



June 18, 2015

D'Anne Williams
City of Austin, PARD
Planning and Development Div.
919 West 28 1/2 Street
Austin TX 78705

Re: Norwood House Phase 1 Completion Notice

Dear D'Anne,

Per Section IV.N. of the Parkland Improvement, Management, and Operations Agreement (PIMOA) between the City of Austin Parks and Recreation Department and the Norwood Park Foundation, please accept this letter as notice of completion of Phase 1 of the Construction Project at the Norwood House.

Following the Phase 1 Plan submitted to you in October of 2014, the construction project included: abatement of hazardous materials; moving the house from its pre-existing foundation; removing the pre-existing foundation, drilling and pouring new foundation piers; constructing a new grade beam and foundation wall; placing new steel beams as part of the foundation; moving the house back into place; removing remaining subfloor; sistering all joists; installing new subfloor; placing temporary wall and roof bracing within the house; removing remaining roof decking; repairing rafters and other roof structural elements; installing new roof decking and sheathing; and patching and painting the building's exterior.

All work was completed to plan and approved by our structural engineer, Rik Haden of Leap! Structures. The majority of work items were complete by May 4th, 2015. Additional small work items, specified by our structural engineer at his final inspection visit, were completed on May 18th. Due to exceedingly wet weather, exterior painting was not completed until June 9th. As such, all Phase 1 work was completed within 24 months from the effective date of the PIMOA, as stipulated in Amendment Number One to the PIMOA. We received a Certificate of Compliance from the City of Austin on June 18, 2015.

In addition to this letter, we are submitting for your records: photos taken during various stages of the project; structural engineer's field observation notes and final report; and building permit approval.

We have appreciated all of PARD's support during Phase 1 of the Norwood Project, and look forward to continuing to work with you through Phase 2. Please let us know if you have any questions or concerns regarding Phase 1 or any information presented here.

Sincerely,

Colleen Theriot
President