



Airport Advisory Commission

REGULAR MEETING MINUTES

May 10, 2016

The Airport Advisory Commission convened in a regular meeting on May 10, 2016, at 2716 Spirit of Texas Drive, in Room 174-A in Austin, Texas.

Board Members in Attendance:

Ernest Saulmon, Chair	Teddy McDaniel, III, Vice Chair	Stephanie Trinh, Secretary
Greg Anderson	John Walewski	Alex Reyna
Mike Rodriguez	Sam Sargent	Vicky Sepulveda

Board Members Absent:

Luke Legate	Albert Black
-------------	--------------

Staff in Attendance:

Jim Smith, Patti Edwards, Susana Carbajal, David Arthur, Shane Harbinson, Stephen Dick, Lyn Estabrook, Jennifer Williams, Francisco Garza, Becky Nagel, Jessica BlueBird, Matt Coldwell, Phillip Bays, Robert Mercado, Perla Compton, Rohini Kumarage

Others Present:

Juan Tornoe – Culture Strategies
Sebastian Puente – Culture Strategies
Brice Allen - Atlantic
Cyrenthia Ellis – City of Austin, Contract & Land Management
Robert Pirtle – City of Austin, Public Works Department
Andrew Perry – Austin Executive Airport
Ed Campos – City of Austin, Contract & Land Management
Grayson Cox – KSA
Byron Chavez – RS&H
Vincent LeMond – City of Austin, Contract & Land Management
Chris Coons – CP&Y
Andrew Kirchhoefer - Landrum & Brown
Alex Flemming – Austin Commercial
Dale Murray – K Friese
Pam Brown – SP & Corp.
Jason Finch – SP & Corp.
Sai Purceli – City of Austin, Purchasing Office
Derek Mayo – Parkhill Smith & Cooper
Roger Stricklin – City of Austin, Purchasing Office

Welcome & Call the Meeting to Order:

Ernest Saulmon called the meeting to order at 5:01 p.m.

1. CITIZENS COMMUNICATIONS:

None.

2. APPROVAL OF MINUTES – March 8, 2016

Teddy McDaniel, III arrived at 5:05 p.m.

Motion to approve the minutes. Motion made by John Walewski and seconded by Alex Reyna. Motion passed 8-0-3 (Commission Members Luke Legate, Albert Black, and Stephanie Trinh were absent at this vote).

Stephanie Trinh arrived at 5:06 p.m.

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2016 to date.
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
- c) Airport Tenant Updates.
- d) Ground Transportation Staging Area (GTSA) Transactions Report for March and April 2016.
- e) Transportation Network Companies (TNCs) Airport Transactions to date.
- f) Presentation on the Aircraft Flight Track and Noise Monitoring System at Austin-Bergstrom International Airport.
- g) Art in Public Places update on current projects at the airport and briefing on the Art in Public Places Airport Master Plan.

4. FOR RECOMMENDATION

Vote on a recommendation to City Council regarding the following:

- a) Authorize negotiation and execution of an amendment to a reimbursement agreement with Austin-Bergstrom Landhost Enterprises, Inc. for LEGAL AND FINANCE professional services related to the Austin-Bergstrom International Airport hotel in the amount of \$150,000 for a total contract amount not to exceed \$505,000.

Motion to approve was made by Teddy McDaniel, III and seconded by Stephanie Trinh. Motion passed 9-0-2 (Commission Members Luke Legate and Albert Black were absent at this vote).

- b) Authorize negotiation and execution of a Construction Manager at Risk Agreement with AUSTIN COMMERCIAL, LP, for preconstruction phase services in an amount of \$998,406.00 with a contingency of \$201,594.00 for a total amount not to exceed of \$1,200,000.00.

Motion to approve was made by Greg Anderson and seconded by Sam Sargent. Motion passed 9-0-2 (Commission Members Luke Legate and Albert Black were absent at this vote).

Greg Anderson left at 6:03 p.m.

- c) Authorize negotiation and execution of a professional services agreement with TERRACON CONSULTANTS INC. (staff recommendation) or one of the other qualified responders to Request for Qualifications Solicitation No. CLMP192 to provide engineering services for Construction Materials Testing for ABIA Terminal and Apron Expansion in amount not to exceed \$1,000,000.

Motion to approve was made by Teddy McDaniel, III and seconded by Vicky Sepulveda. Motion passed 8-0-3 (Commission Members Luke Legate, Albert Black, and Greg Anderson were absent at this vote).

- d) Authorize negotiation and execution of a 60-month contract with SP PLUS CORPORATION, or one of the other qualified offerors to Request For Proposal PAX0127, to provide parking operations management services in an amount not to exceed \$2,133,545 with three 12-month extension options in an amount not to exceed \$459,239 for the first extension option, \$470,720 for the second extension option, and \$482,488 for the third extension option, for a total contract amount not to exceed 3,545,992.

Motion to approve was made by Stephanie Trinh and seconded by Alex Reyna. Motion passed 8-0-3 (Commission Members Luke Legate, Albert Black, and Greg Anderson were absent at this vote).

- e) Approve a resolution joining the City to the Joint Airport Zoning Board for the Austin Executive Airport and appointing the Assistant Director for the Department of Aviation and the Manager of the Planning and Zoning Department as the City representatives to the Joint Airport Zoning Board and the Assistant Director for the Department of Aviation on the Joint Airport Zoning Board of Adjustment.

Motion to approve was made by Teddy McDaniel, III and seconded by Mike Rodriguez. Motion passed 8-0-3 (Commission Members Luke Legate, Albert Black, and Greg Anderson were absent at this vote).

5. NEW BUSINESS

None.

6. OLD BUSINESS (updates)

a) Status of action items upon which the Commission has made a recommendation to Council.
(Please note the progress of the following items)

Approve the 2017 Capital Improvement Plan. **[Item scheduled to go before the City Council during Budget Approval Hearings.]**

Authorize the use of the Competitive Sealed Proposal methodology for solicitation of construction of improvements and renovation of three sets of restrooms within the terminal at Austin-Bergstrom International Airport. **[Item went before the City Council on March 31, 2016 and passed.]**

Authorize negotiation and execution of a contract with ELECTRONIC DATA, INC. for the upgrade of SuiteReq, Airfield Inspection (PART 139), and Maximo software, including technical and training services and supplemental ad hoc consulting, for the Enterprise Asset Management System in an amount not to exceed \$456,521. **[Item went before the City Council on March 31, 2016 and passed.]**

Authorize execution of a construction contract with MUNIZ CONCRETE & CONTRACTING for the Landside Roadway and Pedestrian Improvements Phase I project in the amount of \$1,343,091.50 plus a \$67,154.58 contingency, for a total contract amount not to exceed \$1,410,246.08. **[Item went before the City Council on March 31, 2016 and passed.]**

Authorize negotiation and execution of an interlocal agreement with the Texas Department of Transportation for the design and construction of highway signage for the limited services terminal at Austin-Bergstrom International Airport in a total amount not to exceed \$38,000. **[Item went before the City Council on March 31, 2016 and passed.]**

Authorize negotiation and execution of an amendment to the professional services agreement with AECOM TECHNICAL SERVICES, INC., for engineering services for the ABIA electronic Airport Layout Plan (eALP) and Utility Mapping project in a not to exceed amount of \$900,000, for a total contract amount not to exceed \$1,404,273. **[Item went before the City Council on March 31, 2016 and passed.]**

7. FUTURE AGENDA ITEMS

ADJOURNMENT.

Motion to adjourn was made by Mike Rodriguez and seconded by Stephanie Trinh. Motion passed 8-0-3 (Commission Members Luke Legate, Albert Black, and Greg Anderson were absent at this vote).

Meeting was adjourned at 6:21 p.m.

Date of next meeting: June 14, 2016.

APPROVED