



**Construction Advisory Committee
MINUTES**

**REGULAR MEETING
Tuesday, January 19, 2016**

**The Construction Advisory Committee convened in a regular meeting on Tuesday, January 19, 2016
One Texas Center, 505 Barton Springs Road, Public Works Conference Room, 8th Floor.**

Current Members

__P__ Carson Fisk – Chair
__P__ Suzanne Litz
__P__ Howard Lazarus – Ex-Officio Member
__P__ Gregory Sindelar
__A__ Martin Prisant
__P__ Howard Barksdale
__P__ Alejandro Gutierrez Vega
__A__ Calvin Williams

__P__ Thomas Dodd – Vice Chair
__P__ Jeremy Hendricks
__P__ Stephanie Gharakhanian

City Staff in Attendance:

Jennifer Pierce, Staff Liaison- Public Works Department
Cynthia Gonzales, Division Manager - Capital Contracting Office
Rick Wilson, Program Consultant- Capital Contracting Office
Robert Moore, Lead Investigator – Austin CODE
James Snow, Assistant Director- Public Works Department

Chair Fisk called the meeting to order at 10:03 a.m.

1. CITIZEN COMMUNICATION: None

2. APPROVAL OF MINUTES

Minutes from the meeting of 12/16/2015 were approved on an 8-0 vote.

3. DIRECTOR'S REPORT

The Director provided the Committee an update on the budget process and our next steps. He also provided the following department updates: Our new Assistant Director starts in February and will attend the next meeting. The department is about to launch the new Career Progression Program, and our Annual Report was released and is available on our website.

4. NEW BUSINESS

- a. 2017 Public Works Business Plan Presentation

James Snow, Assistant Director, provided to the Committee an overview of the Public Works budget for 2017. He discussed the process, the different aspects of the budget and gave an overview of the departments strategic planning.

b. Discussion of Staff Processes for Misclassification

Cynthia Gonzales and Rick Wilson gave the committee an overview of the process for misclassification.

c. Discussion of Working Groups

The Committee voted to establish the following working groups-

- 1. Rest Break Ordinance- Carson Fisk (Lead)*
- 2. Prevailing Wage and Misclassification- Suzanne Litz (lead)*
- 3. Public/Private Partnership Development Agreements- Thomas Dodd (lead)*

5. OLD BUSINESS

a. Rest Break Ordinance Update

Robert Moore, Lead Investigator with the Austin CODE department provided the Committee a brief update on the Rest Break Ordinance cases. The department is also currently working to fill the vacancy.

6. FUTURE AGENDA ITEMS

- a. Contractor Evaluation Program Update – (March)
- b. Bond Program Update– (March)
- c. Presentation on Permitting Processes – (March)

7. NEXT MEETING (March 8, 2016)

8. ADJOURN

Meeting was motioned to adjourn at 11:27 a.m. by Chair Fisk.