



**CONCESSIONS AND CONTRACTS COMMITTEE
of the PARKS AND RECREATION BOARD**

Tuesday, June 14, 2016

12:00 PM

Parks and Recreation Department Main Office

200 S. Lamar Blvd.

Austin, Texas 78704

CONCESSIONS AND CONTRACTS COMMITTEE MEMBERS

Michael Casias, Chair

Rick Cofer

Richard DePalma (absent)

Alesha Larkins

Francoise Luca (absent)

Jane Rivera, ex-officio

MINUTES

A. CALL TO ORDER

Committee Member Rivera called the meeting to order at 12:04 p.m.

B. APPROVAL OF MINUTES

1. Approve the minutes from the Concessions and Contracts Committee meeting on May 10, 2016.

Committee Member Larkins made a motion to approve the minutes from the Concessions and Contracts Committee meeting on May 10, 2016. Committee Member Cofer seconded the motion. The motion carried on a vote of 3-0.

C. CITIZEN COMMUNICATION

There were no requests for comments from Austin citizens at the June 14, 2016, Concessions and Contracts Committee.

D. NEW BUSINESS: ACTION AND DISCUSSION ITEMS

2. **Discussion Item:** Discussion of current and future master planning efforts and potential for future concession opportunities.

Presenter: Ricardo Soliz, Division Manager, Austin Parks and Recreation Department

Ricardo Soliz, Division Manager, presented information regarding the status of current and future master planning efforts and potential concession opportunities.

3. **Discussion Item:** Concessions and Contracts Committee Board Members Discussion of Future Projects and Solicitation Methods

Presenter: Michael Casias, Committee Chair

Chair Casias facilitated the discussion on prioritization and criteria for future projects. It was determined that the following projects would be pursued in this order:

1. Dove Springs Recreation Center and Park
 - a. Rationale: currently have ball field infrastructure
 - b. Concessions to be pursued: food with healthy options available
2. Plaza Saltillo
 - a. Rationale: Currently has concession infrastructure (water, bathrooms)
 - b. Concessions to be pursued: dances, coffee shop, newsstand
3. Givens Park
 - a. Rationale: large local community
 - b. Concessions to be pursued: outside businesses, i.e., art classes and shows, dance instruction, etc., (if you bring it they will come and the foot traffic will drive the need for other concessions)
4. Auditorium Shores
 - a. Rationale: Centrally located, high pedestrian traffic
 - b. Concessions to be pursued: None at this time; more research is needed to find the exact requirements.

Action Items stemming from this discussion:

1. Committee members and PARD staff attend Dove Springs community meetings to meet stakeholders and receive neighborhood input regarding potential parkland concessions.
2. Reach out to Givens and Plaza Saltillo stakeholders individually to identify key players to provide input regarding potential parkland concessions.

E. COMMITTEE COORDINATOR REPORT

The Committee Coordinator report was presented to the Committee by Pat Rossett, Contract Administrator.

F. FUTURE ITEMS FROM COMMITTEE MEMBERS

Future items included:

- Recommendation for the Negotiation and Execution of Amendment 2 of the Interlocal with AISD for the Support of the ACE Tutoring Program
- Recommendation for the Negotiation and Execution of an Agreement with the Successful Proposer for the Food Concession at the Clay-Kizer Golf Course

G. ADJOURNMENT

Committee Member, Rick Cofer, moved to adjourn the meeting. Committee Member, Alesha Larkins, seconded the motion.

Meeting adjourned at 1:05pm

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For more information on the Concessions and Contracts Committee, please contact Beverly Mendez at beverly.mendez@austintexas.gov or by phone at 512-974-6784.