



## Recommendation for Water & Wastewater Commission

<b>Commission Meeting Date:</b>	February 10, 2016
<b>Council Meeting Date:</b>	February 25, 2016
<b>Department:</b>	Purchasing
<b>SUBJECT</b>	
<p>Authorize award and execution of a 36-month contract with <b>CAPITAL AREA OCCUPATIONAL MEDICINE DBA ST. DAVIDS OCCUPATIONAL HEALTH SERVICES</b> for Invitation for Bid-Best Value EAD0613 to provide inoculation and various medical testing services in an amount not to exceed \$1,396,245, with three 12-month extension options in an amount not to exceed \$465,415 per extension option, for a total contract amount not to exceed \$2,792,490. This is a multi-department contract. Austin Water's requested authorization is \$18,500.</p>	
<b>AMOUNT AND SOURCE OF FUNDING</b>	
<p>Funding in the amount of \$10,792 is available in the Operating Budget of the Austin Water. Funding for the remaining 29 months of the original contract period and extension options is contingent upon available funding in future budgets.</p>	
<b>Purchasing Language:</b>	Sole bid received from the current provider.
<b>Prior Council Action:</b>	N/A
<b>For More Information:</b>	Erin D'Vincent, 512-974-3070; Becky Chen, 512-972-1166
<b>Boards and Commission Action:</b>	February 10, 2016- To be reviewed by the Water and Wastewater Commission.
<b>MBE/WBE:</b>	This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established.

The contract will provide inoculation and various medical testing services for the Emergency Medical Services Department (EMS), Austin Fire Department (AFD), Building Services Department, Health and Human Services Department (HHSD), Animal Services Office, Austin Water, and Austin Resource Recovery (ARR).

St. David's will provide all staff, pharmaceuticals, medical supplies, equipment, facilities, and waste disposal for these services. All inoculations will meet current medical standards at the time the inoculation is provided and will follow the Center for Disease Control recommended vaccines for healthcare workers and for other City employees. Services under this contract include pre and post antibody titer tests, tuberculosis (TB) skin testing, tetanus, TB t-spot blood testing, and TB quantiferon gold testing. The following vaccination services are also included in this contract: hepatitis A, B, and combo series, hepatitis boosters, seasonal and pandemic flu, varicella, measles, mumps, and rubella, tetanus, diphtheria, pertussis (tdap), and rabavert.

These services are required due to select job titles of City employees who are at risk for exposure to and possible transmission of vaccine-preventable diseases from contact with sick, infected, or injured patients, infective material from patients; or contact with waste, contaminated water and other situations.

The solicitation was issued as a best value solicitation allowing the City to select the vendor who provided the best value. The bids were evaluated by AFD, EMS, HHSD, and ARR staff and the evaluation team recommended St. David's Occupational Health Services as the best value based on: cost, number, location, and staffing of Contractor locations, company experience, licensed employees, and professional certifications, and their record control system capabilities.

The current contract expires April 30, 2016. The absence of a replacement contract will limit the City's ability to have first responders, public health employees, and other City employees be properly immunized while dealing with the public or material that requires vaccinations.

MBE/WBE solicited: 12/1

MBE/WBE bid: 0/0

The expenditures for the first 12 months of this contract are estimated to be \$465,415.

### **PRICE ANALYSIS**

- a. Sole bid. The City extended the solicitation by two additional weeks to allow more time for bids to be received. No additional bids were submitted.
- b. 150 notices were sent including 12 MBEs and one WBE. One bid  
Was received with no response from the MBEs/WBE. Multiple notices may be sent to the same vendor, e.g. one vendor may have multiple email addresses/fax numbers.
- c. Of the seven comparable line items from the previous contract, the pricing offered represents a 12% increase from the last contract awarded in May 2010. The increase is attributed to rising costs for pharmaceutical and medicine manufacturing. Although the Bureau of Labor Statistic supports a 43% increase, the vendor is only passing on a 12% increase.

### **APPROVAL JUSTIFICATION**

- a. Best evaluated bid. St. David's Occupational Health Services is the current provider of these services.
- b. The Purchasing Office recommends award consistent with the evaluation committee.
- c. Advertised in the Austin American Statesman and on the internet.