

VIII. Sub-Committee Reports

- **Allocations Committee:** The Allocations Chair Dr. Martinez discussed the committee’s review of Ryan White Allocation vs Billed by Service Category spread sheet for 2011-2016.
- **Needs Assessment Committee:** The Needs Assessment Chair Justin Smith discussed:
 - Future roles and responsibilities of the committee
 - Discussed plans for Comprehensive Needs Assessment.
- **Comprehensive Planning Committee:**
The Committee Chair Justin Irving discussed the committee’s approval of and recommended passage of:
 - Oral Health standards of care
 - Mental Health Services standards of care

IX. HIV Planning Council Staff report

- Crystal Flores, Program Manager discussed and reviewed new methods and procedures for polling for quorum. This will include sending meeting materials a week prior to the scheduled meeting when emailing the committee.
- The executive committee reviewed and discussed new formats for upcoming meeting agendas and minutes.
- Crystal Flores and the executive committee reviewed and discussed a new planning calendar format which has the proposed agendas for the month. This allows the committee chairs to notify staff of any additional items or changes to the agenda.
- Crystal Flores discussed possible new locations for upcoming meeting that are more accessible to the public. Staff will research and present options at the next meeting.

X. Meeting Adjourned at 7:22pm

Draft Submitted by:

Dwight Scales, AACHPC Admin

Date

Draft Certified by:

Crystal Flores, AACHPC Program Manager

Date

Final Approval by:

Dr. Victor Martinez, AACHPC Chair
Justin Smith, AACHPC Vice-Chair

Date

NEXT SCHEDULED MEETING
Tuesday, November 22, 2015 @ 6:00 p.m.

