



## Airport Advisory Commission

### REGULAR MEETING MINUTES

December 8, 2015

The Airport Advisory Commission convened in a regular meeting on December 8, 2015, at 2716 Spirit of Texas Drive, in Room 174-A in Austin, Texas.

#### **Board Members in Attendance:**

Ernest Saulmon, Chair	Teddy McDaniel, III, Vice Chair	Stephanie Trinh, Secretary
Greg Anderson	Mike Rodriguez	Luke Legate
Paul Martin	Albert Black	Vicky Sepulveda
John Walewski		

#### **Board Members Absent:**

None.

#### **Staff in Attendance:**

Susana Carbajal, Jim Smith, Dave Arthur, Shane Harbinson, Janice White, Robert Mercado, Jennifer Williams, Clarence McKinney, Hope Reyes, Ghizlane Badawi, Loren Lintner, Diana Heath, Joan Ewell and Becky Nagel

#### **Others Present:**

Chris Coons – CP&Y  
Byron Chavez – RS&H  
Carrie Brown – City of Austin, AIPP  
Sue Lambe – City of Austin, AIPP  
Angela Rodriguez – City of Austin, Legal Dept.

#### **Welcome & Call the Meeting to Order:**

Ernest Saulmon called the meeting to order at 5:01 p.m.

#### **1. CITIZENS COMMUNICATIONS:**

None.

## **2. APPROVAL OF MINUTES –**

- a) November 10, 2015

Motion to approve the minutes. Motion made by Paul Martin and seconded by John Walewski. Motion passed 7-0-3 (Commissioner Members Trinh, McDaniel and Black were absent at this vote).

## **3. STAFF BRIEFING, REPORTS AND PRESENTATIONS**

- a) Finance & Operations Reports for Fiscal Year 2016 to date.
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
- c) Airport Tenant Updates.
- d) Ground Transportation Staging Area (GTSA) Transactions Report for November, 2015.
- e) Transportation Network Companies (TNCs) Transactions from March, 2015 through October, 2015.

5:22 pm – Teddy McDaniel, III arrived.

5:33 pm – Albert Black arrived.

5:38 pm – Stephanie Trinh arrived.

- f) Brief overview of current Art in Public Places (AIPP) installations and airport terminal rotating art and cultural artifacts exhibits.
- g) Update on AIPP projects at the Airport.
- h) Brief overview of Airport Improvement Program grant funding of airports.

## **4. FOR RECOMMENDATION**

Vote on a recommendation to City Council regarding the following:

- a) Authorize negotiation and execution of an agreement with Texas Gas Service Company for natural gas utility replacement and relocation at Austin-Bergstrom International Airport in the amount not to exceed \$100,000 (District 2).

Motion to approve was made by Mike Rodriguez and seconded by Teddy McDaniel, III.  
Motion passed 10-0-0.

## 5. NEW BUSINESS

Teddy McDaniel asked about the approval of the minutes for November 10, 2015. He stated that Demattei Wong was not the approved vendor and asked staff to check. Item will be reviewed and submitted again in January.

## 6. OLD BUSINESS

- a) Status of action items upon which the Commission has made a recommendation to Council.

Authorize award, negotiation, and execution of a 60-month revenue concession agreement with IN-TER-SPACE SERVICES, INC. dba CLEAR CHANNEL AIRPORTS, Allentown, PA, for advertising services at Austin-Bergstrom International Airport. **[Item went before the City Council on December 10, 2015 and passed.]**

Authorize execution of a 12-month contract with PASSUR AEROSPACE, to provide landing fee management software in an amount not to exceed \$84,000, with two extension options in an amount not to exceed \$74,160 for the first option and \$76,380 for the second option for a total contract amount not to exceed \$234,540. **[Item scheduled to go before the City Council on January 28, 2016.]**

## 7. FUTURE AGENDA ITEMS

### ADJOURNMENT.

Motion to adjourn was made by Vicky Sepulveda and seconded by Greg Anderson. Motion passed 10-0-0.

Meeting was adjourned at 6:10 p.m.

Date of next meeting: January 12, 2016.