

**MUNICIPAL CIVIL SERVICE COMMISSION
MEETING MINUTES**

Monday, January 25, 2016



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MINUTES**

**REGULAR MEETING
Monday, January 25, 2016**

The Municipal Civil Service Commission convened in a regularly scheduled meeting on Monday, January 25, 2016 at the Waller Creek Building located at 625 East 10th Street, Room 104, in Austin, Texas.

Chair Lancaster called the Commission meeting to order at 9:07 a.m.

Commissioners in Attendance:

Pamela Lancaster, Chair
Teresa Perez-Wiseley, Vice-Chair
Lottie A. Dailey

Commissioners Absent:

Michael Murphy

Staff in Attendance:

Rebecca Kennedy, Acting HR Director
Sylba Everett, Municipal Civil Service Administrator
Vera Labriola, Municipal Civil Service Coordinator
Patricia Bourenane, Civil Service Coordinator
Danny Villalpando, IT Network Administrator, Sr.

1. CITIZENS COMMUNICATION: GENERAL

None

2. APPROVAL OF MINUTES

The minutes of the January 11, 2016, regular meeting were approved on Vice-Chair Perez-Wiseley's motion, Commissioner Dailey's second on a 3-0 vote.

3. HEARING

- a. Conduct a hearing on the appeal filed by Jeffery Brooks regarding his discharge from the Public Works Department.

The hearing was conducted on the appeal filed by Jeffery Brooks regarding his discharge from the Public Works Department.

- b. Deliberate in closed session, pursuant to 551.074 of the Texas Government Code (personnel exception), regarding the appeal of Jeffery Brooks regarding his discharge from the Public Works Department.

The Commission deliberated in closed session on the appeal of Jeffery Brooks regarding his discharge from the Public Works Department.

- c. Possible action and decision regarding the appeal of Jeffery Brooks regarding his discharge from the Public Works Department.

The motion to deny Jeffery Brooks' appeal, to not reinstitute him into his former position, but to allow him to resign failed on Chair Lancaster's motion, Commissioner Dailey's second, on a 1-2 vote. Those members voting aye were: Chair Lancaster. Those voting nay were: Vice-Chair Perez-Wiseley and Commissioner Dailey.

The motion to grant Jeffery Brooks' appeal and to substitute the Discharge for the lesser disciplinary action of Demotion to a Position where a commercial driver's license would not be required and where he would be paid commensurate with the Position he is demoted to, without back pay, and with continued probation from the date he is placed in the new Position, with an additional second year of probation and without any opportunity for promotion until both probations are completed was approved on Commissioner Murphy's motion, Commissioner Dailey's second, on a 2-1 vote. Those members voting aye were: Vice-Chair Perez-Wiseley and Commissioner Dailey. Those voting nay were: Chair Lancaster.

4. OLD BUSINESS

- a. Discussion and possible action to review the Municipal Civil Service Rules and provide input to the Municipal Civil Service Director.

Discussion was held on review of the Municipal Civil Service Rules and input to the Municipal Civil Service Director.

- b. Discussion and possible action regarding independent legal counsel for the Municipal Civil Service Commission during appeal hearings.

Discussion was held regarding independent legal counsel for the Municipal Civil Service Commission during appeal hearings.

- c. Discussion and possible action on the recommendation regarding compensation for the Municipal Civil Service Commissioners.

Discussion was held on the recommendation regarding compensation for the Municipal Civil Service Commissioners.

- d. Discussion and possible action on appeal hearing proceedings and process.

Discussion was held on appeal hearing proceedings and process.

- e. Discussion and possible action on future meeting dates, times and locations.

Discussion was held on future meeting dates, times and locations.

5. FUTURE AGENDA ITEMS

None

ADJOURNMENT

Chair Lancaster adjourned the meeting at 2:30 p.m. on Vice-Chair Perez-Wiseley's motion, Commissioner Dailey's second, on a 3-0 vote.