



**Construction Advisory Committee
MINUTES**

**REGULAR MEETING
Tuesday, June 21, 2016**

**The Construction Advisory Committee convened in a regular meeting on Tuesday, June 21, 2016
One Texas Center, 505 Barton Springs Road, Public Works Conference Room, 8th Floor.**

Current Members

__P__ Carson Fisk – Chair
__P__ Suzanne Litz
__P__ Gregory Sindelar
__P__ Martin Prisant
__P__ Howard Barksdale
__A__ Alejandro Gutierrez Vega
__P__ Calvin Williams

__A__ Thomas Dodd – Vice Chair
__P__ Jeremy Hendricks
__P__ Stephanie Gharakhanian
__P__ Marina Reynaga
__P__ Shaun Ireland

City Staff in Attendance:

Jennifer Pierce, Staff Liaison – Public Works Department
Rolando Fernandez, Assistant Director - Capital Contracting Office
Rick Wilson, Wage Program Consultant - Capital Contracting Office
Cynthia Gonzales, Division Manager - Capital Contracting Office
Karen Maggio, Division Manager – Public Works Department
Ben Ellinor, Budget Consultant – Financial Services Department

Chair Fisk called the meeting to order at 10:05 a.m.

1. CITIZEN COMMUNICATION: None

2. APPROVAL OF MINUTES

Minutes from the meeting of 05/17/2016 were approved on a 7-0 vote.

3. DIRECTOR'S REPORT

None

4. NEW BUSINESS

a. Prevailing and COA Minimum Wage Compliance Program on Construction Contracts

Rick Wilson, Program Consultant with the Capital Contracting Office, gave an update on the Prevailing and Minimum Wage Program effective as of May 1, 2016. He discussed the changes the department has made to be in compliance with the new wage. The Committee also requested to see a copy of the blank payroll form and instructions. These were emailed on June 24, 2016.

b. PWD Budget Update

Karen Maggio, Division Manager of the Financial Services Division with the Public Works Department, provided the Committee an update on the current standing of the 2017 Public Works Department budget. She reviewed our proposed budget with the Committee and the changes we are proposing to the new budget.

c. Workplan Updates

The Committee Members reviewed the current workplan and discussed the changes they would like to make and the presentations they would like to add.

d. Working group updates

The Committee Members did not have any working group updates at this time.

5. OLD BUSINESS

a. None

6. FUTURE AGENDA ITEMS

- a. DSD Process Updates – (August)
- b. Bond Program Update – (September)
- c. Rest Break Ordinance Update – (September)

7. NEXT MEETING (August 16, 2016)

8. ADJOURN

Meeting was motioned to adjourn at 11:44 a.m. by Chair Fisk.