



**Construction Advisory Committee
MINUTES**

**REGULAR MEETING
Tuesday, September 15, 2015**

**The Construction Advisory Committee convened in a regular meeting on Tuesday, September 15, 2015
One Texas Center, 505 Barton Springs Road, Public Works Conference Room, 13th Floor.**

Current Members

__P__ Carson Fisk – Chair
__P__ Suzanne Litz
__P__ Howard Lazarus – Ex-Officio Member
__P__ Gregory Sindelar
__P__ Martin Prisant

__P__ Thomas Dodd – Vice Chair
__P__ Jeremy Hendricks
__P__ Stephanie Gharakhanian

City Staff in Attendance:

Jennifer Pierce, Staff Liaison- Public Works Department
Rosie Truelove, Director- Contract Management Department
Rolando Fernandez, Assistant Director- Contract Management Department
Cynthia Gonzales, Division Manager- Contract Management Department
Rick Wilson, Program Consultant- Contract Management Department
Matthew Noriega, Senior Inspector - Austin CODE Department
Michael Zeniecki, Code Inspector- Austin CODE Department
Todd Wilcox, Division Manager- Austin CODE Department

Chair Fisk called the meeting to order at 10:11 a.m.

1. CITIZEN COMMUNICATION: None

2. APPROVAL OF MINUTES

Minutes from the meeting of 06/23/2015 were approved on a 7-0 vote.

3. DIRECTOR'S REPORT

None

4. NEW BUSINESS

- a. Email Set-up
IT assisted new Committee members with setting up their BC Email to allow them to access on their phones.
- b. CAC Bylaws
The Committee reviewed and approved the bylaws. They were approved with a 7-0 vote.

c. Code Compliance Overview and Update

Matthew Noriega, from Austin CODE, gave an update to the Committee on the Rest Break Ordinance. He also provided an overview on areas the department is currently focusing on. This includes outreach in the community and residential workers education. CODE is also attending the Workers Defense Outreach meetings and monthly check-ins with workers.

d. Prevailing Wage Program Overview

Rolando Fernandez, Assistant Director, introduced Cynthia Gonzales and Rick Wilson to the Committee. Rick Wilson, Program Consultant, then gave an overview to the Committee of the Prevailing Wage Program. He reviewed the processes and stats of the current program.

e. 2015 Workplan Updates

The Committee reviewed the completed workplan from last year and determined they will hold a workplan session at the next meeting.

5. FUTURE AGENDA ITEMS

- a. 2015 Workplan Updates – (October)

6. NEXT MEETING (November 17, 2015)

7. ADJOURN

Meeting was motioned to adjourn at 11:31 a.m. by Chair Fisk.