



**DESIGN COMMISSION  
MONDAY, June 27, 2016 6:00 PM  
AUSTIN CITY HALL, BOARDS AND COMMISSIONS ROOM 1101  
301 W. SECOND STREET, AUSTIN, TEXAS 78701**

Meeting Minutes

**Call to order by: E. Taniguchi at 6:17 PM.**

**Roll Call: M. Henao-Robledo, S. Franco, C. Kenny, not present.**

**B. Luckens arrived at 6:25 PM**

**1. CITIZEN COMMUNICATION: None.**

**2. MEETING MINUTES:**

a. Discussion and possible action on the November 23, 2015 meeting minutes;

**The motion to approve the minutes as drafted made by H. Walker; Second by B. Whatley; was approved on a vote of [6-0]. [M. Henao-Robledo, S. Franco, C. Kenny not present].**

b. Discussion and possible action on the January 25, 2016 meeting minutes;

**The motion to approve the minutes as drafted made by H. Walker; Second by M. Gonzales; was approved on a vote of [6-0]. ]. [M. Henao-Robledo, S. Franco, C. Kenny not present].**

c. Discussion and possible action on the February 22, 2016 meeting minutes;

**The motion to approve the minutes as drafted made by H. Walker; Second by E. Taniguchi; was approved on a vote of [6-0]. ]. [M. Henao-Robledo, S. Franco, C. Kenny not present].**

d. Discussion and possible action on the March 28, 2016 meeting minutes;

**The motion to approve the minutes as drafted made by H. Walker; Second by A. Coleman; was approved on a vote of [6-0]. ]. [M. Henao-Robledo, S. Franco, C. Kenny not present].**

e. Discussion and possible action on the April 25, 2016 meeting minutes;

**The motion to approve the minutes as drafted made by A. Coleman; Second by E. Taniguchi; was approved on a vote of [6-0]. ]. [M. Henao-Robledo, S. Franco, C. Kenny not present].**

f. Discussion and possible action on the May 23, 2016 meeting minutes;

**The motion to approve the minutes as drafted made by M. Gonzales; Second by H. Walker; was approved on a vote of [6-0]. [M. Henao-Robledo, S. Franco, C. Kenny not present].**

**3. NEW BUSINESS (Discussion and Possible Action): None.**

**4. OLD BUSINESS (Discussion and Possible Action)**

a. Discussion and possible action on the Infrastructure Project application Checklist (Chair Taniguchi)

Chair E. Taniguchi opened the floor for discussion. Commissioner D. Carroll and Commissioner M. Gonzales provided input and research. A. Coleman suggested the application reflect Imagine Austin's spirit and intent, and have one encompassing checklist to cover all projects. A. Coleman also suggested DAC records be available, if any, to acknowledge if projects have met with code. Chair E. Taniguchi recommended council begins seeing applicants at 30% (Schematic Design).

**By consensus, the draft checklist was referred to the Executive Committee to incorporate all comments and bring back at the July meeting.**

b. Discussion and possible action on the 2016 Design Commission Annual Work Plan;

**The motion to continue Development of Infrastructure Design Guidelines, with removal of C- Codenext made by B. Whatley; Second by M. Gonzales; was approved on a vote of [7-0]. [M. Henao-Robledo, S. Franco, C. Kenny not present].**

**5. COMMITTEE AND WORKING GROUP REPORTS (Discussion and Possible Action)**

a. Standing Committees Reports: None.

b. Working Group Reports: None.

c. Liaison Reports: None.

d. Appointment of Committee/Working Group members by Chair: None.

**6. STAFF BRIEFINGS: None**

**7. FUTURE AGENDA ITEMS: None.**

**8. ANNOUNCEMENTS**

- a. Chair Announcements: None.
- b. Items from Commission Members: None.
- c. Items from City Staff: None

**ADJOURNMENT by consensus at: 7:40 PM**