



**CONTRACTS AND CONCESSIONS COMMITTEE  
of the PARKS AND RECREATION BOARD**

Tuesday, August 9, 2016 - 12:00 p.m.

**Parks and Recreation Department Main Office**

200 S. Lamar Blvd.

Austin, Texas 78704

**MINUTES**

**A. CALL TO ORDER**

Chair Casias called the meeting to order at 12:04 p.m.

Committee Members in Attendance:

Michael Casias, Chair; Rick Cofer; Alesha Larkins; Francoise Luca

Jane Rivera, ex-officio

Board Members Absent:

Richard DePalma

**B. APPROVAL OF MINUTES**

1. Approve the minutes of the Contracts and Concessions Committee meeting of July 12, 2016.

Committee Member Cofer made a motion to approve the minutes of the Contracts and Concessions Committee meeting of July 12, 2016. Board Member Luca seconded the motion. The motion carried on a vote of 4-0-0 with Committee Member DePalma absent.

**C. CITIZEN COMMUNICATION**

None.

**D. NEW BUSINESS: DISCUSSION AND ACTION ITEMS**

2. **Discussion and Possible Action: Update on Investigation of Possible Concession Opportunities**

Jason Maurer, Sales and Events Manager, Parks and Recreation Department, provided an update on concession opportunities at Plaza Saltillo and discussed the upcoming Friday market events.

**3. Discussion and Possible Action Item: Concessions and Contracts Committee Board Members Discussion and Possible Action Regarding Future Projects and Solicitation Methods**

Michael Casias, Committee Chair, facilitated the discussion on future projects and solicitation methods for Zilker Park, Seaholm, and Plaza Saltillo with the Parks and Recreation Department Contract staff. Beverly Mendez, Acting Division Manager, Parks and Recreation Department, explained the process and options for concessions in city parks and at events.

**E. COMMITTEE COORDINATOR REPORT**

Patricia Rossett, Contract Administrator, Parks and Recreation Department, presented the Committee Coordinator Report.

**D. FUTURE ITEMS FROM BOARD MEMBERS**

Committee Member Cofer—requested a discussion and action item on the Seaholm Intake Facility Redevelopment.

Committee Chair Casias—requested a discussion on the current concession policy.

Committee Chair Casias—requested a discussion on consistent design for concessions.

**E. ADJOURNMENT**

Committee Chair Casias adjourned the meeting at 1:21 p.m.