



**Task Force on Community Engagement
MINUTES**

**REGULAR MEETING
March 10, 2016**

The Task Force on Community Engagement convened in a regular meeting on March 10, 2016 at the Leadership Austin office, 1609 Shoal Creek Blvd., Suite 202, in Austin, Texas.

Facilitator Diane Miller, with Civic Collaboration, called the Task Force Meeting to order at 6:27 p.m.

Task Force Members in Attendance:

Celso Baez III (via phone), Michael Clark-Madison, Andrea Hamilton, Chris Howe, Koreena Malone (via phone), Ken Rigsbee, Navvab Taylor

Staff in Attendance: Matthew Chustz, Doug Matthews, Larry Schooler

Facilitators in Attendance: Diane Miller, Juli Fellows

1. OPENING REMARKS

- a. Diane Miller provided an overview of the meeting agenda.

2. CITIZEN COMMUNICATION: GENERAL

- a. None

3. APPROVAL OF MINUTES

- a. The Task Force approved, by consensus, the minutes from the February 25, 2016 Task Force on Community Engagement (TFCE) Regular Meeting.
- b. The Task Force reviewed the February 25, 2016 TFCE Regular Meeting notes provided by the facilitator.

4. NEW BUSINESS

- a. **Seek consensus on recommendations to Council by topic.**

Task Force members discussed the recommendations from theme five (5) of the five (5) main themes/topics identified in the needs assessment.

- b. **Organizing the recommendations within the final report**

Task Force members discussed how to organize the recommendations within the final report.

- c. **Fiscal Implications within the report**

Task Force members agreed that Doug Matthews should review the recommendations and identify any known fiscal implications and present at the March 24, 2016 TFCE Meeting.

- d. **Prioritizing recommendations within the final report**

Each member will present their top three priority recommendations at the March 24, 2016 TFCE Meeting.

e. Meeting Evaluation (standing agenda item)

The facilitators lead the TFCE members in an evaluation of the meeting.

5. Future Agenda Items

- a. Discuss prioritization of recommendations
- b. Discuss fiscal implications

6. ADJOURNMENT

Facilitator, Diane Miller adjourned the meeting at 9:00 p.m. without objection.

DRAFT