



**SMALL AREA PLANNING JOINT COMMITTEE  
PLANNING COMMISSION/ZAP  
REGULAR MEETING MINUTES**

The Small Area Planning Joint Committee convened in a regular meeting on March 9, 2016, at 505 Barton Springs Road, Room 500, in Austin, Texas.

**Board Members in Attendance:**

Jolene Kiolbassa - ZAP  
Gabriel Rojas – ZAP  
Susan Harris- ZAP  
James Shieh- Planning Commission  
Trinity White- Planning Commission  
Jeffrey Thompson – Planning Commission  
One vacancy – Planning Commission

**Staff Present:**

Mark Walters  
Donna Arwood

**Vice Chair Rojas called the meeting to order at 6:34 P.M.**

**1. CITIZEN COMMUNICATION: GENERAL**

None.

**2. APPROVAL OF MINUTES**

- a. **Approval of minutes from the February 3, 2016 meeting** – Commissioner Shieh moved to approve the February 3, 2016 meeting minutes, with a second by Commissioner Kiolbassa, approved on a vote of 6-0, with one board vacancy.

**3. OLD BUSINESS**

- a. **Developing a strategic work plan for the Small Area Planning Joint Committee — The Committee will work on developing a strategic work plan and discuss issues related to its regulatory purview. (Discussion and/or Possible Action)**

Discussion only, no action, on this item. Discussion will continue to the next regularly scheduled meeting.

- b. **Development and land use issues along the East Cesar Chavez Street corridor — Discussion of community members’ request to restrict certain land uses along the East Cesar Chavez street corridor from I-35 to US 183 and to initiate a small area planning process and/or develop a land use regulations to address development-related issues and associated community concerns. (Discussion and/or Possible Action)**

Commissioner Thompson moved to not move forward on this item because of the timing of getting through Planning Commission/City Council processes and the limited availability of staff resources and that the matrix to determine future planning areas will be available before a moratorium could take place, with a second by Commissioner Shieh, on a vote of 6-0, with one board vacancy.

#### **4. NEW BUSINESS**

- a. **Election of a new committee chair — Elect a chair for the Small Area Planning Joint Committee to fill a vacant position (Discussion and/or Possible Action)**

Vice- chair Rojas nominated Commissioner Shieh as the chair, with a second by Commissioner Harris, on a vote of 6-0, with one board vacancy.

#### **5. PUBLIC HEARINGS**

- a. None

#### **6. STAFF BRIEFINGS**

- a. None

#### **7. FUTURE AGENDA ITEMS**

- Work plan- next meeting
- Matrix briefing/process – next meeting
- Plan amendment process – next meeting
- Revised planning process – next meeting

The meeting was adjourned at 9:03 P.M., without objection.