



**BUILDING AND STANDARDS COMMISSION  
WEDNESDAY, OCTOBER 26, 2016 AT 6:30 P.M.  
CITY HALL, BOARDS AND COMMISSION ROOM  
301 WEST 2<sup>ND</sup> STREET AUSTIN, TEXAS**

**AGENDA**

*The Building and Standards Commission ("Commission") may go into a closed session under Chapter 551 of the Texas Government Code to receive advice from legal counsel or for other reasons permitted by law as specifically listed on this agenda. Further, if necessary, the Commission may go into a closed session as permitted by law regarding any item on this agenda.*

**Building and Standards Commission Members**

Charles Cloutman, Chair	Ashley Holmes	Julio Carrillo
Jessica Mangrum, Vice Chair	Andrea Freiburger	John McIntyre
Melissa Orren	John Green	Natalya Sheddan
Wordy Thompson	Brian Talley	

**CALL TO ORDER**

**1. CITIZEN COMMUNICATION**

**A. GENERAL:** The first five speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**2. APPROVAL OF MINUTES**

**A.** Building and Standards Commission's Minutes for the month of August 2016.

**3. DISCUSSION AND APPROVAL OF COMMISSIONS BYLAWS**

**4. PUBLIC HEARINGS (Action Items)**

**A. CASE(S):** The Commission will hear the following cases concerning alleged violations of the City's Property Maintenance Code and may issue an order to vacate, relocate occupants, repair, demolish, or secure the premises; and may assess civil penalties:

1) Case Number: 2016-127023

Property Address/Owner: 2103 Nueces St. / Texas Friends of Chabad Lubavitch Inc.

Presenter: Cathy Rivas – Inspector B

Staff recommendation: Repairs to substandard commercial structure

**B. APPEAL(S):** The Commission will hear the following appeals and may take action on the appeal:

- 1) Case Number: 2016-126865 (Appeal of Emergency Board and Secure)  
Property Address/ Appellant: 208 San Jose St. / Laurie W Rogers  
Presenter: Jasson Davenport – Inspector B  
Staff recommendation: Deny appeal

**C. UPDATE CASES:** The Commission will hear an update on the following cases:

- 1) Case Numbers: 2015-098835 thru 2015-098886  
Property Address/Owner: 1124 Rutland Drive (Cross Creek Apartments) / NAHC Cross Creek Apartments, LLC  
Presenter: Hilda Martinez – Inspector B  
Staff purpose: Provide update on compliance with Commission’s October, 2015 Order.
- 2) Case Numbers: 2016-111720 thru 2016-111786.  
Property Address/Owner: 3839 Dry Creek Dr. Units 101,102,103,104,105,106,107,108,109,110, 201,202,203,204,205,206,207,208,209,210 – Dry Creek West HOA  
Presenter: Marlayna Wright – Inspector C  
Staff purpose: Provide update on compliance with Commission’s September, 2016 Order.

## **5. DISCUSSION AND POSSIBLE ACTION**

- A.** Proposed changes to the City’s Property Maintenance Code for Commission action  
Presenter: Moses Rodriguez – Acting Assistant Division Manager
- B.** Amanda database updates for Repeat Offender Program  
Presenter: Shawn Lincoln – IT Business Systems Analyst Senior
- C.** Commission’s discussion on goals and objectives for Annual Internal Report  
Discussion leader: Chair Charles Cloutman
- D.** Administrative Hearing monthly report.  
Presenter: Douglas Jansky – Administrative Hearing Coordinator

## **6. FUTURE AGENDA ITEMS**

## **ADJOURNMENT**

---

*The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring sign language interpreters or alternative formats, please give notice by Monday, October 24, 2016. Please call Merlinda Coleman at the Austin Code Department, at (512) 974-3645 for additional information; TTY users route through Relay Texas at 711*