



**BUILDING AND STANDARDS COMMISSION
WEDNESDAY, OCTOBER 12, 2016 AT 9:00 A.M.
1520 RUTHERFORD LANE
AUSTIN, TEXAS 78754**

**SPECIAL CALLED MEETING
RETREAT AGENDA**

The Building and Standards Commission ("Commission") may go into a closed session under Chapter 551 of the Texas Government Code to receive advice from legal counsel or for other reasons permitted by law as specifically listed on this agenda. Further, if necessary, the Commission may go into a closed session as permitted by law regarding any item on this agenda.

Building and Standards Commission Members

Charles Cloutman, Chair	Ashley Holmes	Julio Carrillo
Jessica Mangrum, Vice Chair	Andrea Freiburger	John McIntyre
Melissa Orren	John Green	Natalya Sheddan
Wordy Thompson	Brian Talley	

CALL TO ORDER

1. CITIZEN COMMUNICATION

GENERAL: The first five speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

2. WELCOME AND STAFF BRIEFINGS

A. Welcome

Presenter: Cora D. Wright, Interim Director, Austin Code Department

B. Goals and Objective of the Retreat

Presenter: Daniel V. Cardenas, Assistant Director, Austin Code Department

Facilitator: Kyle Boisjoli, Corporate Performance Consultant, Human Resource Department

C. Commission jurisdiction, procedures, authority, obligations, and appeals.

Presenter: Trish Link, Senior Assistant City Attorney, Law Department, City of Austin

D. Conflicts of Interest and Ethics

Presenter: Trish Link, Senior Assistant City Attorney, Law Department, City of Austin

- E. Austin Code Department's Enforcement Process and Tools
Presenter: Marcus Elliott, Division Manager, Austin Code Department

3. Commission Work Plan Discussion

- A. Review of Annual Internal Report for Period 7/2/2015 – 6/30/2016
Presenter: Marcus Elliott, Division Manager, Austin Code Department
- B. Building Standard Commission's Role and Impact
Facilitator: Kyle Boisjoli, Corporate Performance Consultant, Human Resource Department
- C. Proposed Goals and Objectives for New Year
Leader of Discussion, Charles Cloutman, Building Standards Commission Chair

4. Briefing and Discussion on the City's Repeat Offender Program for problem rental properties

Presenter: Mathew Noriega, Assistant Division Manager, Austin Code Department

5. FUTURE AGENDA ITEMS

ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring sign language interpreters or alternative formats, please give notice by Monday, August 22, 2016. Please call Merlinda Coleman at the Austin Code Department, at (512) 974-3645 for additional information; TTY users route through Relay Texas at 711.