



**Construction Advisory Committee
MINUTES**

**REGULAR MEETING
Tuesday, March 10, 2015**

**The Construction Advisory Committee convened in a regular meeting on Tuesday, March 10, 2015
One Texas Center, 505 Barton Springs Road, Public Works Conference Room, 13th Floor.**

Current Members

☐ P ☐ Martin A. Prisant – Chair
☐ P ☐ Suzanne Litz
☐ P ☐ Howard Lazarus – Ex-Officio Member
☐ A ☐ Karla Vargas

☐ P ☐ Calvin Williams – Vice Chair
☐ A ☐ Carson Fisk
☐ P ☐ Thomas Dodd
☐ P ☐ Michael Murphy

City Staff in Attendance:

Jennifer Pierce, Staff Liaison- Public Works Department
James Snow, Assistant Director- Public Works Department
Carl Wren, Assistant Director- Planning and Development Review Department
Jose Roig , Division Manager - Planning and Development Review Department
Lalo Sanchez, Chief Plans Examiner - Planning and Development Review Department
John McDonald, Development Services Manager- Planning and Development Review Department

Chair Prisant called the meeting to order at 10:06 a.m.

1. CITIZEN COMMUNICATION: GENERAL – none

2. APPROVAL OF MINUTES

Minutes from the meeting of 02/17/2015 were approved on a 5-0 vote.

3. DIRECTOR'S REPORT

Howard Lazarus, Public Works Director presented the 2014 Annual Report to the committee. He reviewed the report with the committee and discussed the website that was launched with the report for the first time this year.

4. NEW BUSINESS

a. Commercial/Residential Permitting Process Overview

Carl Wren, Assistant Director, provided the committee with an overview of the commercial and residential permitting process. He first discussed the commercial process and turn around dates in the department. The

department has recently experienced staff vacancy challenges with the retirement of several experienced employees and has struggled to keep up with the sheer volume of construction taking place in Austin right now. He was joined by his team Jose Roig, Lalo Sanchez, and John McDonald to discuss the residential services the Planning and Development Review Department provides. They covered the processes and types of applications they receive. They also discussed future projects. The next project they are working on is to rewrite all of the land development code. Lastly they reviewed the expired permit process.

b. Introduction of New CAC Members

New member Michael Murphy was present and introduced himself to the committee.

c. Update on Board Mergers

Howard Lazarus recommended the board draft a memo to council in regards to the relevancy of the board and their willingness to continue serving. A memo will be drafted and reviewed at the next meeting.

5. OLD BUSINESS

None

6. FUTURE AGENDA ITEMS

- a. Evaluation Program Update- CMD (May)
- b. Workplan Updates – Committee – (May)

7. NEXT MEETING (May 19, 2015)

8. ADJOURN

Meeting was motioned to adjourn at 11:28 a.m. by Chair Prisant.