

Feasibility Assessment Tool for City Council recommendations for H/L QOL RAC

Purpose: This tool will assist HLQOLRAC Commissioners make data driven decisions when making recommendations to the Austin City Council.

Instructions: Complete the **Problem Alignment** section and then the **Feasibility Assessment** section for each proposed recommendation.

PROBLEM ALIGNMENT

Purposed Project Title:

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Issue Area:		Dollars Amount	\$
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Does this recommendation address a FY16 priority area?	YES/NO
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Targeted population	
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Example: Low-income, youth, elderly, etc

Proposed Project Summary:

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Specific problem the recommendation addresses (provide data and references)

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Who else is working in this space and what specific gap does this recommendation fill?

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The number of other supporting documents attached, if any?	
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FEASIBILITY ASSESSMENT

Instructions: Include notes under each of the criterion and then rank the proposed recommendation on a scale of 1-5, with 5 representing the best score. Record the scores on the Recommendation Ranking excel spreadsheet.

1. Alignment

Score

To what extent does the recommendation align with FY16 priorities? How well does the recommendation address the problem it is trying to solve or improve?

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2. Acceptability

Score

To what extent is the recommendation suitable, satisfying or attractive to program delivers? To program recipients?

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3. Demand

Score

To what extent is the recommendation likely to be used; how much demand exists? Is this something the community wants?

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4. Implementation

Score

To what extent can the recommendation be successfully delivered to intended participants? Will it be difficult to implement?

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5. Practicality

Score

To what extent can the recommendation be carried out with few resources? Is the cost in line with the estimated benefits? Can it be carried out using existing community resources? Is one year of funding enough to implement?

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6. Integration

Score

To what extent can the recommendation be integrated with existing programming in the community? Or within an organization's current programming?

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7. Evaluation

Score

To what extent will the recommendation be easy to evaluate, in terms of assessing its impact on the identified problem? How long will it take to see results?

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