



Airport Advisory Commission

REGULAR MEETING MINUTES

November 10, 2015

The Airport Advisory Commission convened in a regular meeting on November 10, 2015, at 2716 Spirit of Texas Drive, in Room 174-A in Austin, Texas.

Board Members in Attendance:

Ernest Saulmon, Chair	Teddy McDaniel, III, Vice Chair	
Greg Anderson	Mike Rodriguez	Luke Legate
Paul Martin	Vicky Sepulveda	John Walewski

Board Members Absent:

Stephanie Trinh, Secretary	Albert Black
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Staff in Attendance:

Susana Carbajal, Jim Smith, Dave Arthur, Shane Harbinson, Janice White, Robert Mercado, Jennifer Williams, Clarence McKinney, Hope Reyes, Ghizlane Badawi, Loren Lintner, Diana Heath, Joan Ewell and Becky Nagel

Others Present:

Josh Crawford – Garver
Sean Brennan – RS&H
Chris Coons – CP&Y
Cris Ruebush – PGAL
Byron Chavez – RS&H
Charles Gates – Gates Consulting
Lucas Yezik – Clear Channel Airports
Frank Bishop
Mikaela Cannizzo – UT Austin
Shannon Gray – Cap Metro

Welcome & Call the Meeting to Order:

Ernest Saulmon called the meeting to order at 5:03 p.m.

1. CITIZENS COMMUNICATIONS:

None.

2. APPROVAL OF MINUTES –

- a) October 13, 2015

Motion to approve the minutes. Motion made by Mike Rodriguez and seconded by Paul Martin. Motion passed 7-0-3. (Commissioner Members Trinh, Sepulveda and Black were absent at this vote).

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2015 to date—presented by Dave Arthur, Department of Aviation.
- b) Planning & Engineering Capital Improvement Project Monthly Status Report—presented by Jennifer Williams, Department of Aviation.
- c) Airport Tenant Updates—presented by Hope Reyes, Department of Aviation.
- d) Ground Transportation Staging Area (GTSA) Transactions Report for October 2015—presented by Clarence McKinney, Department of Aviation.
- e) Transportation Network Companies (TNCs) Report.
- f) Brief overview of airport revenue—presented by Jim Smith, Department of Aviation.
- g) Brief overview of Several Weather Event on October 30, 2015—presented by Ghizlane Badawi.

Vicky Sepulveda arrived and Mike Rodriguez left.

4. ABIA Action Items

- a) Vote on a recommendation to City Council regarding the following:
 - i) Approval of schedule for 2016 Meetings for the Austin Airport Advisory Commission.

Motion to approve was made by Teddy McDaniel, III and seconded by Greg Anderson. Motion passed 7-0-3. (Commissioner Members Trinh, Rodriguez and Black were absent at this vote).

- ii) Authorize award, negotiation, and execution of a 60-month revenue concession agreement with IN-TER-SPACE SERVICES, INC. dba CLEAR CHANNEL AIRPORTS, Allentown, PA, for advertising services at Austin-Bergstrom International Airport.

Motion to approve was made by Paul Martin and seconded by Vicky Sepulveda. Motion passed 7-0-3. (Commissioner Members Trinh, Rodriguez and Black were absent at this vote).

- iii) Authorize execution of a 12-month contract with PASSUR AEROSPACE, to provide landing fee management software in an amount not to exceed \$84,000, with two extension options in an amount not to exceed \$74,160 for the first option and \$76,380 for the second option for a total contract amount not to exceed \$234,540.

Motion to approve was made by Teddy McDaniel, III and seconded by John Walewski. Motion passed 7-0-3. (Commissioner Members Trinh, Rodriguez and Black were absent at this vote).

5. NEW BUSINESS

Luke Legate and Greg Anderson would like to be scheduled for a tour of the airport. There is a 2016 ACI-NA/AAAE Airport Board and Commissioners Conference in Indianapolis, IN from April 10- 12, 2016 that Aviation would like to send the Chair and Vice-Chair to. Becky will be confirming and making arrangements.

6. OLD BUSINESS

- a) Status of action items upon which the Commission has made a recommendation to Council.

Authorize execution of change order 3 to the construction contract with Prism Development, Inc., for the Information System Building Emergency Power Improvements at the Austin-Bergstrom International Airport project in the amount of \$79,156.22, for a total contract amount not to exceed \$1,217,063.12. **[Item went to Council on October 15, 2015 and passed.]**

Authorize funding for the Austin-Bergstrom International Airport Terminal/Apron Expansion and Improvements construction manager-at-risk contract with Hensel Phelps Construction Company for the contractual construction cost limitation amount of \$256,000,000 plus \$20,480,000 Owner contingency for a total not-to-exceed amount of \$276,480,000 and authorize negotiation and execution of future guaranteed maximum price work authorization amendments for the construction of the terminal and apron expansion and improvements work. **[Item went to Council on October 15, 2015 and passed.]**

Authorize additional funding for the amount of \$18,000,000 for professional design fees for M. Arthur Gensler, Jr. and Associates Inc., dba Gensler to provide remaining professional services for the Austin-Bergstrom International Airport Terminal/Apron Expansion and Improvements Project for a total contract amount not to exceed \$36,000,000. **[Item went to Council on October 15, 2015 and passed.]**

Authorize negotiation and execution of an interlocal agreement between the City and the Texas Department of Transportation for the design and construction of the relocation of Golf Course Road on Austin-Bergstrom International Airport. **[Item went to Council on November 12, 2015 and passed.]**

Approve a resolution authorizing acceptance of grants from the Federal Aviation Administration, the Department of Homeland Security, and other state and federal agencies to the City of Austin, Department of Aviation, for Austin-Bergstrom International Airport for Fiscal Year 2015-2016 in an amount not to exceed \$30,000,000. **[Item went to Council on November 12, 2015 and passed.]**

Authorize negotiation and execution of a professional services agreement with DEMATTEI WONG ARCHITECTURE, INC., (staff recommendation) or one of the other qualified responders to Request For Qualifications Solicitation No CLMP182. To provide architectural services for the Austin Bergstrom International Airport Parking Garage and Administration Building in an amount not to exceed \$10,000,000.00. **[Item went to Council on November 19, 2015 and had the following changes:**

A motion authorizing the negotiation and execution of a professional services agreement with Pierce, Goodwin, Alexander & Linville, Inc. was made by Council Member Renteria and seconded by Council Member Gallo.

A substitute motion to postpone the item to December 17, 2015 and refer the item to the Public Utilities Committee was approved on Council Member Garza's motion, Council Member Troxclair's second on a 7-4 vote. Those voting aye were: Mayor Adler, Mayor Pro Tem Tovo and Council Members Gallo, Garza, Houston, Troxclair and Zimmerman. Those voting nay were: Council Members Casar, Kitchen, Pool and Renteria.

A motion to reconsider was approved on Council Member Garza's motion, Council Member Renteria's second on a 9-1 vote. Council Member Zimmerman voted nay. Council Member Troxclair was off the dais.

The motion authorizing the negotiation and execution of a professional services agreement with Pierce, Goodwin, Alexander & Linville, Inc. doing business as PGAL, was approved on Council Member Renteria's motion, Council Member Gallo's second on a 10-0 vote. Council Member Troxclair was off the dais.

7. FUTURE AGENDA ITEMS

ADJOURNMENT.

Motion to adjourn was made by Paul Martin and seconded by Greg Anderson. Motion passed 7-0-3. (Commissioner Members Trinh, Rodriguez and Black were absent at this vote).

Meeting was adjourned at 6:10 p.m.

Date of next meeting: December 8, 2015.

APPROVED