Feasibility Assessment Tool for City Council recommendations for H/L QOL RAC

Commissioner's Name: _____ Date: _____

Purpose: This tool will assist HLQOLRAC Commissioners make data driven decisions when making recommendations to the Austin City Council.

PROBLEM ALIGNMENT

Instructions: Fill out this form for each recommendation. Put NA for sections that are not applicable.

Purposed Project Title:

Issue Area:		Dollars Amount	$

Does this recommendation address a FY16 priority area?	YES/NO

Targeted population	

Example: Low-income, youth, elderly, etc.

History of Organization (if applicable)

Proposed Project Summary:

Specific problem the recommendation addresses (provide data and references)

Who else is working in this space and what specific gap does this recommendation fill?

The number of other supporting documents attached, if any?	

FEASIBILITY ASSESSMENT

Instructions: Include notes under each of the criterion and then rank the proposed recommendation on a scale of 1-5, with 5 representing the best score. Record the scores on the Recommendation Ranking excel spreadsheet.

1. Alignment — Score

To what extent does the recommendation align with FY16 priorities? How well does the recommendation address the problem it is trying to solve or improve?

2. Demand — Score

To what extent is the recommendation likely to be used; how much demand exists? Is this something the community wants? Is there data that shows need?

3. Implementation — Score

To what extent can the recommendation be successfully delivered to intended participants? Will it be difficult to implement?

4. Practicality **Score**

To what extent can the recommendation be carried out with few resources? Is the cost in line with the estimated benefits? Can it be carried out using existing community resources? Is one year of funding enough to implement?

5. Integration **Score**

To what extent can the recommendation be integrated with existing programming in the community? Or within an organization's current programming?

6. Evaluation **Score**

To what extent will the recommendation be easy to evaluate, in terms of assessing its impact on the identified problem? How long will it take to see results?

8. Sustainability **Score**

To what extent could this program sustain itself at some point?

Additional information and/or next steps: