



**MEMORANDUM**

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TO: Mayor and Council

FROM: Greg Guernsey, AICP, Director  
Planning and Zoning Department

DATE: September 9, 2016

RE: C14-2016-0020 – 7717 Southwest Parkway (District 8)  
Postponement Request

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Staff is requesting a postponement for the above referenced zoning case from September 22, 2016 to November 10, 2016. This case is going to the Planning Commission October 11, 2016.

If you need additional information, please contact Division Manager, Jerry Rusthoven, at 512-974-3207.

**Greg I. Guernsey, AICP, Director  
Planning and Zoning Department**

x: Marc A. Ott, City Manager  
Sue Edwards, Assistant City Manager