

**AGENDA**



**Recommendation for Council Action (Purchasing)**

Austin City Council	Item ID:	61059	Agenda Number	60.
Meeting Date:	August 18, 2016			
Department:	Purchasing			
Subject				
<p>Authorize award and execution of a 12-month contract with SAGELINE INC., to provide pet food and supplies, in an amount not to exceed \$366,142, with five 12-month extension options in an amount not to exceed \$375,000 per extension option, for a total contract amount not to exceed \$2,241,142.</p>				
Amount and Source of Funding				
<p>Funding in the amount of \$62,500 is available in the Fiscal Year 2015-2016 Operating Budget of the Animal Services Office. Funding for the remaining 10 months of the original contract period and extension options are contingent upon available funding in future budgets.</p>				
Fiscal Note				
<p>A fiscal note is not required.</p>				
Purchasing Language:	<p>The Purchasing Office issued an Invitation for Bids (IFB) MHJ0202 for these goods on May 23, 2016 and it closed on June 9, 2016 with five offers received. The recommended offers are the lowest offers submitted by responsible offerors. Additional information on the solicitation is included below the line. The recommended offeror is not the current provider for these goods.</p>			
Prior Council Action:	<p>██████████</p>			
For More Information:	<p>Marty James, Buyer II, 512-974-3164</p>			
Boards and Commission Action:	<p>██████████</p>			
Related Items:	<p>██████████</p>			
MBE / WBE:	<p>This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there was insufficient subcontracting opportunities; therefore, no subcontracting goals were established.</p>			
Additional Backup Information				

The contract will provide food and supplies to care for the animals housed within the Austin Animal Center (AAC). The shelter not only provides food and housing to animals, but also a variety of pet supplies including toys, leashes, and treats while they await adoption. Collars, leashes, harnesses, and guides are used on a daily basis for the training and exercising of the animals at the shelter.

Animals often arrive to the AAC in poor nutritional condition, stressed from their new surroundings, routines, and human contact they experience in a shelter environment. The AAC requires pet food and supplies to help the animals maintain and sustain their health. For animals with serious health problems, the shelter uses premium pet food to help these animals recover. The shelter also provides a new collar with every animal adopted.

If a contract is not secured, the shelter will not have a dependable source for pet food and supplies and will have to spot purchase the food and supplies at more expensive market prices.

**BID TABULATION**

IFB MHJ0202

Pet Food and Supplies for the Austin Animal Center

(32 line items)

<u>Vendor</u>	<u>Total Bid Sample Items (Item Lines Bid)</u>	<u>Total Award (Item Lines Award)</u>
Sageline Inc. Georgetown, TX	\$366,141.75 (32 of 32)	\$366,141.75 (32 of 32)
Tomlinsons Feed & Pets Inc. Austin, TX	\$529,162.59 (32 of 32)	
Ad Clarity Austin, TX	\$138,020.10 (20 of 32)	
MWI Animal Health Boise, ID	\$279,095.81 (11 of 32)	
C Specialties Inc. Indianapolis, IN	\$38,250 (5 of 32)	

A complete solicitation package, including a bid tabulation, is on file in the City's Purchasing Office and is available on the City's Financial Services Austin Finance Online website. Link: [Solicitation Documents](#)

<b>SAGELINE INC.</b>				
	<b># months</b>	<b>Contract Amount</b>	<b>Contract Amendment</b>	<b>Revised Amount</b>
Original Term	12	\$ 366,142	n/a	n/a
Extension Option 1	12	\$ 375,000	n/a	n/a
Extension Option 2	12	\$ 375,000	n/a	n/a
Extension Option 3	12	\$ 375,000	n/a	n/a
Extension Option 4	12	\$ 375,000	n/a	n/a

Extension Option 5	12	\$ 375,000	n/a	n/a
<b>TOTAL</b>	<b>72</b>	<b>\$ 2,241,142</b>	<b>\$ -</b>	<b>\$ -</b>