




**MEMORANDUM**

**TO:** Chairman Weber  
Zoning and Platting Commission Members

**FROM:** George Adams, CNU-A, Assistant Director  
Development Services Department 

**DATE:** June 17, 2016

**SUBJECT:** Request for Postponement of Item C-01, C814-2015-0074 - The Grove at Shoal Creek PUD; District 10

The Austin Transportation Department and Development Services Department transportation staff request a postponement of this item to the Zoning and Platting Commission's July 5<sup>th</sup> agenda. Staff has been working diligently to finalize the TIA memorandum and prepare the draft traffic phasing agreement document. However, due to a significant miscommunication between the applicant and staff, additional time is required to finalize the review and complete the final TIA memorandum and phasing agreement documents.

Thanks for your consideration and feel free to contact me at (512) 974-2146 if you have questions or concerns.

**CC:** Jerry Rusthoven, PAZ  
Andy Linseisen, DSD