



**Construction Advisory Committee  
MINUTES**

**REGULAR MEETING  
Tuesday, April 19, 2016**

**The Construction Advisory Committee convened in a regular meeting on Tuesday, April 19, 2016  
One Texas Center, 505 Barton Springs Road, Public Works Conference Room, 8<sup>th</sup> Floor.**

**Current Members**

\_\_P\_\_ Carson Fisk – Chair  
\_\_P\_\_ Suzanne Litz  
\_\_P\_\_ Howard Lazarus – Ex-Officio Member  
\_\_P\_\_ Gregory Sindelar  
\_\_P\_\_ Martin Prisant  
\_\_P\_\_ Howard Barksdale  
\_\_A\_\_ Alejandro Gutierrez Vega  
\_\_P\_\_ Calvin Williams

\_\_P\_\_ Thomas Dodd – Vice Chair  
\_\_A\_\_ Jeremy Hendricks  
\_\_P\_\_ Stephanie Gharakhanian  
\_\_P\_\_ Marina Reynaga

**City Staff in Attendance:**

Jennifer Pierce, Staff Liaison- Public Works Department  
Rolando Fernandez, Assistant Director - Capital Contracting Office  
James Snow, Assistant Director- Public Works Department  
Marisol Claudio-Ehalt, Program Consultant - Capital Contracting Office  
Cynthia Gonzales, Division Manager - Capital Contracting Office

**Chair Fisk called the meeting to order at 10:02 a.m.**

**1. CITIZEN COMMUNICATION: None**

**2. APPROVAL OF MINUTES**

*Minutes from the meeting of 03/08/2016 were approved on a 9-0 vote.*

**3. DIRECTOR'S REPORT**

*The Director gave an update on the current Public Works projects that are near completion in the next few months; including JJ Seabrook, Mopac Bridge phase one, Todd Lane, and the 2<sup>nd</sup> street extension.*

**4. NEW BUSINESS**

- a. Committee Member Introductions  
*Committee Members introduced themselves to the new member.*

- b. Public Works Financial Forecast Overview  
*James Snow gave an overview of the 2017 Public Works financial forecast. He explained our different goals and our funds.*
- c. Officer Elections  
*The committee elected Carson Fisk as Chair and Thomas Dodd as Vice Chair.*
- d. Annual Internal Review  
*Jennifer Pierce, Staff Liaison, reminded the Committee this will be due to be submitted by July 31<sup>st</sup>.*
- e. Workplan Updates  
*The Committee members will bring ideas to the next meeting to create additional workplan items.*
- f. Working group updates  
*No updates at this time.*

## **5. OLD BUSINESS**

- a. Contractor Evaluation Update  
*Marisol Claudio-Ehalt, Program Consultant with Capital Contracting Office, gave the Committee an update on the contractor evaluations.*

## **6. FUTURE AGENDA ITEMS**

- a. Bond Program Update – (June)
- b. PWD Budget Update– (June)

## **7. NEXT MEETING (June 21, 2016)**

## **8. ADJOURN**

*Meeting was motioned to adjourn at 11:50 a.m. by Chair Fisk.*