



**Recommendation for
Water & Wastewater Commission**

Commission Meeting Date:	July 13, 2016
Council Meeting Date:	August 4, 2016
Department:	Purchasing
SUBJECT	
<p>Authorize negotiation and execution of a 12-month revenue contract with ALLEN CLICK, or one of the other qualified offerors to Request For Proposals RFP 2200 JXP0501, for the sale and removal of compost material for an estimated revenue amount of \$64,500, with five 12-month extension options with an estimated revenue of \$64,500 per extension option, for a total estimated revenue amount of \$387,000.</p>	
AMOUNT AND SOURCE OF FUNDING	
<p>Revenue estimated in the amount of \$64,500 was included in the Fiscal Year 2015-2016 Operating Budget of Austin Water based on the current revenue agreement.</p>	
Purchasing Language:	<p>The Purchasing Office issued a Request for Proposals (RFP) 2200 JXP0501 for these services on March 28, 2016 and it closed on May 3, 2016 with two offers received. The recommended offer is the best evaluated offer submitted by a responsible offeror. Additional information on the solicitation is included below the line.</p>
Prior Council Action:	N/A
For More Information:	Joshua Pace, 512-974-3127; Ken Lockard, 512-972-1953
Boards and Commission Action:	July 13, 2016- To be reviewed by the Water and Wastewater Commission.
MBE/WBE:	<p>This revenue generating contract is exempt from the City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program; therefore, no subcontracting goals were established.</p>

The contract is for the sale of compost material that has been compiled at the Hornsby Bend Wastewater Treatment Plant. The material is a mixture of unscreened biosolids, and green waste collected by Austin Resource Recovery. The compost is processed to reduce pathogens and ensure the material meets Class A standards for biosolids. Austin Water estimates the sale of 15 compost piles per year; each pile consists of approximately 5,000 cubic yards of compost material.

An evaluation team with expertise in this area evaluated the offers and scored Allen Click as the best to provide these services based on the estimated revenue to the City, compost removal and reuse plans, contingency plans, and local business presence.

This request allows for the development of a contract with a qualified offeror that Council selects. If the City is unsuccessful in negotiating a satisfactory contract with the selected offeror, negotiations will cease with that provider. Staff will return to Council so Council may select another qualified offeror and authorize contract negotiations with this provider.

Stockpiling of this material for extended lengths of time poses risks. If a contract is not secured, Austin Water will need to seek an alternative method of removing these materials in which we may be required to pay for the removal rather than to be paid.

A complete solicitation package, including a response list, is on file in the City's Purchasing Office and is available on the City's Financial Services Austin Finance Online website. Link: [Solicitation Documents](#)

**EVALUATION MATRIX
 SALE AND REMOVAL OF COMPOST MATERIAL
 RFP JXP0501**

Evaluation Factors	Points	Allen Click	Organics by Gosh
Estimated Revenue	35	35.0	20.3
Compost Removal and Beneficial Reuse Plans	30	23.3	26.0
Contingency Plans	25	14.0	12.3
Local Business Presence	10	0.0	0.0
Total	100	72.3	58.6

NOTE: As per Section 252.049 of the local government code, contents of a proposal shall remain confidential until a contract is awarded. Therefore, pricing for the proposals has been omitted from this matrix.