



Electric Board MINUTES

SPECIAL CALLED MEETING September 24, 2015

The Electric Board convened in a Board meeting on September 24, 2015 at the Learning Research Center, 2800 Spirit of Texas Drive, Airport.

Board Chair Pomikahl called the Board Meeting to order at 10:05 a.m.

Board Members in Attendance: Delwin Goss, John Lambert, Jacob Pereira, Randy Pomikahl, Robert Schmidt, and Chris Wagner. **Members Not in Attendance:** David Johnson, Nicole Stasek. **Staff in Attendance:** Jose Roig(DSD), Carl Thompson(DSD), Alan Small(AE), Joan Wilhite(AE), Michael Pittman (AE) and Julie Kirby(DSD).

1. CITIZEN COMMUNICATION: None.

2. INTRODUCTIONS: none.

2. APPROVAL OF MINUTES The minutes from the August 19, 2015 meeting was approved on Board Member Wagner's motion and second by Pereira for a 6-0 vote.

3. DISCUSSION AND POSSIBLE ACTION

- a. Adopt Board Bylaws - Board Member Goss made a motion to adopt the Bylaws, second by Pereira for a 6-0 vote.
- b. Adopt Annual Meeting Schedule 2016 - Board Member Goss made a motion to amend the schedule to read the 3rd Wednesday of each month and adopt the revised schedule, second by Lambert for a 6-0 vote. The Board requested any Special Called meetings to always occur on Wednesday.
- c. Austin Energy Line Extension Fees – AE staff provided a handout for fees clarification.
- d. Permit Center – Jose Roig provided an update. The Board requested parameters on when the Permit Center requires Plan Review approval for basic electric permits.
- e. Enforcement of current ordinance related to Electrical Contractors – Carl Thompson provided update. The Board would like to discuss further and create an enforcement solution and recommendation to Council. Suggested that Code Enforcement could assist. Carl T. agrees that volunteer work done by 'not for profit' entities, like Habitat for Humanity, does not apply to the intent and goal of the ordinance.
- f. Code Interpretation –Use of NM Cable (Romex) –Carl explained that the interpretation applies to Type 5 Multi-family construction.

4. FUTURE AGENDA ITEMS:

- a. Report back to Board on Code Enforcement assisting with ordinance enforcement.
- b. Report back to Board on the Permit Center requiring Plan Review for basic electric permits.
- c. Board wants to review any rules for the AE Criteria Manual before adoption.

5. ADJOURN

A motion to adjourn the meeting was made by Pomikahl, and the meeting adjourned at 11:30 a.m.