



Airport Advisory Commission

REGULAR MEETING MINUTES

September 13, 2016

The Airport Advisory Commission convened in a regular meeting on September 13, 2016, at 2716 Spirit of Texas Drive, in Room 174-A in Austin, Texas.

Board Members in Attendance:

Ernest Saulmon, Chair	Teddy McDaniel III, Vice Chair	Stephanie Trinh, Secretary
Greg Anderson	John Walewski	Mike Rodriguez
Sam Sargent	Vicky Sepulveda	

Board Members Absent:

Luke Legate	Alex Reyna
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Staff in Attendance:

Dave Arthur, Susana Carbajal, Royce Traywick, Janice White, Francisco “Kiko” Garza, Lyn Estabrook, Phillip Bays, Rohini Kumarage, Garrett Cox

Others Present:

Chris Coons – CP&Y
John Fuller – AECOM
Tex Schmidt – Jacobs
Grayson Cox – KSA

Welcome & Call the Meeting to Order:

Ernest Saulmon called the meeting to order at 5:00 p.m.

1. CITIZENS COMMUNICATIONS:

None.

2. APPROVAL OF MINUTES – August 9, 2016

Motion to approve the minutes. Motion made by Sam Sargent and seconded by Mike Rodriguez. Motion passed 7-0-0-3 (Commission Members Luke Legate, Teddy McDaniel, III, and Alex Reyna were absent at this vote).

3. STAFF BRIEFING, REPORTS AND PRESENTATIONS

- a) Finance & Operations Reports for Fiscal Year 2016 to date.
- b) Highlights of the 2017 Proposed Aviation Budget.

Teddy McDaniel, III arrived at 5:07 p.m.

- c) Planning & Engineering Capital Improvement Project Monthly Status Reports.
- d) Airport Tenant Updates.
- e) Ground Transportation Staging Area (GTSA) Transactions Report for August 2016.
- f) Transportation Network Companies (TNCs) Airport Transactions to date.
- g) Summary of library services at other North American Airports.

4. FOR RECOMMENDATION

- a) Authorize award and execution of a construction contract with TOTAL DEMOLITION, INC., for the Demolish Buildings and Fence project in the amount of \$97,000 plus a \$9,700 contingency, for a total contract amount not to exceed \$106,700.

Motion to approve the minutes. Motion made by Mike Rodriguez and seconded by Vicky Sepulveda. Motion passed 8-0-0-2 (Commission Members Luke Legate and Alex Reyna were absent at this vote).

- b) Approve a resolution declaring the City of Austin's official intent to reimburse itself from revenue bonds in an amount not to exceed \$178,378,142 for Austin-Bergstrom International Airport improvements.

Motion to approve the minutes. Motion made by Teddy McDaniel, III and seconded by Sam Sargent. Motion passed 8-0-0-2 (Commission Members Luke Legate and Alex Reyna were absent at this vote).

- c) Approve a resolution authorizing acceptance of grants from the Federal Aviation Administration, the Department of Homeland Security, and other state and federal agencies to the City of Austin, Department of Aviation, for Austin-Bergstrom International Airport for Fiscal Year 2016-2017 in an amount not to exceed \$30,000,000.

Motion to approve the minutes. Motion made by Mike Rodriguez and seconded by Stephanie Trinh. Motion passed 8-0-0-2 (Commission Members Luke Legate and Alex Reyna were absent at this vote).

d) Authorize negotiation and execution of a 12-month contract with BRYMER COMMUNICATION SERVICES, LLC, DBA BRYCOMM, LLC, or one of the other qualified offers to Request For Proposals PAX0135, to provide cabling infrastructure maintenance and repair services, in an amount not to exceed \$350,000, with four 12-month extension options in an amount not to exceed \$350,000 per extension option, for a total contract amount not to exceed \$1,750,000.

Motion to approve the minutes. Motion made by Sam Sargent and seconded by Vicky Sepulveda. Motion passed 8-0-0-2 (Commission Members Luke Legate and Alex Reyna were absent at this vote).

e) Authorize negotiation and execution of a contract with AIRPORT & AVIATION PROFESSIONALS, INC. DBA AVAIR PROS, to provide airline technical representation services, in an amount not to exceed \$86,600.

Motion to approve the minutes. Motion made by Ernie Saulmon and seconded by Mike Rodriguez. Motion passed 8-0-0-2 (Commission Members Luke Legate and Alex Reyna were absent at this vote).

5. NEW BUSINESS

a) None.

6. OLD BUSINESS (updates)

Authorize the use of the Competitive Sealed Proposal procurement methodology for the solicitation of construction improvements of the Austin-Bergstrom International Airport Terminal Facility Upper Level Embankment Repairs Project. **[Item went before City Council on August 18, 2016 and passed.]**

Authorize negotiation and execution of an amendment to a reimbursement agreement with Austin-Bergstrom Landhost Enterprises, Inc. for atrium and heating, ventilating, and air conditioning system (HVAC) repairs to the Airport Hilton Hotel located at Austin-Bergstrom International Airport in the amount not to exceed \$3,000,000. **[Item went before City Council on August 18, 2016 and passed.]**

Authorize negotiation and execution of an agreement with Austin-Bergstrom Landhost Enterprises, Inc. (ABLE), Austin-Bergstrom Acquisition LLC(ABA), and UMB Bank, N.A. for the refinancing of ABLE's debt and the funding and performance of certain repairs to the Airport Hilton Hotel located at Austin-Bergstrom International Airport in an amount not to exceed \$3,000,000. **[Item went before City Council on August 18, 2016 and passed.]**

Authorize negotiation and execution of change order #33 to the design-build contract with HENSEL PHELPS CONSTRUCTION COMPANY, for the Austin-Bergstrom International Airport Terminal East Infill in the amount of \$800,000, for a total contract amount not to exceed

\$69,350,000. [Item was postponed during the August 9, 2016 Airport Advisory Commission Meeting.]

Authorize negotiation and execution of an amendment to the professional services agreement with CDM SMITH, INC., to extend the term of the Austin-Bergstrom International Airport Environmental and Engineering Services contract for an estimated period of two additional years or until authorized funding is expended, at no additional cost to the City, for a total contract amount not to exceed \$1,050,000. [Item went before City Council on September 1, 2016 and passed.]

7. FUTURE AGENDA ITEMS

Date of next meeting: October 11, 2016.

ADJOURNMENT.

Meeting was adjourned at 6:21 p.m.

APPROVED