



**DESIGN COMMISSION
MONDAY, OCTOBER 26, 2015 6:00 PM
AUSTIN ENERGY TOWN LAKE CENTER FIRST FLOOR ASSEMBLY ROOM
721 BARTON SPRINGS RD., AUSTIN, TX 78704**

Meeting Minutes

Call to order by Chair Taniguchi at 6:03 pm

Roll Call: H. Walker, S. Franco, and A. Coleman not present.

1. CITIZEN COMMUNICATION: None

2. APPROVAL OF MINUTES (Discussion and Possible Action)

- a. Discussion and possible action on the September 28, 2015 Design Commission meeting minutes. ([Kelsey Oelze](#), COA-PZD)

The motion to approve the minutes as drafted made by B. Whatley; Second by B. Luckens approved on a vote of [6-0] [H. Walker, S. Franco, and A. Coleman not present].

3. NEW BUSINESS (Discussion and Possible Action): None

4. OLD BUSINESS (Discussion and Possible Action):

- a. Discussion and possible action on revision of Design Commission Bylaws.

S. Franco arrived at 6:08 pm.

A. Coleman arrived at 6:10 pm.

The motion to approve the Design Commission Bylaws as drafted made by B. Whatley; Second by D. Carroll was approved on a vote of [8-0] [H. Walker not present]

- b. Discussion and possible action on revision of [Urban Design Guidelines](#).

J. Rousselin gave an overview of the history of the Urban Design Guidelines. The Design Commissioners discussed various ways to approach the revision of the guidelines. A. Coleman asked to get a briefing about form-based code on the November meeting agenda. The Design Commission gave various topics to each working group to discuss and revise.

No action taken by the Design Commission.

- c. Discussion and possible action on creation of Infrastructure Guidelines.

No action taken by the Design Commission.

- d. Discussion and possible action on the revision of Project Review Sheet.

No action taken by the Design Commission.

5. COMMITTEE AND WORKING GROUP REPORTS (Discussion and Possible Action)

- a. Standing Committees Reports: **None**
- b. Working Group Reports: **E. Taniguchi reported about the Planning and Urban Design Working Group's meeting with the One Two East Project.**
- c. Liaison Reports: **S. Franco informed the Design Commission that there was not a Downtown Commission meeting due to lack of quorum.**
- d. Appointment of Committee/Working Group Members by Chair: **None**

6. STAFF BRIEFINGS: None

7. FUTURE AGENDA ITEMS:

J. Rousselin will give a briefing on form-based code at the November Design Commission meeting.

8. ANNOUNCEMENTS

- a. Chair Announcements: **None**
- b. Items from Commission Members: **M. Henao-Robledo discussed an event she attended hosted by the Center for Active Design that might be of interest to the Design Commission**
- c. Items from City Staff: **K. Oelze and J. Rousselin suggested an efficient way to file motions at Design Commission meetings.**

ADJOURNMENT by consensus at 7:30 pm