



**Task Force on Community Engagement
MINUTES**

**REGULAR MEETING
January 28, 2016**

The Task Force on Community Engagement convened in a regular meeting on January 28, 2016 at the Street-Jones Building, 1000 E 11th Street, Room 400A, in Austin, Texas.

Facilitator Diane Miller, with Civic Collaboration, called the Task Force Meeting to order at 6:14 p.m.

Task Force Members in Attendance:

Richard Fonte, Andrea Hamilton, Claudia Herrington, Chris Howe, Koreena Malone, Ken Rigsbee, Navvab Taylor, Sara Torres

Staff in Attendance: Matthew Chustz, Doug Matthews, Larry Schooler

Facilitators in Attendance: Pat Korbus, Diane Miller

1. OPENING REMARKS

- a. Diane Miller provided an overview of the meeting agenda.

2. CITIZEN COMMUNICATION: GENERAL

- a. One citizen spoke. Mateo Clarke of Open Austin requested that the Task Force consider their recommendations related to open data and the use of technology for open governance. Mr. Clark will provide a written summary of their recommendations to be shared with Task Force members via the [Bloomfire](#) site.

3. APPROVAL OF MINUTES

- a. The Task Force approved, by consensus, the minutes from the January 14, 2016 Task Force on Community Engagement (TFCE) Regular Meeting.
- b. The Task Force reviewed the January 14, 2016 TFCE Regular Meeting notes provided by the facilitator.

4. NEW BUSINESS

- a. **Seek consensus on recommendations to Council by topic.**

Task Force members reached consensus on the recommendations to Council for one (1) of the five (5) main themes/topics identified in the needs assessment. The group will continue to develop recommendations on the themes at the next Task Force Meeting on February 11, 2016.

- b. **Meeting Evaluation (standing agenda item)**

The facilitators lead the TFCE members in an evaluation of the meeting.

5. Future Agenda Items

- a.** Seek consensus on recommendations to Council by topic/theme (remaining 3 themes).

6. ADJOURNMENT

Facilitator, Diane Miller adjourned the meeting at 9:00 p.m. without objection.