

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	54527	Agenda Number	27.
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Meeting Date:	February 25, 2016
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Department:	Purchasing
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Subject

Authorize negotiation and execution of a 36-month contract with RIPPNER TENNIS, LLC, or one of the other qualified offerors to Request for Proposal TVN0056, to provide management services for the South Austin Tennis Center in an amount not to exceed \$153,000, with two 36-month extension options in an amount not to exceed \$153,000 per extension option, for a total contract amount not to exceed \$459,000.

Amount and Source of Funding

Funding in the amount of \$12,000 is available in the Fiscal Year 2015-2016 Operating Budget of the Parks and Recreation Department. Funding for the remaining 32 months of the original contract period and extension options are contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Best evaluated proposal received from the current provider.
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Prior Council Action:	
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For More Information:	Sandy Brandt, Corporate Contract Administrator, 512-974-1783
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Boards and Commission Action:	January 26, 2016 – Approved by the Parks and Recreation Board on a 10-0-0-1 vote with Board Member Wimberly absent.
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Related Items:	
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MBE / WBE:	This contract is exempt from City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program as an agreement to use City real property.
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Additional Backup Information

The contract is for the management and operation of the South Austin Tennis Center, located at 1000 Cumberland Road. The South Austin Tennis Center has 10 lighted tennis courts, one lighted backboard, 600 square feet of retail floor and wall space, restrooms with showers, a storage area, and a manager's office.

The Contractor will collect court fees, manage court reservations, offer tennis programming, and provide other related services. The City will pay the contractor a monthly management fee of \$3,000. Additionally, the contractor will be eligible to receive a performance-based incentive award, not to exceed \$15,000 at the end of each contract year.

Rippner Tennis, LLC is a female-owned, Austin-based tennis management company serving the Galindo neighborhood, South Austin, and Central Texas.

The evaluation team, consisting of Parks and Recreation Department personnel with expertise in this area, scored Rippner Tennis, LLC's proposal as the best to manage and operate the tennis facility based on their business plan, experience and qualifications, financial viability, and local business presence.

The current contract expires June 24, 2016. If the City is unable to enter into a contract, tennis services will not be provided at South Austin Tennis Center.

A complete solicitation package, including bid tabulation, is on file with the City's Purchasing Office and is available on the City's Financial Services Austin Finance Online website. Link: [Solicitation Documents](#).

MBE/WBE solicited: 6/2

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. 316 notices were sent including six MBEs and two WBEs. Two proposals were received with no response from the MBEs/WBEs. Multiple notices may be sent to the same vendor, e.g. one vendor may have multiple email addresses/fax numbers.
- c. The pricing offered represents a 2.5% decrease from the last contract issued in February 2007.

APPROVAL JUSTIFICATION

- a. Best evaluated proposal. Rippner Tennis, LLC is the current provider of these services.
- b. The Purchasing Office recommends contract award consistent with the evaluation committee.
- c. Advertised in the Austin American Statesman and on the internet.