



## COMMUNITY DEVELOPMENT COMMISSION

June 1, 2015, 7:00 p.m.

Austin City Hall, Boards and Commissions Room, 301 W. 2<sup>nd</sup> St., Austin, TX 78701

### APPROVED MEETING MINUTES

The Community Development Commission convened in a regular meeting on Monday, June 1, 2015, at Austin City Hall, 301 West 2<sup>nd</sup> Street, Austin, TX 78701, Boards and Commissions Room.

Chair Rivera called the meeting to order at approximately 7:10 pm.

#### Board Members in Attendance:

Gilbert Rivera, Chair  
Karen Paup, Vice Chair  
Margarita Decierdo  
Karen Langley  
Elizabeth Mueller  
Granyon Perry  
Bettye Taylor  
Cassandra Taylor  
James Valadez

#### Staff in Attendance:

Rebecca Giello  
Erica Leak  
Lauren Avioli  
Jim Padilla

#### 1. CITIZEN COMMUNICATION: GENERAL

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns.

*No speakers.*

#### 2. APPROVAL OF MINUTES

*The motion to approve the May 12, 2015 meeting minutes with a note to change "Isabella Headrick" to "Isabelle Headrick" under Item 4 was made by Commissioner Paup, seconded by Commissioner Mueller, and was approved unanimously.*

#### 3. Update from the Housing Committee

*Vice Chair Paup briefed the Commission.*

#### 4. OLD BUSINESS: None

#### 5. NEW BUSINESS

A. Discussion and possible action on the City of Austin Boards and Commissions appointment process.

*Deena Estrada-Salinas, Office of the City Clerk, gave the presentation.*



**B. Discussion and possible action on Accessory Dwelling Units.**

*The following members of the public provided comment on this item:*

*Mary Ingle (Austin Neighborhood Council)*

*Sondra Sondregger*

*Daniel Llanes (Austin Neighborhood Council)*

*Brennon Griffin (Austinites for Urban Rail Action)*

*A motion to endorse proposed code changes pertaining to accessory dwelling units was made by Commissioner Mueller, seconded by Vice Chair Paup, and was approved unanimously. Text from the approved recommendation is below.*

*"The CDC endorses the proposed code changes 1-5 of the City of Austin Planning Commission's May 26, 2015 recommendations on C20-2014-012 – accessory dwelling units. The CDC understands item 6 to be a continuation of where accessory dwelling units are currently allowed. The CDC recommends that the City of Austin develop additional strategies to lower costs of building accessory dwelling units, and develop resources to help low-income owners finance them, or any owners that will build accessory dwelling units for low-income tenants.*

*For reference purposes, the proposed changes endorsed by the CDC are featured below.*

- 1) Reduce building separation from 15 feet to 10 feet.*
- 2) Allow an entrance within 10 feet of a property line.*
- 3) Remove driveway placement requirement.*
- 4) Change parking requirement to 1 off street space for all units.*
- 5) Prohibit use as Type 2 Short Term Rental."*

**C. Presentation, discussion, and possible action on the Proposed Fiscal Year 2016 Budget for the Office of Neighborhood Housing and Community Development.**

*Rebecca Giello and Alex Zamora, Neighborhood Housing and Community Development, gave the presentation.*

**D. Discussion and possible action related to the composition and appointment process for the Community Development Commission.**

*A motion to create a working group including Commissioners Rivera, Paup, C. Taylor, and Valadez, that would make recommendations on the composition and appointment process for the Community Development Commission within the next 25 days was made by Commissioner Paup, seconded by Commissioner Mueller, and was approved unanimously.*



**6. PUBLIC HEARING**

**A. Briefing on the Draft FY 15-16 Action Plan and Timeline.**

*Jim Padilla, Neighborhood Housing and Community Development, gave the presentation.*

**B. Conduct a public hearing on the Draft Fiscal Year 2015-16 Action Plan.**

*No speakers.*

**7. COMMUNITY DEVELOPMENT SERVICES BLOCK GRANT (CSBG) UPDATE**

**Presentation, discussion, and possible action on the Community Services Block Grant 2015 Community Needs Assessment, CDC Geographic Area Representation, and Responsible Organizations**

**A. Approval of the proposed 2015 Community Needs Assessment as required by the Texas Administrative Code, Subchapter 5.210**

*Maria Allen, Health and Human Services, gave the presentation.*

*A motion was made to approve the 2015 Community Needs Assessment by Commissioner Langley, seconded by Commissioner B. Taylor, and was approved unanimously.*

**B. Update on geographic representation and recommendations on possible responsible organizations related to CSBG geographic area representation on the CDC.**

*The following members of the public provided comment on this item:*

*Lisa Hinley (North Lamar Neighborhood Team)*

*Maria Allen, Health and Human Services, gave the presentation.*

*A motion was made to recommend that the boundaries of the proposed North Austin designated area comprise the following:*

- *North boundary – Braker Lane*
- *East boundary – Cameron/Dessau Road*
- *West boundary – Burnet Road to U.S. Route 183/North Lamar Boulevard*
- *South boundary – U.S. Route 183 to North Lamar Boulevard/East St. Johns Avenue to Interstate-35*

*The motion was made by Commissioner Langley, seconded by Commissioner B. Taylor, and was approved unanimously.*

*At 9:59 pm, the commissioners voted unanimously to continue the meeting past 10:00 pm, to be adjourned no later than 10:15 pm.*

*The commissioners requested that the Health and Human Services Department provide additional information on potential responsible organizations for the North Austin geographic area.*



**8. NEIGHBORHOOD HOUSING & COMMUNITY DEVELOPMENT (NHCD) STAFF UPDATE**

*None.*

**9. FUTURE AGENDA ITEMS**

*The commissioners discussed future agenda items: update on potential North Austin geographic area responsible organizations, and recommendations of the working group regarding the CDC composition and appointment process.*

**10. NEXT MEETING DATE**

June 30, 2015, 6:30 p.m.

Street-Jones Building, room 400A

1000 E. 11<sup>th</sup> St, Austin, Texas, 7702

**ADJOURNMENT**

*A motion to adjourn was made by Commissioner Paup and seconded by Commissioner C. Taylor. The Chair adjourned the meeting at 10:01 pm without objection.*