



**EARLY CHILDHOOD COUNCIL  
MINUTES**

**REGULAR MEETING  
Wednesday, June 8, 2016**

The Early Childhood Council convened in a regular meeting on Wednesday, June 8, 2016, at City Hall in Austin, Texas.

Board Members in Attendance: Garry Brown, Cathy Doggett, Larry Elsner, Kyle Holder, Aletha Huston, Roscoe Overton, Jacquie Porter, Brook Son, and Sebastian Wren. Staff in Attendance: Health and Human Services Department (HHSD) staff – Cindy Gamez, Ron Hubbard and Laura Williamson.

Chair Holder called the Board Meeting to order at 9:04 a.m.

1. **INTRODUCTIONS:** Members of the audience introduced themselves to the Council members.
2. **DISCLOSURE OF CONFLICT OF INTEREST:** Member Porter – Agenda Item 5bi; Member Son – Agenda Item 5biii
3. **CITIZEN COMMUNICATION:** None
4. **APPROVAL OF MINUTES:** Member Houston moved to approve the March 9, 2016 Regular Meeting Minutes and Member Overton seconded. Minutes were approved on an 8-0-0 vote. Member Brown moved to approve the May 11, 2016 Regular Meeting Minutes and Member Porter seconded. Minutes were approved with an 8-0-0 vote.
5. **Presentations – None**
6. **WORK GROUP REPORTS AND POSSIBLE ACTIONS –**
  - a) **Executive Work Group –**
    - i. Annual Internal Review - Discussion to have the retreat prior to due date of this report took place. Board chair needs to submit by 7/31/16. A retreat in May was suggested. A motion was made by Member Porter to give Board Chair permission to submit report on behalf of ECC and Member Huston seconded. Motion passed on a 9-0-0 vote.
    - ii. Nominations for Chair and Vice Chair of the Early Childhood Council were re-done due to a posting technicality in May. Member Elsner was nominated for Chair and Member Sanchez was nominated for Vice-Chair. Motion to approve nominees was made by Member Huston and seconded by Member Porter. Vote passed on an 8-0-0 vote.
    - iii. Motion by Member Huston to ask the Policy Work Group to plan a retreat (8am-12pm) to be held during September 14<sup>th</sup>, 2016 meeting was re-done due to posting technicality in May. Member Overton seconded and motion was passed on an 8-0-0 vote. Discussion about providing an orientation for new members (i.e. mentorship in addition to a new member orientation packet). Agenda should include discussion about workgroup structure. New members were encouraged to attend ECC Stakeholder quarterly meetings.
  - b) **Policy and Finance Work Group -**
    - i. Austin Housing Plan Development – Member Son made a Motion to have a representative of the Policy Work Group draft a memo to Neighborhood Housing and Community

Development that includes the following components: 1.) That affordable housing should be built in proximity to quality child care and if no quality child care exists, promote quality child care near new developments; 2.) The NHCD plan should align with School Readiness Action Plan; 3). Recognize that ECC has made housing a priority and should be included in any planning efforts; and 4.) Support current child care maintenance of current CDBG dollars (\$650K). Member Holder seconded and motion passed on an 8-0-1 with Member Porter abstaining.

- ii. Chapter 809 Child Care Services public comment due July 18<sup>th</sup>, 2016. Member Holder made a motion to support the 12 month re-determination of child care eligibility as a Council to City Council and copying the Texas Workforce Commission. Member Overton seconded. Motion passed with a 9-0-0 vote. Other sections of the child care rules can be supported individually.
  - iii. Child Care Continuity Services – Policy work group will write a letter to City Council supporting the CIUR 1752 report on this program to the City Manager’s office. Member Doggett made a motion to send the letter to Council with edits and each member use an individualized version of the letter when going on Council visits in August. Member Porter seconded and motion passed on an 8-0-1 vote with Member Son abstaining. Members should go through City staff when scheduling visits for tracking purposes.
- c) Provider Work Group – Member Overton asked about who the providers are that can participate in the work group and if they fall under a particular agency or jurisdiction. City staff will meet with Member Overton to discuss potential recruitment strategies. Discussion took place regarding pulling this work group together as issues/concerns come up. He would like more information on how to respond to child care provider concerns. Providers are encouraged to attend this meeting and give comment during citizen communication. This will be discussed at the September retreat. No need to convene a provider work group at this time.
7. STAFF BRIEFING AND POSSIBLE ACTIONS –
- a. Update on CIUR 1752 – report is due June 21<sup>st</sup> and staff will make edits discussed during the Policy work group before submitting.
  - b. Member Houston shared information regarding a Proclamation that was made for Priscilla Pond Flawn in recognition of her contribution to early childhood. June 15, 2016 was declared Priscilla Pond Flawn Day. The proclamation will be given to her family.
8. SUCCESS BY 6 UPDATE – Alison Bentley with United Way reported that there will be an Early Childhood Stakeholder meeting on July 28<sup>th</sup> at the Allan Center from 3-4:30pm. She would also be happy to meet with new ECC members to orient them on School Readiness Action Plan.
9. RELATED GROUPS – None
10. FUTURE AGENDA ITEMS – None

**ADJOURNMENT** –Chair Elsner adjourned the meeting at 10:35 a.m. without objection.