



**Construction Advisory Committee
MINUTES**

**REGULAR MEETING
Tuesday, December 9, 2014**

**The Construction Advisory Committee convened in a regular meeting on Tuesday, October 21, 2014
One Texas Center, 505 Barton Springs Road, Public Works Conference Room, 10th Floor.**

Current Members

__P__ Martin A. Prisant – Chair
__P__ Suzanne Litz
__A__ Jason Cato
__A__ Howard Lazarus – Ex-Officio Member

__A__ Calvin Williams – Vice Chair
__P__ Carson Fisk
__P__ Thomas Dodd

City Staff in Attendance:

Rosie Truelove, Director – Contract Management Department
Rolando Fernandez, Assistant Director – Contract Management Department
Lucy Bonee, Executive Assistant- Public Works Department
Luke Luper, Financial Consultant- SMBR
Mario Ramos, Code Inspector- Austin CODE
Chessie Collins, Code Inspector- Austin CODE
Cynthia Gonzalez, Division Manager - Contract Management Department
Rick Wilson, Program Consultant - Contract Management Department
Matthew Noriega, Assistant Division Manager, Austin CODE
Thomas Owens, Resource Services- SMBR
Veronica Lara, Director- SMBR

Chair Prisant called the meeting to order at 10:07 a.m.

1. CITIZEN COMMUNICATION: GENERAL – none

2. APPROVAL OF MINUTES

Minutes from the meeting of 11/18/2014 were approved on a 4-0 vote.

3. DIRECTOR'S REPORT

None

4. NEW BUSINESS

- a. *Surety Presentation – Luke Luper from SMBR gave the committee an overview of the City's Surety bond program.*

5. OLD BUSINESS

a. Evaluation Program Update – Rick Wilson provided the Committee with an update on the Contract Evaluation Program and reviewed the seven criteria elements. Chair Prisant would like to see scoring reports in 6 months. This info will be provided to the committee and the scoring report update was added to the workplan.

b. Rest Break Ordinance Updates – Matthew Noriega, provided the Committee with an update on the code enforcement of the rest break ordinance. He introduced new staff member Chessie Collins to the Committee.

c. Workplan Updates – The committee requested several items be added to the workplan as mentioned above. The workplan was updated and the Committee will review at the January meeting.

6. FUTURE AGENDA ITEMS

- a. Surety Presentation – Chair Prisant (20) *work plan item 1B*
- b. Introduction of New CAC Members (10)
- c. Director's 2015 Overview Report

7. NEXT MEETING (January 20, 2014)

8. ADJOURN

Meeting was motioned to adjourn at 10:54 a.m. by Chair Prisant.