



**AIRPORT ADVISORY COMMISSION MEETING
TUESDAY, FEBRUARY 9, 2016 AT 5:00 PM
ROOM No. 174-A
2716 SPIRIT OF TEXAS DRIVE
AUSTIN, TEXAS**

CURRENT BOARD MEMBERS:

Ernest Saulmon, Chair
Greg Anderson
Paul Martin
John Walewski

Teddy McDaniel, III, Vice Chair
Mike Rodriguez
Vicky Sepulveda

Stephanie Trinh, Secretary
Luke Legate
Albert Black

AGENDA

CALL TO ORDER

1. CITIZEN COMMUNICATION: GENERAL

Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

2. APPROVAL OF MINUTES –

a) January 12, 2016

3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS, AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2016 to date.
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
- c) Overview of the 2017 Capital Improvement Plan.
- d) NextGEN Presentation by Federal Aviation Administration.
- e) Airport Tenant Updates.
- f) Ground Transportation Staging Area (GTSA) Transactions Report for January 2016.
- g) Transportation Network Companies (TNCs) Airport Transactions to date.

h) Airport Financing Discussion.

4. FOR RECOMMENDATION

- a) Authorize recurring exempted sole source procurement for the annual Department of Aviation membership in Airports Council International – North American (ACI-NA) in a total amount not to exceed \$100,000.00.
- b) Authorize the use of the Competitive Sealed Proposal methodology for solicitation of construction of improvements and renovation of three sets of restrooms within the terminal at Austin-Bergstrom International Airport.

5. NEW BUSINESS

None.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize execution of a 12-month contract with PASSUR AEROSPACE, to provide landing fee management software in an amount not to exceed \$84,000, with two extension options in an amount not to exceed \$74,160 for the first option and \$76,380 for the second option for a total contract amount not to exceed \$234,540. **[Item went before the City Council on February 4, 2016 and passed.]**

Authorize negotiation and execution of a 36-month contract with **AIR TRANSPORT IT SERVICES, INC. (“AirIT”)** for software maintenance and support for the Airport’s Shared Use Passenger Processing System in an estimated amount not to exceed \$1,162,311, with two 12-month extension options an amount not to exceed \$406,368 for the first option and \$416,309 for the second option for a total contract amount not to exceed \$1,984,988. **[Item went before the City Council on February 4, 2016 and passed.]**

7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: March 8, 2016

ADJOURNMENT

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Becky Nagel, Aviation Department, at (512) 530-6614 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

The Commission may go into a closed session as permitted by the Texas Open Meetings Act, (Chapter 551 of the Texas Government Code) regarding any item on the agenda.



Airport Advisory Commission

REGULAR MEETING MINUTES

January 12, 2016

The Airport Advisory Commission convened in a regular meeting on January 12, 2016, at 2716 Spirit of Texas Drive, in Room 174-A in Austin, Texas.

Board Members in Attendance:

Ernest Saulmon, Chair
Paul Martin
John Walewski

Greg Anderson
Albert Black

Mike Rodriguez
Vicky Sepulveda

Board Members Absent:

Teddy McDaniel, III, Vice Chair
Luke Legate

Stephanie Trinh, Secretary

Staff in Attendance:

Susana Carbajal, Dave Arthur, Shane Harbinson, Janice White, Lyn Estabrook, Julie Harris, Phillip Bays, Perla Compton and Becky Nagel

Others Present:

Chris Coons – CP&Y
Byron Chavez – RS&H

Welcome & Call the Meeting to Order:

Ernest Saulmon called the meeting to order at 5:00 p.m.

1. CITIZENS COMMUNICATIONS:

None.

2. APPROVAL OF MINUTES –

a) November 10, 2015

Motion to approve the minutes. Motion made by John Walewski and seconded by Vicky Sepulveda. Motion passed 6-0-4 (Commission Members Trinh, McDaniel, Legate and Black were absent at this vote).

b) December 8, 2015

Motion to approve the minutes. Motion made by Paul Martin and seconded by Greg Anderson. Motion passed 6-0-4 (Commission Members Trinh, McDaniel, Legate and Black were absent at this vote).

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

a) Finance & Operations Reports for Fiscal Year 2016 to date.

Commission Member Albert Black arrived at 5:05 p.m.

b) Planning & Engineering Capital Improvement Project Monthly Status Reports.

c) Airport Tenant Updates.

d) Ground Transportation Staging Area (GTSA) Transactions Report for December, 2015.

e) Transportation Network Companies (TNCs) Transactions for November, 2015.

4. FOR RECOMMENDATION

Vote on a recommendation to City Council regarding the following:

- a) Authorize negotiation and execution of a 36-month contract with **AIR TRANSPORT IT SERVICES, INC. (“AirIT”)** for software maintenance and support for the Airport’s Shared Use Passenger Processing System in an estimated amount not to exceed \$1,162,311, with two 12-month extension options an amount not to exceed \$406,368 for the first option and \$416,309 for the second option for a total contract amount not to exceed \$1,984,988.

Motion to approve was made by Greg Anderson and seconded by Albert Black. Motion passed 7-0-3 (Commission Members Trinh, McDaniel and Legate were absent at this vote).

5. NEW BUSINESS

None.

6. OLD BUSINESS

- a) Status of action items upon which the Commission has made a recommendation to Council.

Authorize execution of a 12-month contract with PASSUR AEROSPACE, to provide landing fee management software in an amount not to exceed \$84,000, with two extension options in an amount not to exceed \$74,160 for the first option and \$76,380 for the second option for a total contract amount not to exceed \$234,540. **[Item scheduled to go before the City Council on February 4, 2016.]**

Authorize negotiation and execution of an agreement with Texas Gas Service Company for natural gas utility replacement and relocation at Austin-Bergstrom International Airport in the amount not to exceed \$100,000. **[Item went before the City Council on December 10, 2015 and passed.]**

7. FUTURE AGENDA ITEMS

ADJOURNMENT.

Motion to adjourn was made by Greg Anderson and seconded by Albert Black. Motion passed 7-0-3 (Commission Members Trinh, McDaniel and Legate were absent at this vote).

Meeting was adjourned at 6:05 p.m.

Date of next meeting: February 9, 2016.

CITY OF AUSTIN
AUSTIN-BERGSTROM INTERNATIONAL AIRPORT
Airport Operating Fund 5070
Income Statement - For Internal Use Only
Fiscal Year to Date for 3 Month(s) ended December 31, 2015

	Amended Budget	Budget Annualized 3 month(s)	Year to Date w/ Encumb	Y-T-D Variance Fav (Unfav)	Y-T-D % Variance Fav (Unfav)
REVENUE					
AIRLINE REVENUE					
Landing Fees	24,670,000.00	6,167,500.00	5,915,240.23	(252,259.77)	(4.1%)
Terminal Rental & Other Fees	33,146,000.00	8,286,500.00	8,221,379.80	(65,120.20)	(0.8%)
TOTAL AIRLINE REVENUE	57,816,000.00	14,454,000.00	14,136,620.03	(317,379.97)	(2.2%)
NON-AIRLINE REVENUE					
Parking	36,371,418.00	9,092,854.50	9,287,380.35	194,525.85	2.1%
Other Concessions	25,576,985.00	6,394,246.25	6,484,345.00	90,098.75	1.4%
Other Rentals and Fees	9,967,895.00	2,491,973.75	2,168,408.00	(323,565.75)	(13.0%)
TOTAL NON-AIRLINE REVENUE	71,916,298.00	17,979,074.50	17,940,133.35	(38,941.15)	(0.2%)
Interest Income	106,387.00	26,596.75	42,447.44	15,850.69	59.6%
TOTAL REVENUE	129,838,685.00	32,459,671.25	32,119,200.82	(340,470.43)	(1.0%)
OPERATING REQUIREMENTS					
Fac Mgmt, Ops and Airport Security	49,351,750.00	12,337,937.50	12,162,857.58	175,079.92	1.4%
Airport Planning and Development	3,113,986.00	778,496.50	647,188.04	131,308.46	16.9%
Support Services	17,604,545.00	4,401,136.25	3,904,534.92	496,601.33	11.3%
Business Services	12,893,847.00	3,223,461.75	2,903,981.24	319,480.51	9.9%
TOTAL OPERATING EXPENSES	82,964,128.00	20,741,032.00	19,618,561.78	1,122,470.22	5.4%
Debt Service					
GO Debt Service Fund	26,305.00	6,576.24	6,576.24	0.00	0.0%
2013A Revenue Refunding Bonds	14,950,651.00	2,263,544.42	2,263,574.50	(30.08)	(0.0%)
2013 Prosperity Bank Loan	3,814,225.00	783,850.00	783,683.32	166.68	0.0%
2014 Bond Issuance	133,022.00	5,718.75	5,718.50	0.25	0.0%
2016 Bond Issuance	3,850,949.00	340,906.14	0.00	340,906.14	100.0%
2005 Variable rate Notes (Swap)	12,244,805.00	4,407,028.29	4,344,038.00	62,990.29	1.4%
2005 Variable rate Notes Fees	1,380,184.00	346,931.50	365,923.23	(18,991.73)	(5.5%)
PFC Debt Service Funding	(12,843,479.00)	(3,088,740.41)	(3,071,617.01)	(17,123.40)	(0.6%)
TOTAL Net Debt Service	23,556,662.00	5,065,814.93	4,697,896.78	367,918.15	7.3%
OTHER REQUIREMENTS					
Workers' Compensation	424,869.00	106,217.25	106,269.00	(51.75)	(0.0%)
Citywide Administrative Support	3,786,716.00	946,679.00	946,676.00	3.00	0.0%
Communications & Technology Mgmt	1,248,165.00	312,041.25	312,030.00	11.25	0.0%
Accrued Payroll	242,814.00	60,703.50	60,703.50	0.00	0.0%
Wage Adjustment Markets	29,186.00	7,296.50	0.00	7,296.50	100.0%
Liability Reserve	17,000.00	4,250.00	4,250.00	0.00	0.0%
Operating Reserve	1,922,900.00	480,725.00	480,725.00	0.00	0.0%
CTECC	138,767.00	34,691.75	34,682.00	9.75	0.0%
Trunked Radio Allocation	114,693.00	28,673.25	28,653.00	20.25	0.1%
TOTAL OTHER REQUIREMENTS	7,925,110.00	1,981,277.50	1,973,988.50	7,289.00	0.4%
TOTAL REQUIREMENTS	114,445,900.00	27,788,124.43	26,290,447.06	1,497,677.37	5.4%
EXCESS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS	15,392,785.00	4,671,546.82	5,828,753.76	1,157,206.94	24.8%

ENPLANEMENTS	Passengers	% Inc/(Dec)
Dec (Month over Month)	525,873	12.54%
Year-to-Date	1,570,109	12.44%

**CITY OF AUSTIN
AUSTIN-BERGSTROM INTERNATIONAL AIRPORT
INCOME STATEMENT COMPARISON THIS YEAR VS. LAST YEAR**

This month - This Year vs. Last Year
FY16 (Dec 15) vs FY15 (Dec 14)

	FY16 Dec-15	FY15 Dec-14	Fav (Unfav) \$ Variance	Fav (Unfav) % Variance
Airline Revenue				
Landing Fees	2,039,116.92	1,935,649.00	103,467.92	5.3%
Terminal Rental & Other Fees	2,781,368.73	2,197,365.88	584,002.85	26.6%
Total Airline Revenue	4,820,485.65	4,133,014.88	687,470.77	16.6%
Non-Airline Revenue				
Parking	2,979,504.34	2,747,685.89	231,818.45	8.4%
Food/Beverage & Retail	709,999.11	630,774.58	79,224.53	12.6%
Rental Car	919,525.08	803,133.58	116,391.50	14.5%
Advertising	108,330.83	108,910.22	(579.39)	(0.5%)
Ads Barter Revenue	0.00	0.00	0.00	N/A
Other Concessions	81,623.76	70,230.27	11,393.49	16.2%
Other Rentals and Fees	701,209.97	697,297.61	3,912.36	(0.6%)
Total Non-Airline Revenue	5,500,193.09	5,058,032.15	442,160.94	8.7%
Interest Income	14,865.74	6,749.61	8,116.13	120.2%
Total Operating Revenue	10,335,544.48	9,197,796.64	1,137,747.84	12.4%
Operating Requirements				
Fac Mgmt, Ops and Airport Security	4,681,386.07	4,195,739.52	(485,646.55)	(11.6%)
Airport Planning and Development	266,589.53	269,496.01	2,906.48	1.1%
Support Services	1,431,862.58	1,459,064.78	27,202.20	1.9%
Business Services	973,335.37	926,214.00	(47,181.37)	(5.1%)
Total Operating Expense*	7,353,233.55	6,850,514.31	(502,719.24)	(7.3%)
Debt Service				
GO Debt Service Fund	2,192.08	2,170.08	(22.00)	(1.0%)
2013A Revenue Refunding Bonds	1,409,707.50	99,033.00	(1,310,674.50)	(1323.5%)
2013 Prosperity Bank Loan	336,708.33	(151,667.00)	(488,375.33)	(322.0%)
2014 Bond Issuance	3,050.00	0.00	(3,050.00)	N/A
2005 Variable rate Notes (Swap)	886,984.00	2,088,982.00	1,201,998.00	57.5%
2005 Variable rate Notes Fees	123,278.48	132,403.00	9,124.52	6.9%
PFC Debt Service Funding	(1,094,533.33)	(991,702.00)	102,831.33	10.4%
Total Debt Service	1,667,387.06	1,179,219.08	(488,167.98)	(41.4%)
Other Requirements				
Workers' Compensation	35,400.00	42,181.67	6,781.67	16.1%
Citywide Administrative Support	315,560.00	255,648.00	(59,912.00)	(23.4%)
Communications & Technology Mgmt	104,015.00	115,320.00	11,305.00	9.8%
Accrued Payroll	20,234.50	8,176.08	(12,058.42)	(147.5%)
Operating Reserve	160,241.67	105,570.75	(54,670.92)	(51.8%)
CTECC	11,585.00	12,033.50	468.50	3.9%
Trunked Radio Allocation	9,560.00	9,043.83	(516.17)	(5.7%)
Liability Reserve	1,416.67	1,416.67	0.00	0.0%
Total Other Requirements	657,982.84	549,390.50	(108,602.34)	(19.8%)
Total Requirements	9,678,613.45	8,579,123.89	(1,099,489.56)	(12.8%)

SURPLUS (DEFICIT) OF TOTAL AVAILABLE FUNDS OVER TOTAL REQUIREMENTS

\$ 656,931.03 \$ 618,672.75 \$ 38,258.28 6.2%

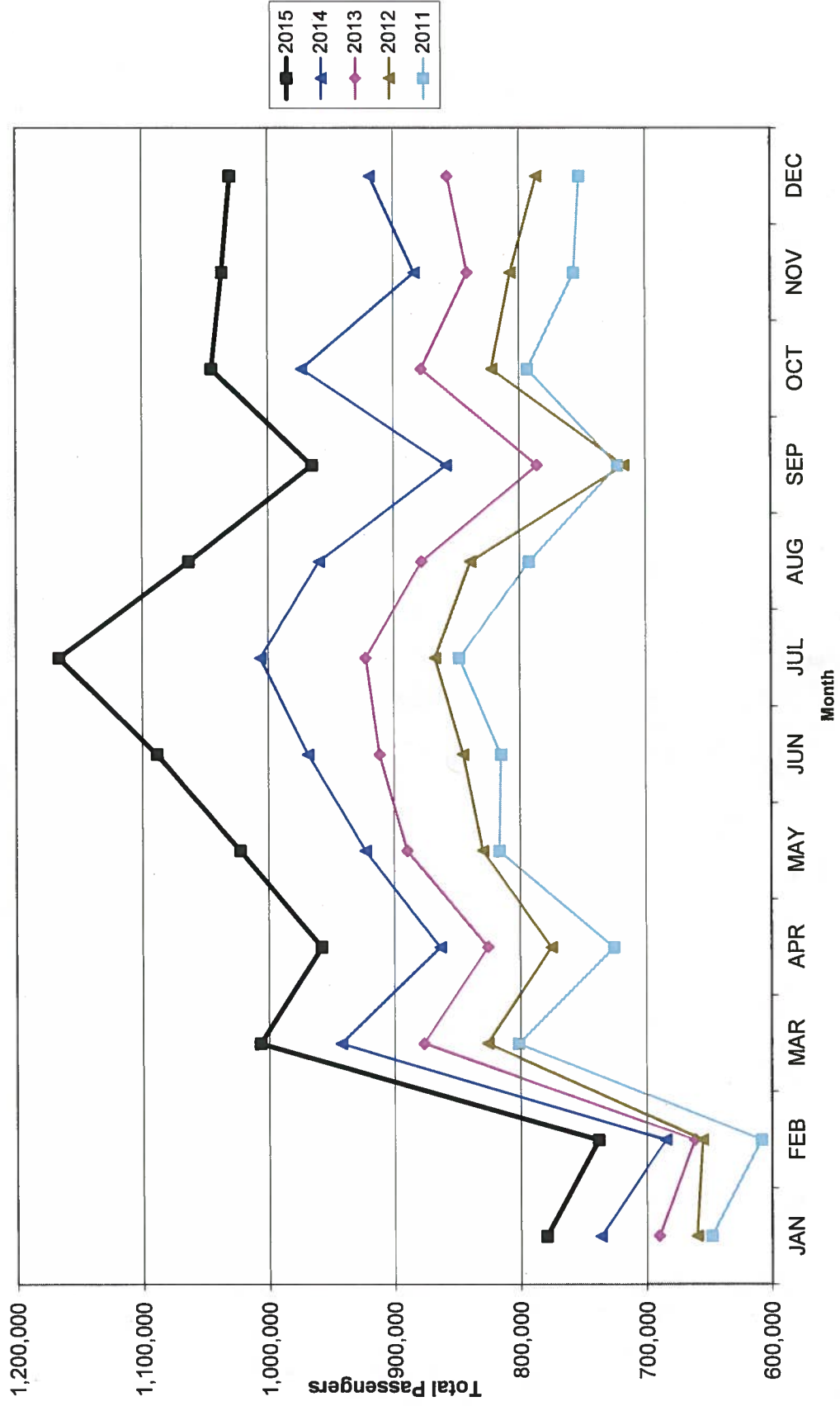
* FY 2015 payroll expenses were adjusted to reflect the same number of pay periods as FY2016

Fiscal YTD - This Year vs. Last Year
FY16 (Oct 15 - Dec 15) vs FY15 (Oct 14 - Dec 14)

	FY16 YTD Dec-15	FY15 YTD Dec-14	Fav (Unfav) \$ Variance	Fav (Unfav) % Variance
Airline Revenue				
Landing Fees	5,915,240.23	5,917,277.03	(2,036.80)	(0.0%)
Terminal Rental & Other Fees	8,221,379.80	6,723,020.57	1,498,359.23	22.3%
Total Airline Revenue	14,136,620.03	12,640,297.60	1,496,322.43	11.8%
Non-Airline Revenue				
Parking	9,287,380.35	8,563,489.92	723,890.43	8.5%
Food/Beverage & Retail	2,556,113.71	2,223,604.61	332,509.10	15.0%
Rental Car	3,282,186.85	3,131,195.57	150,991.28	4.8%
Advertising	401,462.27	464,044.29	(62,582.02)	(13.5%)
Ads Barter Revenue	40,000.00	0.00	40,000.00	N/A
Other Concessions	204,582.17	212,320.04	(7,737.87)	(3.6%)
Other Rentals and Fees	2,168,408.00	1,933,414.00	234,994.00	12.2%
Total Non-Airline Revenue	17,940,133.35	16,528,068.43	1,412,064.92	8.5%
Interest Income	42,447.44	26,672.63	15,774.81	59.1%
Total Operating Revenue	32,119,200.82	29,195,038.66	2,924,162.16	10.0%
Operating Requirements				
Fac Mgmt, Ops and Airport Security	12,162,857.58	11,221,611.77	(941,245.81)	(8.4%)
Airport Planning and Development	647,188.04	668,009.81	20,821.77	3.1%
Support Services	3,904,534.92	3,363,251.41	(541,283.51)	(16.1%)
Business Services	2,903,981.24	2,675,138.33	(228,842.91)	(8.6%)
Total Operating Expense*	19,618,561.78	17,928,011.32	(1,690,550.46)	(9.4%)
Debt Service				
GO Debt Service Fund	6,576.24	6,510.25	(65.99)	(1.0%)
2013A Revenue Refunding Bonds	2,263,574.50	297,099.00	(1,966,475.50)	(661.9%)
2013 Prosperity Bank Loan	783,683.32	110,000.00	(673,683.32)	(612.4%)
2014 Bond Issuance	5,718.50	0.00	(5,718.50)	N/A
2005 Variable rate Notes (Swap)	4,344,038.00	6,212,573.00	1,868,535.00	30.1%
2005 Variable rate Notes Fees	365,923.23	392,966.00	27,042.77	6.9%
PFC Debt Service Funding	(3,071,617.01)	(2,950,550.00)	121,067.01	4.1%
Total Debt Service	4,697,896.78	4,068,598.25	(629,298.53)	(15.5%)
Other Requirements				
Workers' Compensation	106,269.00	126,542.00	20,273.00	16.0%
Citywide Administrative Support	946,676.00	766,944.00	(179,732.00)	(23.4%)
Communications & Technology Mgmt	312,030.00	345,951.00	33,921.00	9.8%
Accrued Payroll	60,703.50	24,528.25	(36,175.25)	(147.5%)
Operating Reserve	480,725.00	316,712.25	(164,012.75)	(51.8%)
CTECC	34,682.00	36,096.00	1,414.00	3.9%
Trunked Radio Allocation	28,653.00	27,131.50	(1,521.50)	(5.6%)
Liability Reserve	4,250.00	4,250.00	0.00	0.0%
Total Other Requirements	1,973,988.50	1,648,155.00	(325,833.50)	(19.8%)
Total Requirements	26,290,447.06	23,644,764.57	(2,645,682.49)	(11.2%)

\$ 5,828,753.76 \$ 5,550,274.09 \$ 278,479.67 5.0%

AUSTIN PASSENGER TRAFFIC 5 Year Trend



Austin-Bergstrom International Airport

Aviation Activity Report Calendar Year 2015 vs 2014

	12/2015	12/2014	Percent Change	01/2015 - 12/2015	01/2014 - 12/2014	Percent Change
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Passenger Activity

Domestic Enplaned Revenue	504,512	447,016	12.86	5,717,095	5,167,811	10.63
Domestic Deplaned Revenue	483,208	432,289	11.78	5,683,842	5,141,475	10.55
International Enplaned Revenue	9,450	9,468	-0.19	109,484	80,925	35.29
International Deplaned Revenue	8,503	9,022	-5.75	108,744	80,954	34.33
Domestic Enplaned Non-Revenue	10,796	10,664	1.24	127,921	127,284	0.50
Domestic Deplaned Non-Revenue	10,583	10,114	4.64	125,041	118,415	5.60
International Enplaned Non-Revenue	75	126	-40.48	916	1,018	-10.02
International Deplaned Non-Revenue	80	115	-30.43	829	972	-14.71
Intl Enplaned Pre-Cleared Revenue	1,011	0	0.00	10,199	0	0.00
Intl Deplaned Pre-Cleared Revenue	1,517	0	0.00	12,920	0	0.00
Intl Enplaned Pre-Cleared Non-Revenue	29	0	0.00	482	0	0.00
Intl Deplaned Pre-Cleared Non-Revenue	39	0	0.00	486	0	0.00

Passenger Totals

Passenger Totals	1,029,803	918,814	12.08	11,897,959	10,718,854	11.00
<i>Enplaned Passenger Totals</i>	<i>525,873</i>	<i>467,274</i>	<i>12.54</i>	<i>5,966,097</i>	<i>5,377,038</i>	<i>10.95</i>
<i>Deplaned Passenger Totals</i>	<i>503,930</i>	<i>451,540</i>	<i>11.60</i>	<i>5,931,862</i>	<i>5,341,816</i>	<i>11.04</i>
<i>Domestic Passenger Totals</i>	<i>1,009,099</i>	<i>900,083</i>	<i>12.11</i>	<i>11,653,899</i>	<i>10,554,985</i>	<i>10.41</i>
<i>International Passenger Totals</i>	<i>20,704</i>	<i>18,731</i>	<i>10.53</i>	<i>244,060</i>	<i>163,869</i>	<i>48.93</i>

CURRENT PASSENGER RECORD = 1,166,811 RECORD SET = JULY 2015

Aircraft Operations

Air Carrier	9,850	9,192	7.16	114,068	105,187	8.44
Commuter & Air Taxi	1,323	1,349	-1.93	15,358	17,009	-9.71
Military	752	420	79.05	8,750	7,061	23.92
General Aviation						
Itinerant	3,705	3,728	-0.62	49,146	50,725	-3.11
Local	274	196	39.80	3,871	2,486	55.71
Total G.A.	3,979	3,924	1.40	53,017	53,211	-0.36
Total Operations	15,904	14,885	6.85	191,193	182,468	4.78

Austin-Bergstrom International Airport

Aviation Activity Report

Calendar Year 2015 vs 2014

Cargo Activity

Mail

	12/2015	12/2014	Percent Change	01/2015 - 12/2015	01/2014 - 12/2014	Percent Change
Domestic Enplaned Mail	199,024	160,941	23.66	2,585,382	1,554,622	66.30
Domestic Deplaned Mail	254,486	231,422	9.97	3,544,422	2,077,481	70.61
International Enplaned Mail	0	0	0.00	0	1,103,232	-100.00
International Deplaned Mail	0	0	0.00	0	0	0.00
Mail Totals	453,510	392,363	15.58	6,129,804	4,735,335	29.45

Cargo

Domestic Enplaned Cargo	5,066,194	5,444,762	-6.95	62,131,764	59,677,171	4.11
Domestic Deplaned Cargo	6,055,274	6,170,401	-1.87	60,981,653	64,290,521	-5.30
International Enplaned Cargo	315,230	371,958	-15.25	6,642,414	5,683,633	16.87
International Deplaned Cargo	271,087	186,183	45.60	5,381,247	4,131,679	30.24
Cargo Totals	11,707,785	12,173,304	-3.82	135,037,078	133,783,004	0.94

Belly Freight

Domestic Enplaned Belly Freight	298,691	260,655	14.59	3,062,535	2,720,902	12.56
Domestic Deplaned Belly Freight	505,983	464,044	9.04	5,690,909	5,042,207	12.87
International Enplaned Belly Freight	207,555	333,991	-37.86	3,062,588	4,641,222	-34.01
International Deplaned Belly Freight	474,272	680,418	-30.30	4,501,752	4,517,824	-0.36
Belly Freight Totals	1,486,501	1,739,108	-14.53	16,317,784	16,922,155	-3.57
Cargo Totals (Mail, Cargo, Belly Freight)	13,647,796	14,304,775	-4.59	157,484,666	155,440,494	1.32

Enplaned Cargo Totals

Enplaned Cargo Totals	6,086,694	6,572,307	-7.38	77,484,683	75,380,782	2.79
Deplaned Cargo Totals	7,561,102	7,732,468	-2.21	79,999,983	80,059,712	-0.07

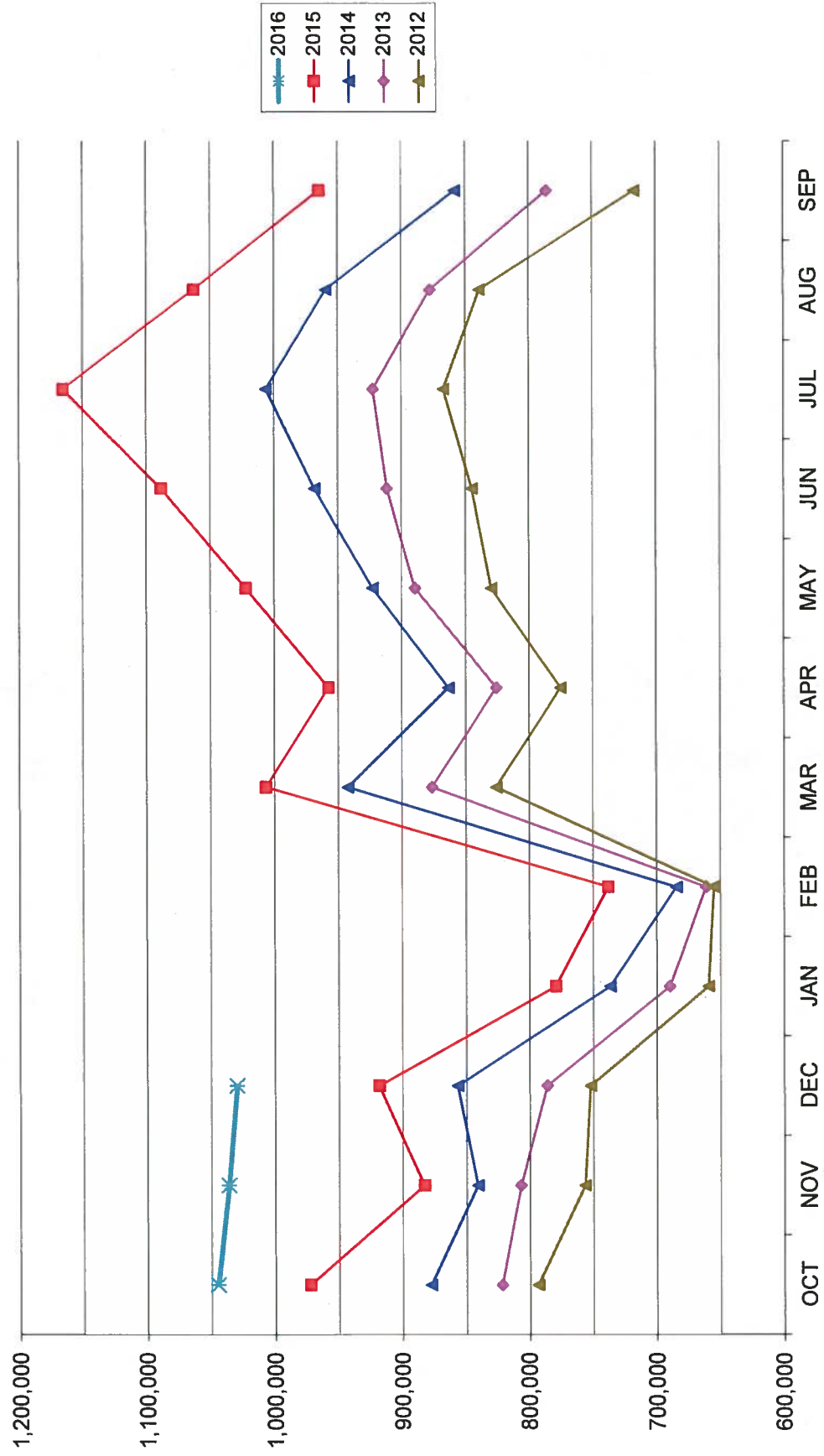
Domestic Cargo Totals

Domestic Cargo Totals	12,379,652	12,732,225	-2.76	137,896,665	135,362,904	1.87
International Cargo Totals	1,268,144	1,572,550	-19.35	19,588,001	20,077,590	-2.43

CURRENT CARGO RECORD = 40,215,618

RECORD SET = MARCH 2001

AUSTIN PASSENGER TRAFFIC
5 Year Trend



Austin-Bergstrom International Airport

Aviation Activity Report

Fiscal Year 2016 vs 2015

	12/2015	12/2014	Percent Change	10/2015 - 12/2015	10/2014 - 12/2014	Percent Change
Passenger Activity						
Domestic Enplaned Revenue	504,512	447,016	12.86	1,511,039	1,341,174	12.67
Domestic Deplaned Revenue	483,208	432,289	11.78	1,482,000	1,325,744	11.79
International Enplaned Revenue	9,450	9,468	-0.19	24,747	23,744	4.22
International Deplaned Revenue	8,503	9,022	-5.75	23,332	23,074	1.12
Domestic Enplaned Non-Revenue	10,796	10,664	1.24	29,910	31,195	-4.12
Domestic Deplaned Non-Revenue	10,583	10,114	4.64	29,716	29,470	0.83
International Enplaned Non-Revenue	75	126	-40.48	236	286	-17.48
International Deplaned Non-Revenue	80	115	-30.43	220	292	-24.66
Intl Deplaned Pre-Cleared Non-Revenue	39	0	0.00	369	0	0.00
Intl Deplaned Pre-Cleared Revenue	1,517	0	0.00	5,027	0	0.00
Intl Enplaned Pre-Cleared Non-Revenue	29	0	0.00	385	0	0.00
Intl Enplaned Pre-Cleared Revenue	1,011	0	0.00	3,792	0	0.00
South Terminal-Intl Enplaned Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Non-Revenue	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Non-Revenue	0	0	0.00	0	0	0.00
Passenger Totals	1,029,803	918,814	12.08	3,110,773	2,774,979	12.10
Enplaned Passenger Totals						
Enplaned Passenger Totals	525,873	467,274	12.54	1,570,109	1,396,399	12.44
Deplaned Passenger Totals	503,930	451,540	11.60	1,540,664	1,378,580	11.76
Domestic Passenger Totals	1,009,099	900,083	12.11	3,052,665	2,727,583	11.92
International Passenger Totals	20,704	18,731	10.53	58,108	47,396	22.60

CURRENT PASSENGER RECORD = 1,166,811 RECORD SET = JULY 2015

Aircraft Operations

Air Carrier	9,850	9,192	7.16	29,200	27,211	7.31
Commuter & Air Taxi	1,323	1,349	-1.93	4,039	4,511	-10.46
Military	752	420	79.05	2,336	1,357	72.14
General Aviation	3,705	3,728	-0.62	12,170	13,744	-11.45
Itinerant	274	196	39.80	942	752	25.27
Local	3,979	3,924	1.40	13,112	14,496	-9.55
Total G.A.	15,904	14,885	6.85	48,687	47,575	2.34
Total Operations						

Austin-Bergstrom International Airport

Aviation Activity Report

Fiscal Year 2016 vs 2015

Cargo Activity

	12/2015	12/2014	Percent Change	10/2015 - 12/2015	10/2014 - 12/2014	Percent Change
Mail						
Domestic Enplaned Mail	199,024	160,941	23.66	690,449	376,952	83.17
Domestic Deplaned Mail	254,486	231,422	9.97	820,860	617,363	32.93
International Enplaned Mail	0	0	0.00	0	1,103,232	-100.00
International Deplaned Mail	0	0	0.00	0	0	0.00
South Terminal-Intl Enplaned Mail	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Mail	0	0	0.00	0	0	0.00
Mail Totals	453,510	392,363	15.58	1,511,109	2,097,547	-27.96
Cargo						
Domestic Enplaned Cargo	5,066,194	5,444,762	-6.95	15,257,792	16,087,972	-5.16
Domestic Deplaned Cargo	6,055,274	6,170,401	-1.87	16,379,515	16,464,573	-0.52
International Enplaned Cargo	315,230	371,958	-15.25	2,332,693	1,544,125	51.07
International Deplaned Cargo	271,087	186,183	45.60	1,824,985	1,915,389	-4.72
South Terminal-Intl Enplaned Cargo	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Cargo	0	0	0.00	0	0	0.00
Cargo Totals	11,707,785	12,173,304	-3.82	35,794,985	36,012,059	-0.60
Belly Freight						
Domestic Enplaned Belly Freight	298,691	260,655	14.59	779,474	720,067	8.25
Domestic Deplaned Belly Freight	505,983	464,044	9.04	1,383,697	1,360,410	1.71
International Enplaned Belly Freight	207,555	333,991	-37.86	563,794	1,043,511	-45.97
International Deplaned Belly Freight	474,272	680,418	-30.30	1,261,835	680,418	85.45
South Terminal-Intl Enplaned Belly Frt	0	0	0.00	0	0	0.00
South Terminal-Intl Deplaned Belly Frt	0	0	0.00	0	0	0.00
Belly Freight Totals	1,486,501	1,739,108	-14.53	3,988,900	3,804,406	4.85
Cargo Totals (Mail, Cargo, Belly Freight)	13,647,796	14,304,775	-4.59	41,294,894	41,814,012	-1.48
Enplaned Cargo Totals	6,086,694	6,572,307	-7.39	19,624,202	20,875,859	-6.00
Deplaned Cargo Totals	7,561,102	7,732,468	-2.22	21,670,692	21,038,153	3.01
Domestic Cargo Totals	12,379,652	12,732,225	-2.77	35,311,857	35,627,337	-0.89
International Cargo Totals	1,268,144	1,572,550	-19.36	5,983,307	6,286,675	-4.83

CURRENT CARGO RECORD = 40,215,518

RECORD SET = MARCH 2001

PE Monthly Report - Austin Airport Advisory Commission

Project	Subproject	Subproject Manager	Current Subproject Status Info	FDU	Expenses YTD	Spend Plan Amount - Budget - FDU Level - Current Year
5415	ABIA Terminal Electrical Improvements	Stalder, Ricky	Ben Avila is handling this project. Need to get him added as the new project manager.	4910 8107 3168		\$200,000
	ABIA Terminal Area Spalling Improvements	Pirtle, Robert	All construction work on this project has been completed. The Contractor, Restek, Inc. has submitted their final pay application for release of retainage. SMBR is reviewing Restek's final compliance report, which is a requirement for release of retainage and final completion.	4910 8107 3172	\$2,247	\$0
	ABIA Terminal Fire Protection Improvements-Phase 2	Pirtle, Robert	The construction contract with Mid State Plumbing is in the process of being closed. SMBR is reviewing Mid State's final compliance report. The contract is expected to close by mid-February, 2016.	4910 8107 3176	\$2,767	\$337,102
	Terminal Improvements 2012	Jones, Burton	No changes.	4911 8107 A176	\$0	\$877,390
				4910 8107 3190	\$9,175	\$0
				4910 8107 6053		\$0
				4911 8107 A190		\$0
	Terminal East Infill Project	Jones, Burton	The project is nearing completion. EDS is the final scope of work remaining. TSA contractors that are outside the control of the City's contract, are affecting the ability of Hensel Phelps to complete the project. We are somewhat at the mercy of TSA contractors. Currently, it seems the project will be able to reach substantial completion near the end of March, 2016.	4910 8107 3215	\$4,280	\$0
				4910 8107 G215	\$1,561,994	\$3,494,437
				4911 8107 A215	\$0	\$776,750
				4912 8107 B060	\$12,510	\$17,922
				4912 8107 B215	\$4,671,330	\$2,767,675
	Records Management Implementation	Medici, Joseph	Purchasing/CTM reviews are delaying project. Aviation continues to work with the Departments to get contract started.	4910 8107 3216	\$0	\$300,000
	Matrix Electrical Room HVAC Improvements	Stalder, Ricky	Badging contractors	4910 8107 3253	\$2,240	
	Potable Water System - Study	Chaney, Richard	Installation completed 23.Jan.2016. COA plumbing inspection was to be scheduled last week of Jan 2016	4910 8107 3264	\$13,538	\$175,477
	Food Court Improvements	Estabrook, Lyn	The first part of the trash can order is complete and shipment scheduled. This purchase should be completed by mid-Summer.	4910 8107 3265	\$87,527	\$150,000
	Wet Pipe Fire Protection System	Estabrook, Lyn	Contractor has completed approximately 98% of the scope of work.	4910 8107 3266		\$125,000
	Restrooms Completion	Kumarage, Rohini	Warranty Period	4910 8107 3285	\$26,874	\$214,640
	Shared Use Passenger Processing System	Folsom-Heath, Diana	Monitor replacements 100% completed. Kiosk deployed 100% Additional bag tag printers received and installed 100% Setting up meeting with Vendor to discuss remaining open contract items. Expected to complete and close contract in April 2016	4910 8107 3283	\$709,079	\$1,332,194
5702	Terminal Beam Rehabilitation	Chaney, Richard	No change to report	4910 8107 3287	\$2,040	\$19,951
	South Terminal FY2015	Mercado, Robert	Appropriation pending cost estimates from project managers.	4910 8107 3310	\$251,863	\$0
	Upper Level Curbside Expansion Joints	Kumarage, Rohini	Warranty Period	4910 8107 3312	\$97,853	\$175,000
	Chilled Water & Hot Water Systems Molybdenum Removal	Avila, Ben	Actively soliciting proposal from firm with Austin Energy contract to remove molydeum from DoA Terminal Chilled & Hot Water hydronic system	4910 8107 3334		\$0
	Environmental Management System	Carpenter, Kane	Open projects: helicopter noise modeling / support services to support amendments to City of Austin helicopter ordinance; updating ABIA hydrologic and hydraulic models to reflect current conditions; NEPA services: to support the terminal ramp expansion-FAA approval received in late September 2015; fuel consortium GSE fuel tanks - 3rd party project cancelled, and de-icing storage facility -FAA approval received in mid-2015; and implement an ABIA environmental records management system-project is wrapping up.	4910 8107 3151	\$1,947	\$348,963
	Stormwater Drainage Improvements	Vonstein, Allison	90% set submitted to QMD 1/19/2016. There are two bid sets - Channel Improvements and Stormwater Maintenance projects.	4910 8107 3248	\$9,494	\$500,000
	Reclaimed Water Booster Pump	Carpenter, Kane	Project will be delivered under 3rd party lease agreement. I would like to keep project open until project is completed which is tentatively set for mid-2016.	4911 8107 A248	\$212,602	\$1,250,000
	Electronic Airport Layout Plan And Utility Mapping	Kumarage, Rohini	Submitted proposal to Contract Compliance Office for review.	4912 8107 C502		\$0
	ABIA CONRAC	Pirtle, Robert	The project has been completed and is fully operational.	4910 8107 3242	\$14,328	\$0
	Information Technology Master Plan	Mercado, Robert	Final verification of Phase One & Two SUPPs installation underway as part of the ITMP scope of work.	4910 8107 3162	\$31,901	\$252,795
6000	ABIA Airside Improvements			4910 8107 3228	\$92,848	\$222,502
6001	ABIA Landside Facility Improvements			4910 8107 3188		\$0

PE Monthly Report - Austin Airport Advisory Commission

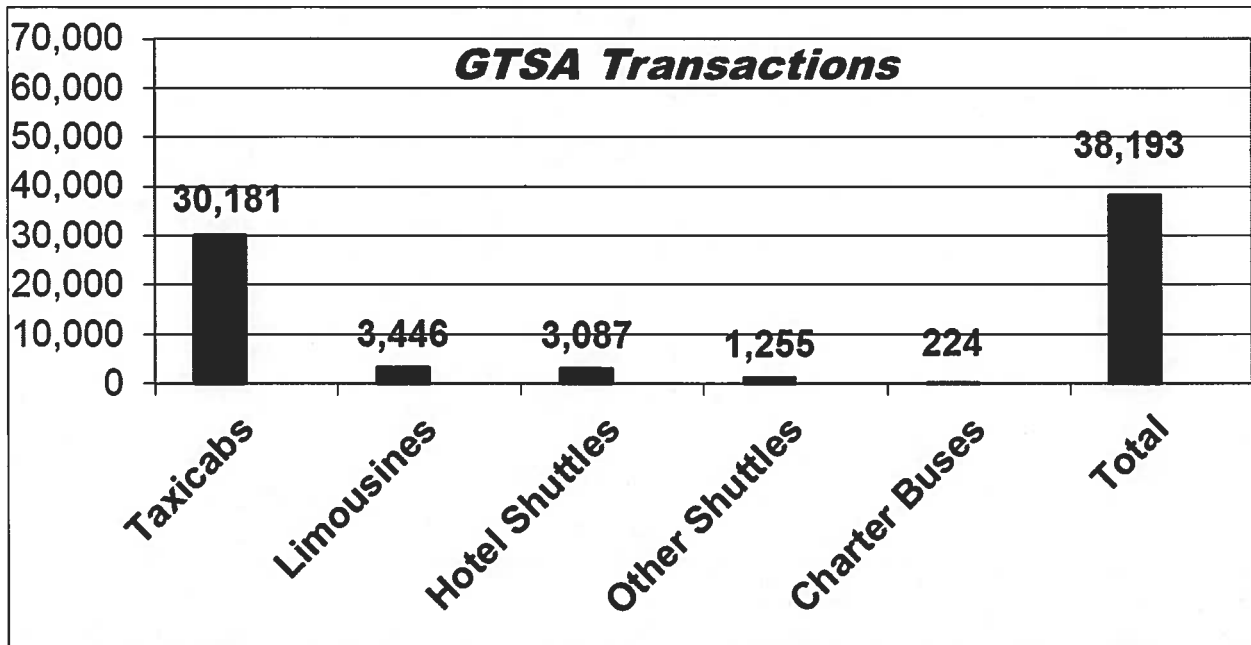
Project	Subproject	Subproject Manager	Current Subproject Status Info	FDU	Expenses YTD	Spend Plan Amount - Budget - FDU Level - Current Year
6001	ABIA Bldg 6005 Improvements-Phase II (P&E)	Pirtle, Robert	Substantial Completion of the base contract work was established on March 9, 2015. Subsequent Owner Requested Change work was substantially completed in September, 2015. All that remains to be completed on the project are punchlist items. Final Completion is expected to be achieved in November, 2015.	4910 8107 3217	\$110,109	\$0
	Landside Roadway and Pedestrian Improvements	Vonstein, Alison	Bids opened 1/21/16. Muniz Concrete & Contracting, Inc. is low bidder out of six received. RCA scheduled for 3/24/16. MWBE goals were met.	4911 8107 A217	\$92,089	\$0
	Elevator Refurbishment	Kumarage, Rohini	Received two bids. Due to low participation, the team will be revisiting the scope to increase participation.	4910 8107 3249	\$15,314	\$40,000
	Upper Level Embankment Inspections and Repairs	Vonstein, Alison	90% set received from consultant 12/14/15 and submitted to QMD 12/14/15 for review. Bidding tentatively scheduled for early 2016.	4911 8107 A249	\$0	\$1,250,000
	Central Plant - Media Fill Replacement Project	Mercado, Robert	Project work will be completed by Hensel Phelps, contractor for the Terminal East Infill project, since they are working in the Central Plant already as a part of that project. Funding will remain with this FDU.	4911 8107 A401	\$0	\$320,000
	Buildings and Fence Demolition	Vonstein, Alison	100% set is being reviewed by QMD starting 12/07/2015. Ben Avila applied for additional funding from Dept. of Aviation 12/04/2015 to complete the project.	4911 8107 A245	\$38,062	\$1,250,000
	Campus HVAC Improvements	Smythe-Macaulay, David	Consultant is preparing the Airport Sustainability checklist for Quality Management review. Airport staff has provided comments to the draft report.	4910 8107 3247	\$9,878	\$0
	Drainage Easement	Estabrook, Lyn	Per Robert Hens 6/22/15 email: Waiting on final invoice to be paid.	4911 8107 A407	\$13,897	\$250,000
	Landside Roadway and Pedestrian Improvements Phase 2	Smythe-Macaulay, David	The sidewalk and crosswalk drawings are being prepared for quality control review and site plan permit review.	4911 8107 A504	\$4,739	\$500,000
	Campus Signage Improvements	Henson, Torrey	Received the final proposals from prime consultant and subs. We submitted documents to CPD on December 31, 2015 for review.	4912 8107 C504	\$8,696	\$1,000,000
11222	Parking Garage & Admin Building - West Lot A - Design & Construction	Mercado, Robert	Contract negotiations are underway with PGAL for the professional services for design. The RFQ is on the street for the CMR and submittals are due by the end of the month.	4910 8107 3292	\$0	\$0
	Consolidated Maintenance Facility	Chaney, Richard	No change to report	4911 8107 A503	\$46,696	\$400,000
				4912 8107 C500	\$39,123	\$400,000
				4912 8107 C501	\$46,823	\$450,000
				4912 8107 C503		\$125,000
				4912 8107 C507	\$6,973	\$13,750,000
				4911 8107 A509	\$53,689	\$3,700,000
				4910 8107 3288	\$1,663,874	\$14,713,666
				4911 8107 A288	\$131,928	\$0
				4911 8107 A506	\$72,500	\$500,000
Total				4911 8107 A507		\$500,000
				4912 8107 C288	\$1,183,450	\$29,286,334
					\$11,693,316	\$82,882,798

BUSINESS DEVELOPMENT AND TENANT MANAGEMENT
Airport Advisory Commission Report
February 9, 2016

Tenant Updates and Business Development Events

1. ABIA Retail's Hyatt Place ground breaking ceremony took place on January 28. The hotel is anticipated to open in Spring 2017 with 139-rooms.
2. ABIA becomes the 1st North American city to have regularly scheduled British Airways service using the new Boeing 787-9.
3. Salt Lick BBQ and Vino Volo have been nominated for the USA Today 10Best Reader's Choice Travel Award Contest.
 - o Salt Lick BBQ is in 6th Place. (02/04/2016)
 - o Vino Volo is in 2nd Place. (02/04/2016)
4. Delaware North Companies and LS Travel are working with Aviation staff and other City departments to secure the necessary permits to begin the first phase of their terminal wide renovations.

GROUND TRANSPORTATION TRANSACTIONS JANUARY 2016



YEAR TO YEAR COMPARISON			
SERVICE CATEGORY	JANUARY 2016	JANUARY 2015	% Increase/(decrease)
TAXICAB	30,181	27,693	9.0%
LIMOUSINE	3,446	3,489	(1.2%)
HOTEL SHUTTLE	3,087	2,729	13.1%
OTHER SHUTTLE	1,255	1,231	1.9%
CHARTER BUS	224	113	98.2%
OVERALL TOTAL	38,193	35,255	8.3%

AGENDA



Recommendation for Council Action

Austin City Council		Item ID	54060	Agenda Number	<ITEM_OUTLINE>
Meeting Date:	2/25/2016		Department:	Aviation	
Subject					
Authorize exempted sole source procurements for the Department of Aviation's membership in Airports Council International – North America in a total amount not to exceed \$100,000.00.					
Amount and Source of Funding					
Funding is available in the Fiscal Year 2015-2016 Operating Budget of the Aviation Department.					
Fiscal Note					
There is no unanticipated fiscal impact. A fiscal note is not required.					
Purchasing Language:	Exempt Purchases - Sole Source				
Prior Council Action:					
For More Information:	David Arthur, Assistant Director and Chief Financial Officer, (512) 530-6688				
Council Committee, Boards and Commission Action:	To be reviewed by Airport Advisory Commission on 2/9/2016.				
MBE / WBE:					
Related Items:					

Additional Backup Information

The City routinely enters into transactions that are exempt from State of Texas competitive procurement law. While exempt from competitive procurement law, these routine transactions can exceed the City Manager's authority when aggregated for an entire fiscal year.

The Department of Aviation has maintained longstanding membership in Airports Council International-North America, the worldwide industry association of airports with the mission of advocating policies and providing services that strengthen the ability of airports to serve their passengers, customers and communities.

Funding includes the annual membership dues, in the amount of \$69,918, and contingency for ad-hoc programs led by ACI-NA to provide national and international support for specific airport issues and opportunities.

A G E N D A



Recommendation for Council Action (CCO)

Austin City Council	Item ID:	54014	Agenda Number	<ITEM_OUTLINE>
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Meeting Date:	January 28, 2016
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Department:	Capital Contracting Office
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Subject

Authorize the use of the Competitive Sealed Proposal methodology for solicitation of construction of improvements and renovation of three sets of restrooms within the terminal at Austin-Bergstrom International Airport.

Amount and Source of Funding

A Recommendation for Council Action with the not to exceed contract amount for the resultant contract will be presented to Council once the Competitive Sealed Proposal selection has been completed.

Fiscal Note

A fiscal note is not required.

Purchasing Language:	This request is for Council to authorize the use of the Competitive Sealed Proposal selection method; therefore no solicitation has yet been initiated.
Prior Council Action:	N/A
For More Information:	Rohini Kumarage, 512-530-7547; Matt Duree, 512-974-6346; Rolando Fernandez, 512-974-7749; Sarah Torchin 512-974-7141.
Boards and Commission Action:	To be reviewed by the Austin Airport Advisory Commission, February 9, 2016.
Related Items:	
MBE / WBE:	MBE/WBE goals will be established for this solicitation before issuance.

Additional Backup Information

State statute governs construction procurement for municipalities. The standard method of contracting used for construction services is competitive bidding where the contract is awarded to the lowest responsible and responsive bidder. Texas Government Code chapter 2269 allows for methodologies alternate to low-bidding which may provide the best value to the municipality. These alternate methodologies include: Competitive Sealed Proposals, Construction-Manager at Risk, Design-Build, and Job Order Contracting. Texas Local Government Code section 252.022(d) allows the City to adopt and use an alternative method such as Competitive Sealed Proposal under chapter 2269 of the Texas Government Code if such a method provides a better value for the City.

It is recommended that this work be delivered under the Competitive Sealed Proposal method set forth in state statutes. Competitive Sealed Proposal is the alternative delivery method most closely related to traditional competitive bidding. The principal difference is that the City makes its selection of the respondents based on evaluation criteria consisting of, but

not limited to, safety record and safety practices, comparable relevant project experience, sustainability practices, local business presence, financial stability, and price. Unlike traditional competitive bidding, price is only a portion of the overall evaluation score. A city-staffed panel will review, evaluate, and rank proposals based on stated evaluation criteria. The services will be provided by a duly qualified and experienced contractor offering the best value to the City.

The work will consist of renovating three remaining sets of men's and women's restrooms located on the lower level of Austin- Bergstrom International Airport Terminal. Each set of restrooms is approximately 1617 square feet per set for a total of approximately 4900 square feet of renovated space. The renovations will include selective demolition, concrete, selective masonry, metal work, alteration of walls and doors, replacement of specialty items (i.e. toilet partitions, grab bars, toilet facility accessories), replacement of mechanical, electrical and plumbing systems, as well as fire protection and annunciation systems.

The estimated construction budget is \$2.5 million. Construction activities will be undertaken within a highly congested and technically challenging operating airport terminal environment. Safety and security risk management is critical to this project; therefore contractor experience in 24/7 operating facilities and security sensitive experience is critical to maintaining safe and secure airport operations and minimizing the construction impact on the airport tenants and traveling public. The project will isolate construction and utility activities from the public and utilize safety and security controls, tool management protocols, and hot work permitting during terminal construction.

This item is not time sensitive; however, a delay would mean a delay to the issuance of this Competitive Sealed Proposal solicitation and timely completion of the renovations.