial of promotion from the Fleet Services Department.

The hearing was conducted on the appeal filed by Esther M. Weekes regarding her denial of promotion from the Fleet Services Department.

- b. Deliberate in closed session, pursuant to 551.074 of the Texas Government Code (personnel exception), regarding the appeal of Esther M. Weekes regarding her denial of promotion from the Fleet Services Department.

The Commission deliberated in closed session on the appeal of Esther M. Weekes regarding her denial of promotion from the Fleet Services Department.

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- c. Possible action and decision regarding the appeal of Esther M. Weekes regarding her denial of promotion from the Fleet Services Department.

The motion to grant Esther M. Weekes' appeal, place her in the Position at issue and award her any lost pay and benefits from the date the individual was initially placed in the Position was approved on Commissioner Murphy's motion, Commissioner Dailey's second, on a 3-0 vote.

4. STAFF BRIEFING

- a. Presentation on process for commissioner appointment and reappointment.

Presentation was made by:

Sylba Everett, Municipal Civil Service Administrator, Human Resources Department

5. OLD BUSINESS

- a. Discussion and possible action to review the Municipal Civil Service Rules and provide input to the Municipal Civil Service Director.

Discussion was held on review of the Municipal Civil Service Rules and input to the Municipal Civil Service Director.

- b. Discussion and possible action regarding independent legal counsel for the Municipal Civil Service Commission during appeal hearings.

Discussion was held on the recommendation regarding independent legal counsel for the Municipal Civil Service Commission.

- c. Discussion and possible action on the recommendation regarding compensation for the Municipal Civil Service Commissioners.

Discussion was held on the recommendation regarding compensation for the Commissioners.

- d. Discussion and possible action on appeal hearing proceedings and process.

Discussion was held on hearing proceedings and process.

- e. Discussion and possible action on future meeting dates, times and locations.

Discussion was held on future meeting dates, times and locations.

6. FUTURE AGENDA ITEMS

Presentation on Hiring Process/Procedure

ADJOURNMENT

Vice-Chair Perez-Wiseley adjourned the meeting at 3:48 p.m. on Commissioner Murphy's motion, Commissioner Dailey's second, on a 3-0 vote.