

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	62724	Agenda Number	38.
Meeting Date:	October 6, 2016			
Department:	Purchasing			
Subject				
Authorize award and execution of a 12-month contract with GREAT WESTERN MANAGED SERVICES CORP. (WBE), to provide grounds maintenance services at various Austin Energy locations, in an amount not to exceed \$125,070, with four 12-month extension options in an amount not to exceed \$125,070 per extension option, for a total contract amount not to exceed \$625,350.				
Amount and Source of Funding				
Funding is available in the Fiscal Year 2016-2017 Operating Budget of Austin Energy. Funding for the extension options is contingent upon available funding in future budgets.				
Fiscal Note				
A fiscal note is not required.				
Purchasing Language:	The Purchasing Office issued an Invitation for Bids (IFB) LAG0025 for these goods and services on May 24, 2016 which closed on June 14, 2016 with three offers received. The recommended offer is the lowest offer submitted by a responsible offeror. Additional information on the solicitation is included below the line. The recommended offeror is not the current provider for these goods and services.			
Prior Council Action:				
For More Information:	Gage Loots, Corporate Purchasing Manager, 512-322-6251			
Boards and Commission Action:	September 19, 2016 - Unanimously recommended by the Electric Utility Commission on a 10-0 vote with Commissioner Roa absent.			
Related Items:				
MBE / WBE:	This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established.			

Additional Backup Information

The contract will provide grounds maintenance, mowing, landscaping, and sprinkler maintenance and repair services at various Austin Energy locations including Town Lake Center, Kramer Lane Service Center, St. Elmo Service Center, and Justin Lane Reclamation Center. The contract requirements provide a consistent standard for landscaping, ground maintenance, and irrigation services to ensure appropriate landscape and lawn care management. The Contractor will be responsible for providing and maintaining all equipment necessary for proper maintenance at each location.

The City intends to reduce emissions by requiring the use of cleaner-burning, reduced-emissions powered equipment on contracts for these types of services. The staff from the Office of Sustainability provided guidelines for emissions reduction, which were included in this project. These guidelines include use of alternative fuels rather than gasoline powered equipment, and native plants and landscape materials.

BID TABULATION

IFB LAG0025

Grounds Maintenance Services at Various Austin Energy Locations
[15 line items]

<u>Vendor</u>	<u>Total Bid Amount-12 months</u>
Great Western Managed Services Corp. (WBE)	\$125,070
Maldonado Nursery and Landscaping, Inc.	\$165,590
Greater Texas Landscape Services, Inc.	*

*Deemed Non-Responsive – Did not meet the requirements of the solicitation.

A complete solicitation package, including a bid tabulation, is on file in the City's Purchasing Office and is available on the City's Financial Services Austin Finance Online website. Link: [Solicitation Documents](#)

GREAT WESTERN MANAGED SERVICES CORP. (WBE)				
	# months	Contract Amount	Contract Amendment	Revised Amount
Original Term	12	\$ 125,070	n/a	n/a
Extension Option 1	12	\$ 125,070	n/a	n/a
Extension Option 2	12	\$ 125,070	n/a	n/a
Extension Option 3	12	\$ 125,070	n/a	n/a
Extension Option 4	12	\$ 125,070	n/a	n/a
TOTAL	60	\$ 625,350	\$ -	\$ -