



**AIRPORT ADVISORY COMMISSION MEETING
TUESDAY, FEBRUARY 9, 2016 AT 5:00 PM
ROOM No. 174-A
2716 SPIRIT OF TEXAS DRIVE
AUSTIN, TEXAS**

CURRENT BOARD MEMBERS:

Ernest Saulmon, Chair	Teddy McDaniel, III, Vice Chair	Stephanie Trinh, Secretary
Greg Anderson	Mike Rodriguez	Luke Legate
Paul Martin	Vicky Sepulveda	Albert Black
John Walewski		

Board Members Able to Attend:

Stephanie Trinh	Greg Anderson	Mike Rodriguez
Vicky Sepulveda	John Walewski	

Board Members Unable to Attend:

Ernest Saulmon	Teddy McDaniel, III	Luke Legate
Paul Martin	Albert Black	

AGENDA

CALL TO ORDER

1. CITIZEN COMMUNICATION: GENERAL

Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

2. APPROVAL OF MINUTES –

a) January 12, 2016

3. DEPARTMENT OF AVIATION STAFF BRIEFINGS, REPORTS, AND PRESENTATIONS

a) Finance & Operations Reports for Fiscal Year 2016 to date.

b) Planning & Engineering Capital Improvement Project Monthly Status Reports.

- c) Overview of the 2017 Capital Improvement Plan.
- d) NextGEN Presentation by Federal Aviation Administration.
- e) Airport Tenant Updates.
- f) Ground Transportation Staging Area (GTSA) Transactions Report for January 2016.
- g) Transportation Network Companies (TNCs) Airport Transactions to date.
- h) Airport Financing Discussion.

4. FOR RECOMMENDATION

- a) Authorize recurring exempted sole source procurement for the annual Department of Aviation membership in Airports Council International – North American (ACI-NA) in a total amount not to exceed \$100,000.00.
- b) Authorize the use of the Competitive Sealed Proposal methodology for solicitation of construction of improvements and renovation of three sets of restrooms within the terminal at Austin-Bergstrom International Airport.

5. NEW BUSINESS

None.

6. OLD BUSINESS (updates)

- a) Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Authorize execution of a 12-month contract with PASSUR AEROSPACE, to provide landing fee management software in an amount not to exceed \$84,000, with two extension options in an amount not to exceed \$74,160 for the first option and \$76,380 for the second option for a total contract amount not to exceed \$234,540. **[Item went before the City Council on February 4, 2016 and passed.]**

Authorize negotiation and execution of a 36-month contract with **AIR TRANSPORT IT SERVICES, INC. ("AirIT")** for software maintenance and support for the Airport's Shared Use Passenger Processing System in an estimated amount not to exceed \$1,162,311, with two 12-month extension options an amount not to exceed \$406,368 for the first option and \$416,309 for the second option for a total contract amount not to exceed \$1,984,988. **[Item went before the City Council on February 4, 2016 and passed.]**

7. CONFIRM MEETING DATE AND PLACE AGENDA ITEMS FOR NEXT COMMISSION MEETING

Date of next meeting: March 8, 2016

ADJOURNMENT

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Becky Nagel, Aviation Department, at (512) 530-6614 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Susana Carbajal at (512) 530-6364.

The Commission may go into a closed session as permitted by the Texas Open Meetings Act, (Chapter 551 of the Texas Government Code) regarding any item on the agenda.

CANCELLED - LACK OF QUORUM