



Sustainable Food Policy Board

MEETING MINUTES February 8, 2016

The Sustainable Food Policy Board (SFPB) convened on Monday, February 8, 2016 at the Street Jones Building, 1000 East 11th St, 4th Floor, Room 400A, Austin Texas, 78702

Board Members in Attendance:

Carla Jenkins, Sharon Mays, Adrienne Haschke, Erin Lentz, Kathy Green, Jessica Gaffney, Errol Schweizer, Jake Carter, Felipe Camacho, Dustin Fedako

Absent Board Members:

Dominique Bowman, Alexandra Evans

Staff in Attendance:

Edwin Marty, Office of Sustainability
Amanda Rohlich, Office of Sustainability

CALL TO ORDER:

Chair Kathy Green called the meeting to order at 6:06 PM

1) CITIZEN COMMUNICATION

Each speaker signed up prior to the meeting being called to order will be called in order of sign-up and will be allowed three minutes to speak about items not posted on the agenda –NONE

2) STAFF BRIEFING –

- a. Nicole Klepadlo, City of Austin, Economic Development Department, Merchants Association Presentation. See back-up materials for presentation.
 - i. Soul-y Austin – Business District Incubator to serve as a commercial stabilization strategy.
 - ii. Goal: to provide a framework for sustainable business district planning and implementation.
- b. Questions from Board:
 - i. Dustin Fedako: What are the three new districts? Klepadlo: Not yet defined. Interest on Airport, North Lamar. Announced in next 60 days. Recently heard from Rundberg group. Partnered with Public Works and other departments to address low hanging fruit (ex: sidewalks and poor lighting). Transportation and Police have been most responsive because safety has been recurring concern.

3) APPROVAL OF MINUTES OF JANUARY 19TH, 2016 MEETING

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least four (4) days before the meeting date. Please call Edwin Marty, at the Office of Sustainability, at (512) 974-2120 for additional information; TTY users route through Relay Texas at 711.

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- a. Board Member Jake Carter moved to approve minutes from January 19th, 2016.
- b. Board Member Dustin Fedako seconded motion.
- c. All were in favor with none opposing.

4) OLD BUSINESS

- a. Board Infrastructure & Protocol
 - i. Review Board Members' meetings with City and County Officials
 1. Board Member Jessica Gaffney has meeting planned with Council Member Kathie Tovo.
 2. Board Member Adrienne Haschke has meeting planned with Mayor's Office staffer, Brandi Clark Burton, and Sarah Eckhardt staffer.
 3. Jake Carter has meeting with Brigid Shea.
- b. Board Recommendations
 - i. Local and Healthy Food Procurement – City staff met with local institutions to introduce procurement framework developed by Los Angeles Food Policy Council. Three large institutions expressed interest in participating in local pilot-- AISD, UT, Central Health. Next steps will be for each institution to reach out to vendors and get information about the products they are purchasing, send information to Center for Good Food Purchasing in Los Angeles to them help with a baseline assessment. Following the baseline assessment, institutions will then set goals to challenge themselves to make better decisions about what they purchase. After a year of tracking, celebrate successes.
 - ii. Healthy Food Access Funding
 1. Healthy Corner Store Initiative (HCSI) – RFP sent out and contractor has been selected
 2. Evaluation RFP for HSCI – wrapped up in next couple of week
 3. School and Community Farm Stands – in draft form
 4. Mobile Farmers Market – being vetted , released within next two weeks
 5. Double Dollar Program – sole source contract through Sustainable Food Policy
 6. All funding must be utilized by Oct. 1; all are renewable contracts, they won't have to be re-released as RFP's.
 7. Questions: Dustin Fedako: What is the timeline for release of RFPs? City Staffer Edwin Marty: As soon as possible; Health and Human Services Department has many positions that need to be filled as well as development of several RFPs due to the new funding approved by Council. Follow-up Question from Board Member: What was money for? Edwin Marty: Half for contracts, half for filling voids where chronic disease needed funding. Many positions at HHSD have traditionally been funded by grant funding however now there has been money added into permanent budgeting process. Board Members request for HHSD to come to future meeting for presentation.

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8. Question from Sharon Mays about what Dan Graham is doing. Social impact businesses as case studies. In cooperation with non-profit. Jessica Gaffney volunteered to contact Dan Graham for more information.

5) NEW BUSINESS

- a. Working Group Briefings and Recommendation
 - i. Budget and Policy – recruit members for this working group
 - ii. Codes and Ordinances—updates from Sharon Mays. Group met and discussed goals and how to make the White Paper actionable. Making a list of people and organizations to reach out to. Discussion of change in consumer food shopping habits--for the first time in American history, sales from dining out has surpassed grocery store sales. Reaching out to HEB to understand how they are being affected by this change.
 - iii. Farmland Preservation and Access – updates from Adrienne Haschke. Recommendation posted. Drafting up one pager outlining leadership and funding. Jake Carter to help with working group. Next meeting Feb 22, 5:30, Rm 200 A
 - iv. Food safety and innovation – have not yet met. Currently there is no chair. Carla Jenkins volunteered to chair. Sharon Mays is also in group. Reaching out to others in community. Carla Jenkins to send first meeting date to Edwin Marty.
 - v. Healthy Food Security and Access– met last week. Re-upping recommendations. Unified campaign to identify why there are high SNAP eligibility gaps with those who are getting benefits. Universal breakfast 80% higher. Universal meals, Healthy Hunger for Kids Act. Broaden access. Manor ISD has chosen not to do this so they would not be perceived as a low income district. Erin Lentz to join meetings. Next meeting scheduled for March 10th 1:30 pm.

6) BOARD ASSIGNMENTS

- a. Carla Jenkins to schedule Food Safety and Innovation working group meeting and send information to Edwin Marty to post in Austin Food Notes.
- b. SFPB Annual Report due in May. Kathy Green needs template and parameters. Budget / Policy working group will take lead on completing.
- c. Edwin Marty to follow-up on board's name change; update by-laws with new purposes
- d. Edwin Marty to send list of City holidays to board members for scheduling purposes.
- e. Jessica Gaffney to send email to Dan Graham Mayor's Task Force on Social Innovation – request for more information on what they are working on.
- f. Sarah Eckhardt's board assignment still needs to be filled. Preferred food producer/farmer candidates. Jack Waite from Agua Dulce.

7) FUTURE AGENDA ITEMS

- a. March
 - i. Central Health Equity Council presentation
 - ii. Larry Schooler Community Conversation Corps

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- b. April
 - i. HHSD presentation
 - ii. Dan Graham
 - iii. LBJ students to give update on Neighborhood Food System Planning efforts
- c. May
 - i. Austin Resource Recovery to come talk about Organics Diversion Requirements 2016

8) ADJOURNMENT

Meeting was adjourned at 7:30 pm.

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