



## **Airport Advisory Commission**

### **REGULAR MEETING MINUTES**

**August 9, 2016**

The Airport Advisory Commission convened in a regular meeting on August 9, 2016, at 2716 Spirit of Texas Drive, in Room 174-A in Austin, Texas.

#### **Board Members in Attendance:**

Stephanie Trinh, Secretary  
Mike Rodriguez

Teddy McDaniel III  
Sam Sargent

Alex Reyna  
Vicky Sepulveda

#### **Board Members Absent:**

Luke Legate  
John Walewski

Ernest Saulmon, Chair

Greg Anderson

#### **Staff in Attendance:**

Jim Smith, Susana Carbajal, Janice White, Francisco Garza, Eric Bell, Liz Haran, Shane Harbinson, Lyn Estabrook, Royce Traywick, Jessica BlueBird

#### **Others Present:**

Terry Zweschper – TSA  
Dale Murphy – K Friese  
Byron Chavez – RS&H  
Grayson Cox - KSA

#### **Welcome & Call the Meeting to Order:**

Teddy McDaniel, III called the meeting to order at 5:01 p.m.

#### **1. CITIZENS COMMUNICATIONS:**

None.

#### **2. APPROVAL OF MINUTES – July 12, 2016**

Motion to approve the minutes. Motion made by Mike Rodriguez and seconded by Alex Reyna. Motion passed 6-0-0-4 (Commission Members Ernest Saulmon, Luke Legate, Greg Anderson, and John Walewski were absent at this vote).

#### **3. STAFF BRIEFING, REPORTS AND PRESENTATIONS**

- a) Finance & Operations Reports for Fiscal Year 2016 to date.
- b) Planning & Engineering Capital Improvement Project Monthly Status Reports.
- c) Airport Tenant Updates.
- d) Ground Transportation Staging Area (GTSA) Transactions Report for July 2016.
- e) Transportation Network Companies (TNCs) Airport Transactions to date.
- f) Summary of the 2016 Airport Summer Internship Program.

#### **4. FOR RECOMMENDATION**

- a) Authorize the use of the Competitive Sealed Proposal procurement methodology for the solicitation of construction improvements of the Austin-Bergstrom International Airport Terminal Facility Upper Level Embankment Repairs Project.

Motion to approve the minutes. Motion made by Mike Rodriguez and seconded by Sam Sargent. Motion passed 6-0-0-4 (Commission Members Ernest Saulmon, Luke Legate, Greg Anderson, and John Walewski were absent at this vote).

- b) Authorize negotiation and execution of an amendment to a reimbursement agreement with Austin-Bergstrom Landhost Enterprises, Inc. for atrium and heating, ventilating, and air conditioning system (HVAC) repairs to the Airport Hilton Hotel located at Austin-Bergstrom International Airport in the amount not to exceed \$3,000,000.

Motion to approve the minutes. Motion made by Teddy McDaniel, III and seconded by Sam Sargent. Motion passed 6-0-0-4 (Commission Members Ernest Saulmon, Luke Legate, Greg Anderson, and John Walewski were absent at this vote).

- c) Authorize negotiation and execution of an agreement with Austin-Bergstrom Landhost Enterprises, Inc. (ABLE), Austin-Bergstrom Acquisition LLC(ABA), and UMB Bank, N.A. for the refinancing of ABLE's debt and the funding and performance of certain repairs to the Airport Hilton Hotel located at Austin-Bergstrom International Airport in an amount not to exceed \$3,000,000.

Motion to approve the minutes. Motion made by Teddy McDaniel, III and seconded by Sam Sargent. Motion passed 6-0-0-4 (Commission Members Ernest Saulmon, Luke Legate, Greg Anderson, and John Walewski were absent at this vote).

- d) Authorize negotiation and execution of change order #33 to the design-build contract with HENSEL PHELPS CONSTRUCTION COMPANY, for the Austin-Bergstrom International Airport Terminal East Infill in the amount of \$800,000, for a total contract amount not to exceed \$69,350,000.

Postponed by staff.

e) Authorize negotiation and execution of an amendment to the professional services agreement with CDM SMITH, INC., to extend the term of the Austin-Bergstrom International Airport Environmental and Engineering Services contract for an estimated period of two additional years or until authorized funding is expended, at no additional cost to the City, for a total contract amount not to exceed \$1,050,000.

Motion to approve the minutes. Motion made by Sam Sargent and seconded by Alex Reyna. Motion passed 6-0-0-4 (Commission Members Ernest Saulmon, Luke Legate, Greg Anderson, and John Walewski were absent at this vote).

## **5. NEW BUSINESS**

a) Request for information regarding library services at other North American airports.

## **6. OLD BUSINESS (updates)**

None.

## **7. FUTURE AGENDA ITEMS**

Date of next meeting: September 13, 2016.

## **ADJOURNMENT.**

Meeting was adjourned at 6:05 p.m.