



**Task Force on Community Engagement  
MINUTES**

**REGULAR MEETING  
February 11, 2016**

The Task Force on Community Engagement convened in a regular meeting on February 11, 2016 at the Leadership Austin office, 1609 Shoal Creek Blvd., Suite 202, in Austin, Texas.

Facilitator Diane Miller, with Civic Collaboration, called the Task Force Meeting to order at 7:40 p.m. and went beyond the 15 minute deadline for cancelling a meeting for lack of quorum at the request of the Task Force Members that were present.

**Task Force Members in Attendance:**

*Celso Baez III, Richard Fonte, Claudia Herrington, Chris Howe, Koreena Malone (phone), Navvab Taylor, Sara Torres*

**Staff in Attendance:** Matthew Chustz, Doug Matthews, Larry Schooler

**Facilitators in Attendance:** Julie Fellows, Diane Miller

**1. OPENING REMARKS**

- a. Diane Miller provided an overview of the meeting agenda.

**2. CITIZEN COMMUNICATION: GENERAL**

- a. Citizen comment was provided by Jeff Jack.

**3. APPROVAL OF MINUTES**

- a. The Task Force approved, by consensus, the minutes from the January 28, 2016 Task Force on Community Engagement (TFCE) Regular Meeting.
- b. The Task Force reviewed the January 28, 2016 TFCE Regular Meeting notes provided by the facilitator.

**4. OLD BUSINESS**

- a. **Community Engagement Survey Results**  
Facilitators provided a high-level overview of additional Community Engagement survey results.
- b. **Finalize recommendations from theme two**  
Task Force members reached consensus and finalized the recommendation from theme two.

**5. NEW BUSINESS**

- a. **Responding to request for input on Audit of Neighborhood Planning**  
Task Force members agreed to send Michael McGill, Senior Auditor with the City of Austin, a written summary of their informal discussion in response to the question proposed.

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**b. Seek consensus on recommendations to Council by topic.**

Task Force members began discussing the recommendations from theme three (3) of the five (5) main themes/topics identified in the needs assessment. The group will continue to develop recommendations on the themes at the next Task Force Meeting on February 25, 2016.

**c. Meeting Evaluation (standing agenda item)**

The facilitators lead the TFCE members in an evaluation of the meeting.

**6. Future Agenda Items**

**a.** Seek consensus on recommendations to Council on theme three (3)

**b.** Seek consensus on recommendations to Council by topic/theme (remaining 2 themes).

**c.** Discuss amending the Task Force guidelines to lower the number of members needed to make quorum.

**7. ADJOURNMENT**

Facilitator, Diane Miller adjourned the meeting at 9:00 p.m. without objection.

DRAFT