

AUDIT AND FINANCE COMMITTEE MEETING MINUTES – WEDNESDAY, SEPTEMBER 28, 2016



THE AUSTIN CITY COUNCIL **AUDIT AND FINANCE COMMITTEE** CONVENED IN A REGULAR MEETING ON WEDNESDAY, SEPTEMBER 28, 2016 AT 9:12 AM, AUSTIN CITY HALL, 301 W. 2nd STREET, AUSTIN, TEXAS.

Mayor Pro Tem Kathie Tovo called meeting to order at 9:12 AM. In attendance were Council Member Renteria and Council Member Pool, with Council Member Troxclair off the dais.

Agenda Item #2: A maximum of five speakers signed up before the meeting is called to order will each be allowed three minutes to address topics not posted for committee action. Speakers may also sign up for specific items that the committee may take action on.

No speakers.

Agenda Item #3: The Fiscal Year 2015 Single Audit Report by Deloitte & Touche LLP, the City's external auditor, which reports on the City's schedule of expenditures of federal awards and compliance with federal and state grant requirements (Financial Services Department).
[Notes: SPONSOR: Mayor Pro Tem Kathie Tovo, CO 1: Council Member Ellen Troxclair]

Richard Scheel, Deputy Controller, and Tracy Cooley and Blake Rogers, Deloitte, presented the Single Audit Report and management's response. The audit was accepted on a motion from Council Member Pool, Council Member Renteria's second, on a 3-0 vote with Council Member Troxclair off the dais.

Agenda Item #1: Approve the minutes of the Audit and Finance Committee meeting of June 22, 2016.

The minutes of the June 22, 2016 Audit and Finance Committee meeting were approved on a motion from Council Member Pool, Council Member Renteria's second, on a 3-0 vote with Council Member Troxclair off the dais.

Agenda Item #5: An audit report of the Parks and Recreation Department resource allocation, which looked at how resources are allocated and whether it results in equity from a district perspective (City Auditor).
[Notes: SPONSOR: Mayor Pro Tem Kathie Tovo, CO 1: Council Member Ellen Troxclair]

Katie Houston, Assistant City Auditor, presented the audit. Houston and Kimberly McNeeley, Assistant Director for the Parks and Recreation Department, answered questions from Committee members. The audit was accepted on a motion from Council Member Pool, Council Member Renteria's second, on a 3-0 vote with Council Member Troxclair off the dais.

Agenda Item #6: An audit report of the Austin Police Department's handling of complaints, which looked at complaint process accessibility, consistency, and corrective actions taken (City Auditor).
[Notes: SPONSOR: Mayor Pro Tem Kathie Tovo, CO 1: Council Member Ellen Troxclair]

Katie Houston, Assistant City Auditor, presented the audit. Austin Police Department's Lieutenant Kenneth Murphy spoke about management's response. Andrew Keegan, Supervising Senior Auditor, Louis Gonzalez, Assistant Director in the Police Monitor's Office, and Joya Hayes, Human Resources Director, also answered questions from Committee members. City Auditor Corrie Stokes suggested having APD management come back to speak later this year regarding implementing recommendations. The committee asked that the Police Department provide a memo responding to questions raised at the meeting and be available at a future Audit and Finance Committee meeting. The audit was accepted on a motion from Council Member Pool, Council Member Renteria's second, on a 3-0 vote with Council Member Troxclair off the dais.

Agenda Item #7: An audit report of management of user access for the Human Resource Management System, which looked at management of access rights for the Human Resource Management System (City Auditor).
[Notes: SPONSOR: Mayor Pro Tem Kathie Tovo, CO 1: Council Member Ellen Troxclair]

Neha Sharma, Acting Assistant City Auditor, presented the audit. Joya Hayes, Human Resources Director, and Rebecca Kennedy, Chief Administrative Office for the Human Resources Department, answered questions from the Committee members. The audit was accepted on a motion from Council Member Pool, Council Member Renteria's second, on a 3-0 vote with Council Member Troxclair off the dais.

Agenda Item #8: An audit report of storm water infrastructure management, which looked at whether the infrastructure is sufficient to manage expected flows and is maintained according to established schedule (City Auditor).
[Notes: SPONSOR: Mayor Pro Tem Kathie Tovo, CO 1: Council Member Ellen Troxclair]

Corrie Stokes, City Auditor, summarized the report. Elloa Mathews, who served on the Flood Mitigation Task Force, spoke. The audit was accepted on a motion from Council Member Pool, Council Member Renteria's second, on a 3-0 vote with Council Member Troxclair off the dais.

Agenda Item #9: The Fiscal Year 2017 Draft Audit Plan, which identifies audit projects the City Auditor intends to conduct for the fiscal year (City Auditor).
[Notes: SPONSOR: Mayor Pro Tem Kathie Tovo, CO 1: Council Member Ellen Troxclair]

City Auditor Corrie Stokes presented the Office of the City Auditor's Proposed Fiscal Year 2016 Audit Plan. The Committee provided input on scope and prioritization of certain projects and recommended approval to the full Council. A motion to recommend approval of the Fiscal Year 2017 Proposed Audit Plan to the full Council passed with Council Member Pool's motion, Council Member Renteria's second, on a 3-0 vote with Council Member Troxclair off the dais.

Agenda Item #10: Designate the East Cesar Chavez Neighborhood Plan Contact Team as the responsible organization to conduct the nomination and election process for a representative from the East Austin Geographic Area. (Community Development Commission)
[Notes: SPONSOR: Mayor Steve Adler, CO 1: Mayor Pro Tem Kathie Tovo]

Council member Renteria introduced the item. A motion to recommend approval to designate the East Cesar Chavez Neighborhood Plan Contact team to conduct the nomination and election process for a representative from the East Austin Geographic Area passed with Council Member Renteria's motion, Council Member Pool's second, on a 3-0 vote with Council Member Troxclair off the dais.

Agenda Item #4: Proposed changes to Board and Commission bylaws (City Clerk).
[Notes: SPONSOR: Mayor Pro Tem Kathie Tovo, CO 1: Council Member Sabino "Pio" Renteria]

Deena Estrada, Boards and Commission Coordinator, presented a proposal to make changes to the Parks & Recreation Board Bylaws and City Code § 2-1-165 Parks and Recreation Board, and answered questions from the Committee members. The motion to recommend the changes to the Parks & Recreation Board bylaws and City Code to the full Council was approved on Council Member Pool's motion, Council Member Renteria's second on a 3-0 vote with Council Member Troxclair off the dais.

Future Items

11. Discussion of future agenda items.

No discussion

Adjourn – Mayor Pro Tem Tovo adjourned the meeting without objections at 11:22 AM.

The minutes were approved on this the 26th day of October 2016 on Council Member Pool's motion, Council Member Renteria's second on a 3-0 vote Council Member Troxclair off dais.