

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

59878

Agenda Number

59.

Meeting Date:

June 23, 2016

Department:

Purchasing

Subject

Authorize negotiation and execution of a contract with HAGERTY CONSULTING, INC., or one of the other qualified offerors to Request for Proposals TVN0059, for disaster recovery and financial management support consulting in an amount not to exceed \$120,000.

Amount and Source of Funding

Funding is available in the Fiscal Year 2015-2016 Operating Budget of the City Manager's Office.

Fiscal Note

A fiscal note is not required.

Purchasing Language:

The Purchasing Office issued a Request for Proposals (RFP) TVN0059 for these services on March 9, 2016 and it closed on March 29, 2016 with 12 offers received. The recommended offer is the best evaluated offer submitted by a responsible offeror. Additional information on the solicitation is included below the line.

Prior Council Action:

For More Information:

Terry V. Nicholson, Senior Buyer Supervisor, 512-322-6586

Boards and Commission Action:

Related Items:

MBE / WBE:

This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established.

Additional Backup Information

The contract will provide the Office of Homeland Security and Emergency Management a consultant with expertise in emergency and infrastructure repair costs and public assistance guidance to assist the City in maximizing FEMA reimbursements related to multiple disaster declarations over the last three years. The public assistance grant from Halloween 2013 is in the audit closeout process, public assistance from Memorial Day 2015 continues, and public assistance from Halloween 2015 is starting, which makes this a critical time to have a consultant on board.

An evaluation team with expertise in this area evaluated the offers and scored Hagerty Consulting, Inc. as the best to provide these services based on concept and solutions proposed, demonstrated applicable experience & personnel qualifications, financial viability & stability, references, cost and local business presence.

This request allows for the development of a contract with a qualified offeror that Council selects. If the City is unsuccessful in negotiating a satisfactory contract with the selected offeror, negotiations will cease with that provider. Staff will return to Council so Council may select another qualified offeror and authorize contract negotiations with this provider.

A complete solicitation package, including a response list, is on file in the City's Purchasing Office and is available on the City's Financial Services Austin Finance Online website. Link: [Solicitation Documents](#)