



**CONCESSIONS AND CONTRACTS COMMITTEE
of the PARKS AND RECREATION BOARD**

Tuesday, May 10, 2016

12:00 PM

Parks and Recreation Department Main Office

200 S. Lamar Blvd.

Austin, Texas 78704

CONCESSIONS AND CONTRACTS COMMITTEE MEMBERS

Michael Casias, Chair (late arrival)

Rick Cofer

Richard DePalma

Alesha Larkins

Francoise Luca

Jane Rivera, ex-officio

MINUTES

A. CALL TO ORDER

Committee Member Rivera called the meeting to order at 12:05 p.m.

B. APPROVAL OF MINUTES

1. Approve the minutes from the Concessions and Contracts Committee meeting on April 12, 2016.

Committee Member Larkins made a motion to approve the minutes from the Concessions and Contracts Committee meeting on April 12, 2016. Committee Member DePalma seconded the motion. The motion carried on a vote of 4-0 with Chair Casias absent for this portion of the agenda.

C. CITIZEN COMMUNICATION

There were no requests for comments from Austin citizens at the May 10, 2016, Concessions and Contracts Committee.

D. NEW BUSINESS: ACTION AND DISCUSSION ITEMS

2. **Action Item:** Make a recommendation to the Parks and Recreation Board regarding authorization to negotiate agreements with Huston-Tillotson University and the Austin Metro Baseball League for the maintenance and use of Downs Field.

Presenter: Jim Kotick, Program Manager, Austin Parks and Recreation Department

Committee Member Rivera read item 2 into the record. Committee Member Luca moved to approve item 2 on the agenda. Committee Member Cofer seconded the motion. The motion carried on a vote of 4-0 with Chair

Casias absent for this portion of the agenda. The Committee recommended that this item be include on the consent agenda of the Parks and Recreation Board May 24, 2016, meeting.

3. Discussion Item: Concessions and Contracts Committee Board Members Discussion of Future Projects and Solicitation Methods

Presenter: Michael Casias, Committee Chair

Gerard Bickham, Contract Administrator, presented information regarding the previous meeting's discussion of potential concession sites within PARD. These included, Plaza Saltillo, Auditorium Shores, Holly Shores, Doves Springs Recreation Center, Walnut Creek Metropolitan Park and Givens Recreation Center and Park.

E. COMMITTEE COORDINATOR REPORT

The Committee Coordinator report was presented to the Committee to review.

F. FUTURE ITEMS FROM COMMITTEE MEMBERS

Chair Casias asked for a continued discussion regarding alternative concession sites and future projects to include: Master Plan information and current infrastructure.

G. ADJOURNMENT

Committee Member Francoise Luca moved to adjourn the meeting. Committee Member Rick Cofer seconded the motion.

Meeting adjourned at 1:25pm

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For more information on the Concessions and Contracts Committee, please contact Beverly Mendez at beverly.mendez@austintexas.gov or by phone at 512-974-6784.