



Airport Advisory Commission

REGULAR MEETING MINUTES

September 8, 2015

The Airport Advisory Commission convened in a regular meeting on September 8, 2015, at 2716 Spirit of Texas Drive, in Room 174-A in Austin, Texas.

Board Members in Attendance:

Ernest Saulmon, Chair	Teddy McDaniel, III, Vice Chair	Stephanie Trinh, Secretary
Greg Anderson	Mike Rodriguez	Paul Martin

Board Members Absent:

Luke Legate	Vicky Sepulveda	Albert Black
-------------	-----------------	--------------

Staff in Attendance:

Susana Carbajal, Dave Arthur, Dowana Trantham, Perla Compton, Shane Harbinson, Jerry Dinse, Julie Harris, Ruben Reyes, Edgar Santiago.

Others Present:

Charles W. Gates – Gates Aviation Consulting
Josh Crawford – Garver
Sean Brennan – RS& H
Chris Coons – KSA
Frank Bishop - Citizen

Welcome & Call the Meeting to Order:

Ernest Saulmon called the meeting to order at 5:06 p.m.

1. CITIZENS COMMUNICATIONS:

None.

2. APPROVAL OF MINUTES –

a) August 11, 2015

Motion to approve the minutes. Motion made by Teddy McDaniel, III and seconded by Mike Rodriguez. Motion passed 6-0. (Commission Members Luke Legate and Vicky Sepulveda were absent at this vote.)

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2015 to date—presented by Dave Arthur, Department of Aviation.
- b) Planning & Engineering Capital Improvement Project Monthly Status Report—presented by Shane Harbinson, Department of Aviation.
- c) Airport Tenant Updates—presented by Julie Harris, Department of Aviation.
- d) Transportation Network Companies (TNCs) Report—no report available.
- e) Ground Transportation Staging Area (GTSA) Transactions Report for August 2015—presented by Perla Compton, Department of Aviation.

4. ABIA Action Items

- a) Vote to conduct regular meetings of the board on a monthly basis.

Motion to approve action item made by Teddy McDaniel, III and seconded by Mike Rodriguez. Motion passed 6-0. (Commission Members Vicky Sepulveda and Luke Legate were absent at this vote.)

- b) Vote to approve Commission By-Laws.

Motion to approve action item made by Paul Martin and seconded by Teddy McDaniel, III. Motion passed 6-0. (Commission Members Vicky Sepulveda and Luke Legate were absent at this vote.)

- c) Vote on a recommendation to City Council regarding the following:

- i. Authorize award and execution of a 36-month contract with ASSOCIATED TIME PARKING & CONTROLS, to provide onsite maintenance, repair, and support services for the hardware, software, and associated peripherals for Aviation Department parking operations in an amount not to exceed \$2,157,688.25 with two (2) 24-month extension options in an amount not to exceed \$1,264,812.50 for extension one (1) and \$1,292,622.50 for extension two (2) for a total contract amount not to exceed \$4,715,123.25.

Motion to approve action item made by Teddy McDaniel, III and seconded by Stephanie Trinh. Motion passed 6-0. (Commission Members Vicky Sepulveda and Luke Legate were absent at this vote.)

- ii. Authorize execution of a contract with THYSSENKRUPP AIRPORT SYSTEMS, INC. to provide a mobile preconditioned air unit in an amount not to exceed \$204,577.

Motion to approve action item made by Mike Rodriguez and seconded by Paul Martin. Motion passed 6-0. (Commission Members Vicky Sepulveda and Luke Legate were absent at this vote.)

- iii. Authorize execution of a contract with THYSSENKRUPP AIRPORT SYSTEMS, INC. to provide ground power units and a mobile trailer mounted ground power unit for mobile use in an amount not to exceed \$509,647.

Motion to approve action item made by Paul Martin and seconded by Teddy McDaniel, III. Motion passed 6-0. (Commission Members Vicky Sepulveda and Luke Legate were absent at this vote.)

5. NEW BUSINESS

None.

6. OLD BUSINESS

- a) Status of action items upon which the Commission has made a recommendation to Council.

Authorize award and execution of a 36-month requirements service contract with US SECURITY ASSOCIATES, INC., or another qualified offeror to Request For Proposal PAX0123, for security guard services for various City departments in an amount not to exceed \$4,725,000, with three 12-month extension options in an amount not to exceed \$1,600,000 per option, for a total contract amount not to exceed \$9,525,000. **[Item went to Council on August 6, 2015 and passed.]**

Authorize execution of a lease agreement with Highstar Capital IV, L.P. for up to 30 acres of land at Austin-Bergstrom International Airport to improve, operate, and maintain a limited services airport terminal for a 30-year term with two five-year extensions. **[Item went to Council on August 27, 2015 and passed.]**

7. FUTURE AGENDA ITEMS

ADJOURNMENT.

Motion to adjourn was made by Paul Martin and seconded by Mike Rodriguez. Motion passed 6-0. (Commission Members Vicky Sepulveda and Luke Legate were absent at this vote.)

Meeting was adjourned at 5:47 p.m.

Date of next meeting: October 13, 2015.

APPROVED