



## Austin Travis County Food Policy Board

## MEETING MINUTES Monday, April 11, 2016

The Austin Travis County Food Policy Board (ATCFB) convened on Monday, April 11, 2016 at the Street Jones Building, 1000 East 11<sup>th</sup> St., 4<sup>th</sup> Floor, Room 400A, Austin, TX 78702

### Board Members in Attendance:

Errol Schweizer, Jake Carter, Erin Lentz, Jessica Gaffney, Alexandra Evans, Adrienne Haschke, Kathy Green, Dustin Fedako

### Absent Board Members:

Dominique Bowman (resigned 4/11/16), Sharon Mays, Felipe Camacho

### Staff in Attendance:

Amanda Rohlich, Edwin Marty, Meredith Gray

### CALL TO ORDER

Board Chair Kathy Green called the meeting to order at 6:06 p.m.

#### 1. CITIZEN COMMUNICATION: GENERAL

Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda. -- None

#### 2. STAFF BRIEFINGS

Larry Schooler was unable to make meeting. Staff will look at alternate date for him to speak to Board.

#### 3. APPROVAL OF MINUTES FROM FEBRUARY MEETING

- a. Board Member Adrienne Haschke motioned to approve the meeting minutes from March 7, 2016
- b. Board Member Jake Carter seconded the motion to approve
- c. All in favor of approving with minor corrections; none opposed

#### 4. OLD BUSINESS

##### a. Board Infrastructure & Protocol:

##### i. Meetings with City and County Officials

- 1) Budget Policy group created a document that outlines City Council Members profiles as well as a meeting notes format to help other board members track conversations with Board members and officials, as well as to inform future meetings. Next step is for Jessica Gaffney to upload to Google Drive and have all board members add notes from previous meetings and additional "food stats" – status of food and food issues in district.

(Dustin Fedako stepped up to the dais at 6:20 p.m.)

##### ii. Board Recommendation Follow-Up

- 1) Board Name Change -- complete
- 2) Email protocol – bcc all board members on email communications to help make it more difficult to reply all (avoid walking quorum)
- 3) Task Force on Community Engagement – draft recommendations completed, will keep board posted on updates
- 4) Annual Report – between now and next meeting, need Draft version
- 5) Local and Healthy Food Procurement updates from Edwin
- 6) Healthy Food Access Funding

- a. Healthy Corner Store Initiative
  - i. Implementation -- GAVA
  - ii. Evaluation RFP – UT School of Public Health received letter of selection
- b. Farm stand – will be evaluated in house—Health and Human Services Department; solicitation closed today (4/11/16)
- c. Mobile Market – will be evaluated in house by HHSD; solicitation was reopened—closes 5/3/2016
- d. Double Dollar Incentive Program (DDIP) – contract with Sustainable Food Center renewed

## 5. NEW BUSINESS

- a. Debrief of the Joint Sustainability Board Meeting – Adrienne Haschke provided update. Fourteen members, 11 from existing boards, 3 citizen stakeholders appointed from Open Space, Sustainability Committee. Charged with helping to implement the Community Climate Plan. Did not select how frequently to meet, or working groups. Purpose of this committee is to bring ideas from respective working boards, commissions and other working groups. Jim Walker was elevated chair. Top three emitters: transportation, commercial energy, residential energy. Prioritized action items based on estimated impact. Adrienne’s question was about sequestration—one area where FPB could focus. Fedako: Are they looking to add action items or how to prioritize existing actions? Timeline for Phase 1: 2015-2020. Lentz: Look for items that have multiple wins. Gaffney: Was food mentioned in conversation about transportation? Haschke: Not directly addressed. Schweizer: How to incorporate more food access issues into this process given it’s early in the process? Errol and Adrienne to explore counter point to the argument that less local food can be transported more efficiently and thus emit less. Next JSC meeting April 27<sup>th</sup>.
- b. Working Group Briefings and Recommendations
  - i. Working Group Break-outs
    - 1) Budget and Policy – Kathy Green provided updates. Development of City Council profile document.
    - 2) Codes and Ordinances – Updates given by Edwin Marty. How White Paper could impact response to food access resolution. Requirement of an Impact Statement from Developers to be included in menu of recommendations to City Council.
    - 3) Farmland Preservation and Access – Adrienne Haschke provided updates. Meredith Gray provided debrief of challenges for community gardens getting developed on City land (requirements, fees, etc.) Potential for streamlining process.
    - 4) Food Safety and Innovation – group has not met. No updates.  
(Erin Lentz left dais at 7:10 pm)
    - 5) Healthy Food Security and Access – working in two action teams (food access, and SNAP access). 40 groups participating in conversations.
  - ii. Review of Board Member Assignments
    - 1) **Jessica Gaffney** to upload City Council Member profile notes to Google Drive and add profile for Mayor. **Board Members** to add notes from previous meetings with City and Council officials to this document before next month’s meeting. **Adrienne Haschke** to take to Farmland Preservation working group meeting to have their group contribute to document. **Kathy Green** to help fill out County Commissioners profiles.
    - 2) **Dustin Fedako** looking for input for training document –will resend link to document. **Edwin Marty** to follow-up with Mike Martinez about providing future training.
    - 3) Annual Report – **Kathy Green** to work on Draft between now and next meeting
    - 4) **Edwin Marty** to send Food Access milestones timeline to Board Members
    - 5) **Adrienne Haschke** to create JSC folder and Google doc to collect input with themes. **Board Members** to send ideas to Adrienne for next JSC meeting by April 25<sup>th</sup>
    - 6) **Errol Schweizer** to send some information about carbon sequestration

- 7) **Adrienne Haschke** to set up meetings with Council members: **Dustin Fedako, Kathy Green, Errol Schweizer and Jessica Gaffney** to attend.
- 8) Advocacy strategy tool – **Adrienne Haschke** cut down to 5 pages, will resend resource and **Board Members** to review/edit
- 9) **Edwin Marty** to talk to Dr. Huang about HHSD budget – needs/timeline

## **6. FUTURE AGENDA ITEM**

### **i. May**

- 1) Raj Patel to give update on Neighborhood Food System Planning
- 2) Review draft and move on letter of support for UT's micro farm

### **ii. Future**

- 1) Health Department Budget
- 2) Larry Schooler Community Conversation Corps
- 3) Advocacy training beginning of 2016
- 4) ARR – updates
- 5) CAFB moving into new food bank in June and offering tours
- 6) Brighter Bites

**ADJOURNMENT 7:35 adjourned**